

HOWELL TOWNSHIP BOARD

REGULAR MEETING

3525 Byron Road

Howell, MI 48855

February 9, 2026

6:30 pm

1. Call to Order
2. Roll Call: () Mike Coddington () Matt Counts
 () Sue Daus () Tim Boal
 () Jonathan Hohenstein () Bob Wilson
3. Pledge of Allegiance
4. Call to the Board
5. Approval of the Minutes:
A. Regular Board Meeting – January 12, 2026
6. Call to the Public
7. Unfinished Business:
A. Tooley Rd. Park Plan and Polling Place Discussion
8. New Business:
A. Financial Audit – Gabridge & Company
B. Offer to purchase 4706-22-100-014, Vacant 22-Acres on the corner of Tooley and Bowen
C. Appointment to Trustee Open Seat
D. Resignation of Supervisor Mike Coddington
E. Resolution - Recognition of Mike Coddington
F. Clean-up Bid Information for 5057 Warner Rd.
G. Financial Update – Deputy Supervisor Kilpela
9. Call to the Public
10. Reports:
A. Supervisor B. Treasurer C. Clerk D. Zoning
E. Assessing F. Fire Authority G. MHOG H. Planning Commission
I. ZBA J. WWTP K. HAPRA L. Property Committee
M. Park & Recreation Committee N. Shiawassee River Committee
11. Disbursements: Regular and Check Register
12. Adjournment

This meeting is open to all members of the public under Michigan's Open Meetings Act.

Persons with disabilities who need accommodations to participate in this meeting should contact the Township Clerk's Office at 517-546-2817 at least two (2) business days prior to the meeting.

5A

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Rd. Howell, MI 48855

January 12, 2026

6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Sue Daus	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Tim Boal	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Shane Fagan	Trustee
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Also in Attendance:

33 people signed in.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

CALL TO THE BOARD:

Treasurer Hohenstein requested to add item 8-J, Resignation of Shane Fagan from the Township Board

APPROVAL OF THE AGENDA:

January 12, 2026

Motion by Counts, **Second** by Hohenstein, **“To approve the agenda with amendments.”** Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

December 8, 2025

REGULAR BOARD MEETING MINUTES

Motion by Daus, **Second** by Boal, **“To approve the minutes from December 8th.”** Motion carried.

CALL TO THE PUBLIC:

Kristin Dennison, 7196 Manor Ln.: Spoke on the Township Master Plan, updating the Zoning Ordinances, Research and Technology (RT), Industrial (I), Industrial Flex Zone (IFZ), Agricultural Residential (AR), increasing fines for ordinance violations.

Gina Lowe, Preston Rd.: Spoke on concerns of the dangers of reckless driving in Livingston County.

Todd Kozakiewicz, 6205 Raddatz Rd.: Spoke in opposition to Data Centers, Solar Farms, and ITC Power Infrastructure.

Angela Barbash, 4211 Crandall Rd.: Spoke on Township residents working together with the Township Boards for the good of the community.

UNFINISHED BUSINESS:

- A. Resident Research Committee – Update
Treasurer Hohenstein reported that the information presented served as an update from the Resident Research Committee for the Board's review.
- B. IT Services
IT bids were put out with the services necessary to meet IT safety compliance requirements. The Board reviewed and discussed the submitted bids. **Motion** by Counts, **Second** by Boal, **"To select Mann Information Technology Group for the middle tier care package of \$1,496.00 a month."** Motion carried.

NEW BUSINESS:

- A. Howell Township – Zoning Ordinance Update
Treasurer Hohenstein reported that the Township's Zoning Ordinance needs to be updated to address and correct any inconsistencies. **Motion** by Counts, **Second** by Hohenstein, **"To approve the proposal from Carlisle Wortman for Zoning Ordinance updates as presented."** Motion carried.
- B. Fowlerville School Tax Collection Agreement
Motion by Counts, **Second** by Hohenstein, **"Approval of Fowlerville Community Schools summer tax collection."** Motion carried.
- C. LESA Tax Collection Agreement
Motion by Counts, **Second** by Daus, **"Approval of Livingston Educational Service Agency summer tax collection."** Motion carried.
- D. Howell Schools Tax Collection Agreement
Motion by Counts, **Second** by Hohenstein, **"Approval of Howell Schools summer tax collection for 2026."** Motion carried.
- E. Resignation of Mike Newstead from Planning Commission
Motion by Counts, **Second** by Daus, **"To accept Mike Newstead's resignation from the Planning Commission."** Motion carried. The Board expressed its appreciation to Mr. Newstead for the time and effort he devoted to serving the Township.
- F. Planning Commission Appointment to Open Seat
Supervisor Coddington invited the applicants who applied for the Planning Commission seat to stand and introduce themselves. Dan Bonello introduced himself. Cory Alchin introduced himself. Supervisor Coddington made the recommendation of Cory Alchin for vacant Planning Commission seat. **Motion** by Counts, **Second** by Boal, **"To accept Cory Alchin, term ending December 31, 2027."** Motion carried. Board discussion followed regarding Cory stepping down as Co-Chair from the Resident Research Committee due to a conflict of interest as a Planning Commission member.
- G. 2026 Howell Township Fee Schedule
Treasurer Hohenstein presented a revised fee schedule detailing additions, removals, and pricing adjustments. **Motion** by Hohenstein, **Second** by Daus, **"To accept the Township Fee Schedule as presented."** Motion carried.

H. Tooley Road Park Plan

Treasurer Hohenstein provided an overview of the projected estimated financials for the Park Plan as well as the Township Hall renovation. **Motion** by Hohenstein, **Second** by Daus, **“To table further discussion on the park plan and polling place until next month when Brent is in attendance.”** Motion carried.

I. FOIA Appeal Determination – Meg Marhofer

Clerk Daus provided an overview of the processes involved in a FOIA request and subsequent appeal. **Motion** by Hohenstein, **Second** by Daus, **“To adopt the Township Attorney’s recommendation as to Ms. Marhofer’s appeal and to authorize the Supervisor to sign the Appeal Determination and Certificate on behalf of the Township.”** Motion carried, 1 dissent

J. Resignation of Shane Fagan from the Township Board

Motion by Hohenstein, **Second** by Daus, **“To accept the resignation of Shane Fagan from the Township Board as presented.”** Motion carried.

PUBLIC HEARING:

Public Hearing: William McCrie, to Rezone parcels 4706-22-300-003 and 4706-22-300-042 from AR (Agricultural Residential) and RSC (Regional Service Commercial) to IFZ (Industrial Flex Zone). **Motion** by Daus, **Second** by Hohenstein, **“To open the public hearing.”** Motion carried. Applicant William McCrie spoke regarding the rezoning of both properties located on Tooley Rd., expressing his intent to preserve the house at 2050 Tooley, if feasible, as well as retain the stone structures on the property, while eliminating the barn. Trustee Counts inquired as to Mr. McCrie’s intended use of the property, and Mr. McCrie stated that he is unsure at this time. Treasurer Hohenstein inquired whether Mr. McCrie intended to combine the two properties, and Mr. McCrie stated that this would be his intent if permitted. Treasurer Hohenstein discussed his concern with all of the permitted uses in the IFZ district and their compatibility with the surrounding neighborhood.

Connie Johnson, 2750 Popple Ln.: Spoke in opposition to having LACASA and EMS labeled as Commercial

Jodi Fulton, 3528 Warner Rd.: Spoke on the number of residential homes within a half mile of the proposed rezoned property

Debbie Mannisto, 2330 Tooley Rd.: Spoke in opposition to rezoning due to added traffic near a bus stop and children’s safety

Bobette Schrandt LACASA President and CEO, 1920 Tooley Rd.: Spoke in opposition to rezoning, thanked the Board for their service to the Township

Patricia Claffey, LACASA Board Chair: Spoke in opposition to rezoning, the benefits that LACASA offers to individuals

Angela Barbash, 2211 Crandall Rd.: Spoke in opposition to rezoning, Township Master Plan, community call to support for LACASA

Kristin Dennison, 7196 Manor Ln.: Spoke on the Township Master Plan, opposition to rezoning

Mark Mannisto, 2330 Tooley Rd.: Spoke in opposition to rezoning

Matt Hall, 2071 Tooley Rd.: Spoke in opposition to rezoning

Wayne Williams, 2240 Tooley Rd.: Spoke in opposition to rezoning

Ellen Schwartz, 2071 Tooley Rd.: Spoke in opposition to rezoning

Paul Johnson, 2750 Popple Ln.: Spoke in opposition to rezoning, pollution, safety concerns due to added traffic

Motion by Counts, **Second** by Boal, **“To close the public hearing.”** Motion carried.

Trustee Boal declared a conflict of interest due to a legal matter and will abstain from discussing and voting on this matter. Discussion followed on the project and if the project met the factors to rezone in the Township’s Ordinance. **Motion** by Hohenstein, **Second** by Counts, **“To reject the proposed rezoning request based on the following: 1) Public comments received 2) The Township’s Planning Commission’s debate and recommendation 3) The concern regarding surrounding properties from the Livingston County Planning Commission 4) Not all uses listed in the IFZ district are compatible with this area.”** Roll call vote: Wilson – yes, Daus – yes, Hohenstein – yes, Boal – abstain, Counts – yes, Coddington – yes. Motion carried (5-0) 1 abstain.

CALL TO THE PUBLIC:

Angela Barbash, 2211 Crandall Rd.: Inquired about potential future voting locations

Rob Spaulding, 3500 Crandall Rd.: Thanked Mike Newstead for his service on the Planning Commission, Spoke about the Township Park process

REPORTS:

A. SUPERVISOR:

Supervisor Coddington reported that there has been a request to add items to the agenda and is seeking the Boards recommendations on the best way to implement this. Discussion followed.

B. TREASURER:

See Treasurer Hohenstein’s report. Treasurer Hohenstein provided an update on the Township Hall renovation and requested direction from the Board due to scheduling constraints. It was the consensus of the Board to pause the Township Hall renovation until after November 2026.

C. CLERK:

Clerk Daus is requesting the Boards approval to attend the 2026 MAMC Clerk’s Institute. **Motion** by Hohenstein, **Second** by Counts, **“To accept the Municipal Clerks Conference for the Township Clerk as presented,”** Motion Carried.

- D. ZONING:
See Zoning Administrator Hohenstein's report
- E. ASSESSING:
See Assessor Kilpela's report
- F. FIRE AUTHORITY:
Supervisor Coddington reported on Fire Authority
- G. MHOG:
Trustee Counts reported on MHOG

- H. PLANNING COMMISSION:
See draft minutes. Trustee Boal reported on Planning Commission.

Treasurer Hohenstein is requesting the Board's approval to allow Trent Holman and Cory Alchin to enroll in the Citizen Planner Class with MSU. **Motion** by Hohenstein, **Second** by Counts, **"To allow Trent Holman and Cory Alchin to enroll in the Citizen Planner Class with MSU."**

Treasurer Hohenstein is seeking Board approval for the allocation of funds to establish a subcommittee to assist the Planning Commission in developing drafted language for a data center ordinance. It was the consensus of the Board that the allocation of funds would be beneficial to have the Township Planner meet with the subcommittee.

Treasurer Hohenstein is seeking Board direction regarding membership for the Michigan Association of Planners. It was the consensus of the Board that additional information is needed before a decision is made

- I. ZONING BOARD OF APPEALS (ZBA):
Treasurer Hohenstein reported that the American Planning Association of Michigan is offering a Zoning Board of Appeals class and that members of the ZBA have expressed interest in attending. **Motion** by Hohenstein, **Second** by Counts, **"To allow members of the Zoning Board of Appeals and any relevant staff to attend either of the classes regarding the Zoning Board of Appeals."** Motion carried.
- J. WWTP:
See report
- K. HAPRA:
Clerk Daus reported that HAPRA now meets at 6:00 P.M. There was not a meeting for December.
- L. PROPERTY COMMITTEE:
Treasurer Hohenstein reported that the contract with Griffith Realty has expired and that the Township has received a listing extension agreement with Griffith Realty. **Motion** by Hohenstein, **Second** by Daus, **"To accept the listing extension agreement with Griffith Realty as presented."** Motion carried.

M. PARK & RECREATION COMMITTEE:
No report

N. SHIAWASSEE RIVER COMMITTEE:
No report

DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:

Motion by Hohenstein, **Second** by Daus, “**To accept the disbursements as presented and any normal and customary payments for the month.**” Motion carried.

ADJOURNMENT: **Motion** by Counts, **Second** by Boal, “**To adjourn**” Motion carried. The meeting was adjourned at 9:15 p.m.

Sue Daus, Howell Township Clerk

Mike Coddington, Howell Township Supervisor

Tanya Davidson, Recording Secretary

7A



Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Mike Coddington
Supervisor
Howell Township
3525 Byron Road
Howell, Michigan 48855

January 19, 2026

RE: Howell Township Municipal Campus Plan

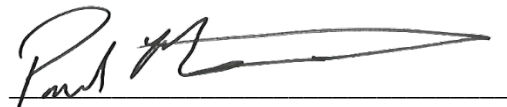
Dear Supervisor Coddington:

Carlisle/Wortman Associates is pleased to submit a proposal of services to prepare a municipal campus plan southwest of the intersection of Bowen and Tooley Roads. The plan is a continuation of the efforts performed for the property east of Tooley Road, and is being considered to accommodate a potential shift in the polling location due to cost concerns for the building proposed on the park site.

The municipal complex plan will be similar in scope to the park plan, showing location of buildings, traffic flow, and other considerations. Up to two (2) community outreach meetings are included in the proposal. Adjustments to the existing park plan to reflect the new municipal complex configuration may also be desired and are included in this scope of work.

We are enclosing a work plan and timeline for your review. Paul Montagno will manage the project activities and Chris Nordstrom will compile, develop, and manage the information to be included in the studies. Our Not-to-Exceed Fee for this project is \$14,000.

We appreciate the opportunity to submit this proposal.


Signature _____ Date _____

Paul Montagno, AICP
Principal


Signature _____ Date _____

Chris Nordstrom, ALSA, PLA
Landscape Architect/Planner

Benjamin R. Carlisle, President John L. Enos, Vice President
Paul Montagno, Principal Megan Masson-Minock, Principal Laura Kreps, Principal Brent Strong, Principal
David Scurto, Principal Sally M. Elmiger, Principal Craig Strong, Principal Douglas J. Lewan, Principal
Richard K. Carlisle, Past President/Senior Principal R. Donald Wortman, Past Principal

Howell Township Municipal Complex Master Plan Work Plan & Timeline

The object of this proposal is to develop a concept plan to help with long-range planning for the Township's proposed fire station and Township Hall complex. Additional meetings may be desired outside of the proposed project scope, and would be billed at CWA's standard hourly rates.

Tasks of the project include:

- Background gathering & site analysis
- Schematic design plan
- Public outreach and input
- Construction costs
- Final adjustments & approval

The following work plan and timeline details the tasks described above. The timeline is flexible and can be adjusted to meet the Township's needs.

Work Plan

1. **Background Research & Site Analysis (January/February 2026)**
 - Prepare base material using GIS and aerial data to identify features such as topography, wetlands, water courses, high quality natural areas, and other features.
 - **MEETING 1:** Meet with Staff to establish desired amenities and space requirements.
 - Site visit: Walk site to evaluate existing conditions and refine base maps to reflect on-the-ground conditions.
2. **Schematic Design Plan (February 2026)**
 - Prepare three (3) high-level concept plans which takes into account factors evaluated in the site analysis.
 - **MEETING 2:** Virtual meeting with Staff to receive input on preliminary designs.
 - Select preferred option and refine concept plan per Staff comments.
3. **Public Outreach and input (March 2026)**
 - **MEETING 3:** Facilitate an open house with the general public, impacted property owners, and other stakeholders to present concept plan and receive further input.
 - Meet with individual property owners in the field as necessary.
 - Prepare summary of results from Open House and stakeholder meetings.
 - Refine plan based on public comments.

4. Construction Costs (March 2026)

- Prepare a preliminary cost estimate for budget evaluation.
- **MEETING 4:** Virtual meeting with Staff to present semi-final design and cost estimates.
- Refine concept plan as necessary.

5. Final Adjustments & Approval (April 2026)

- Present concept plan to Board of Trustees.
- Prepare final refinements based on Trustee input.

Final work product to include electronic copy (PDF) of final plan. Plan will be produced to scale. CAD, GIS, or other work product used to produce the final plan can also be provided as desired by the Township.

Proposal accepted by:

Signature

Date

Mike Coddington

Supervisor, Howell Township

Signature

Date

Paul Montagno, AICP

Principal, Carlisle/Wortman Associates, Inc.









Howell Township Park Master Plan

In 2010, Howell Township acquired five parcels of land at the heart of the Township near the intersection of Bowen and Tooley Roads. The parcel southwest of Warner and Tooley is planned for use as a municipal complex, with a new fire station and town hall being considered.

Two additional parcels lie east and north of the Tooley and Warner Road intersection. The parcels, which are currently farmed, total just over 160 acres. The Township began talking about park development on these parcels in 2018. In October of 2024, the Spicer Group prepared a development plan showing a parking lot, rain garden, benches, and roughly one mile of trail winding through the property.

Since 2022, Township voters have been using the Livingston County EMS facility at 1911 Tooley Road as their polling place. This lease expires in 2028 and cannot be renewed, meaning a new polling place will need to be established prior to the 2029 election. Previous research in 2022 found no suitable locations within the Township boundaries. This new deadline forced the Township to consider other options for polling locations, and ultimately lead to discussions about development of a new community center that could double as a polling place.

The attached Park Master Plan is intended to act as a development guide for the property. It shows the general layout and potential improvements to be implemented in phases. The layout shows desired amenities are shown to-scale, and the plan takes into consideration slopes, soils, and other site constraints to ensure the layout is as accurate as possible.

Major Site Constraints

The floodplain of the South Branch of the Shiawassee River takes up much of the eastern sides of the property. This segment of the river is part of an 8-mile Super Fund Site established due to PCB contamination released upstream by the former Cast Forge Company. The floodplain boundary closely aligns with the forested areas on the north and east sides. Visitors will be restricted from entering this area, and no site development is planned for the zone.

The site is generally characterized as gently rolling with a few areas of steep slopes. The steepest slopes are limited to the edge of the floodplain and will not be disturbed. The buildings and paths are positioned to limit site grading and ensure that the park will remain ADA compliant.

Finally, the Township wants to be a good neighbor to those property owners adjacent to the park. Fencing and strategic planting is included to discourage trespassing on neighboring properties. The proposed buildings are aligned to act as a noise buffer between surrounding properties and any active-use areas. The proposed reforestation areas will also help to disperse and deaden any noise from activities on the site.

Design Considerations

The Community Center/Polling Place will be designed to retain a rustic feel that fits in with the surrounding community. Taking advantage of the existing topography would allow the proposed buildings to retain a relatively low profile.



Example: Berthoud Recreation Center, Berthoud, CO



Example: Devon Creek Clubhouse, Lancaster, PA

The proposed sports building would provide indoor practice space during inclement weather, but would be designed to be multifunctional, allowing for uses beyond sports. Like the Community Center, it would retain a rustic feel and could be set into the terrain to reduce the exterior height.



Example: Byron Township Recreation Center, Byron Center, MI



Example: Waxhaw Recreation Barn, Waxhaw, NC

Prairie Restoration & Pathways

The prairie restoration would improve habitat and attract local fauna. A wetland overlook on a knoll on the north end of the park would provide excellent opportunities for birdwatching. Benches and wayfinding signs would be placed strategically to guide visitors through the park and highlight special features.



Flex Lawn / Special Event Area

A flexible play space is positioned just north of the community center building. A small stage is shown on the northwest end, allowing movie nights and small concerts in the park with lawn seating capable of holding approximately 1,500 people. It is positioned so sound would travel to the southeast, away from residences.

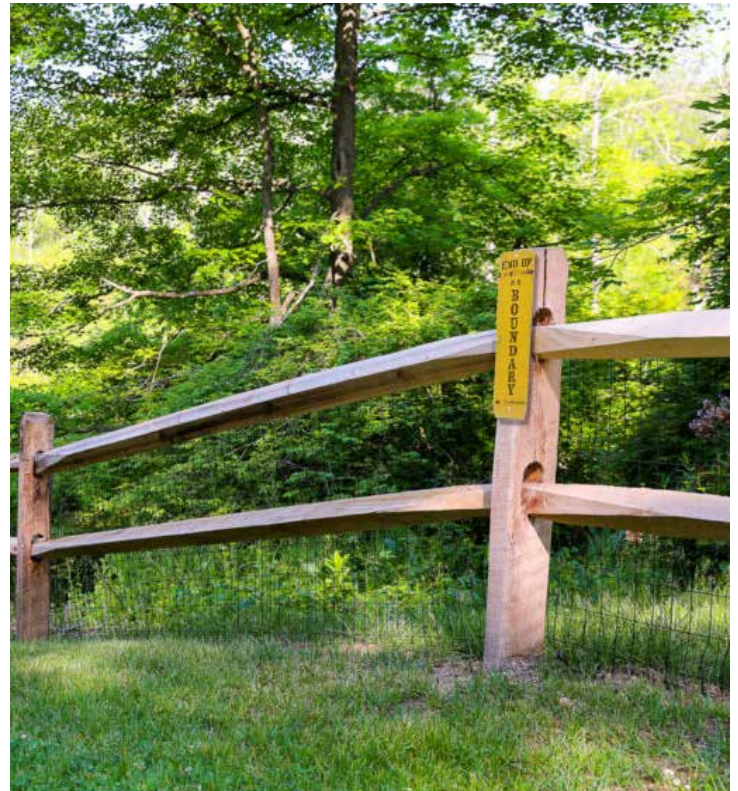


Example: Berthoud Recreation Center, Berthoud, CO

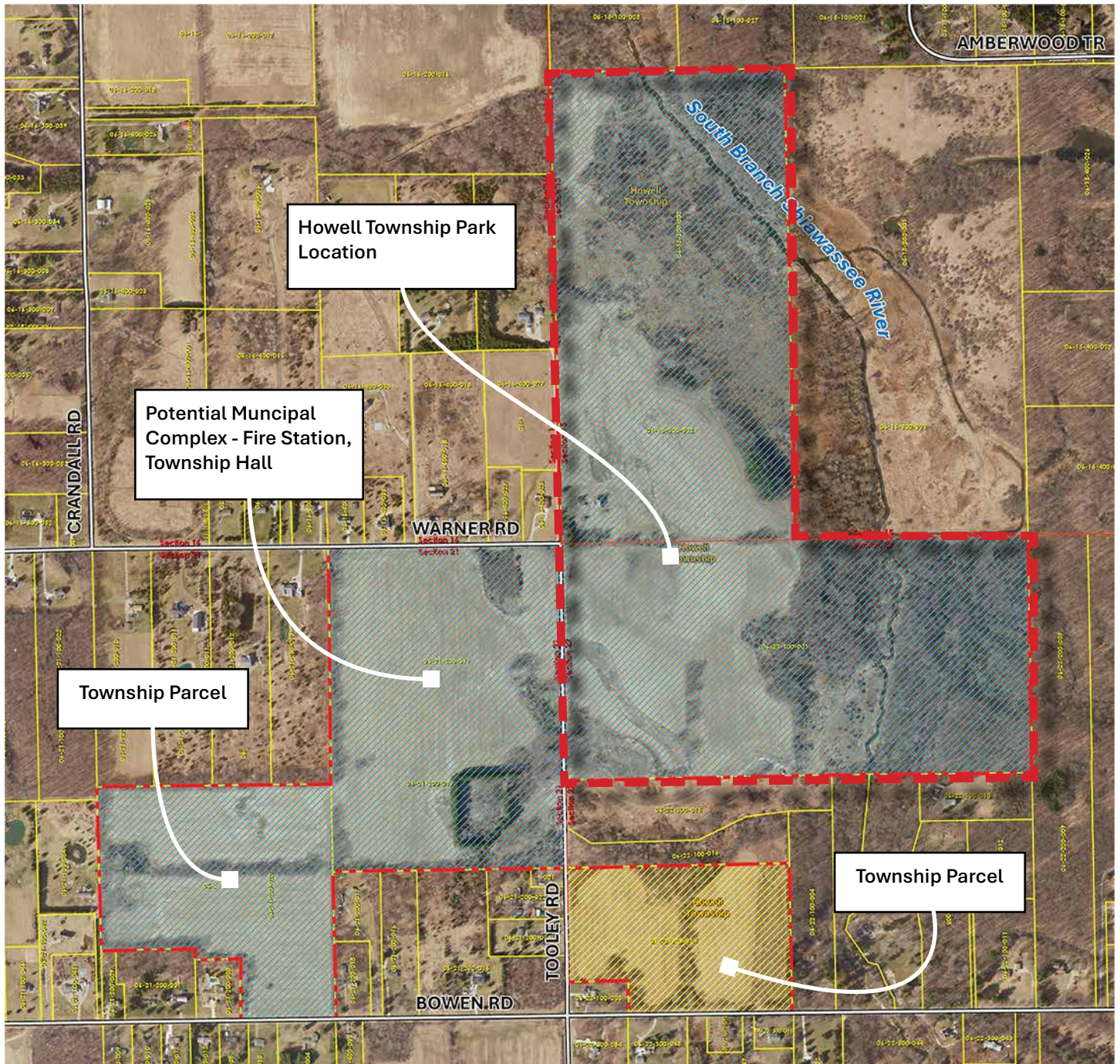
Privacy Considerations

Every effort is being made to protect the privacy of neighboring properties. Berms near the entry drives and reforested areas along the west side of the park will screen views of the park and serve as a deterrent to trespassers. A detention pond is strategically placed to act as an additional barrier, and split rail fencing running along the perimeter of the use areas will be marked with “Park Boundary / No Trespassing” signs. Wayfinding kiosks will clearly show the park boundaries, and will include park rules at all major intersections.

The parking lot and main buildings have been moved south from previous iterations, shifting the entrances away from the intersection of Tooley and Warner Roads. The adjustment was completed both to respect privacy and to reduce safety concerns at the intersection.



Site location and Township-owned properties



Phase	Item	units	unit type	unit costs		projected costs		Notes
				cost low	cost high	cost low	cost high	
1	Grading & earthwork	36.7	acres	\$ 6,000.00	\$ 12,000.00	\$ 220,385.67	\$ 440,771.35	Rough grading for entire site to be completed up front as part of Phase 1. Fine grading completed as needed on future phases.
1	Reforested buffer	705	tree	\$ 200.00	\$ 250.00	\$ 141,081.08	\$ 176,351.35	Assumes a mix of conifers with spreads ranging from 10 feet to 30 feet, with an average square foot requirement of 370 feet per tree. Trees will be smaller than standard landscape trees, except for those closest to the parcel boundary, so per unit costs are lower.
1	Trees - other landscaping	200	tree	\$ 400.00	\$ 500.00	\$ 80,000.00	\$ 100,000.00	Around CC, parking lot, basin, etc.
1	Split-rail fence	4715	linear feet	\$ 15.00	\$ 35.00	\$ 70,725.00	\$ 165,025.00	
1	Wetland overlook	1	lump sum	\$ 15,000.00	\$ 20,000.00	\$ 15,000.00	\$ 20,000.00	Wood platform with safety rail, seating, possible interpretive signing. Size TBD.
1	Walking trail	7700	linear feet	\$ 95.00	\$ 110.00	\$ 731,500.00	\$ 847,000.00	Assumes 8- to 10-foot wide asphalt path. Sections may be initially developed as compacted limestone, and upgraded as funding permits.
1	Prairie restoration	13.1	acres	\$ 2,000.00	\$ 2,500.00	\$ 26,273.65	\$ 32,842.06	Sowing and initial maintenance. Long-term maintenance includes annual burns, mowwing, and invasive species removal, and range from \$16 - \$130/acre (~\$200 - \$1,700/year)
1	Benches	37	per unit	\$ 1,500.00	\$ 2,500.00	\$ 55,500.00	\$ 92,500.00	Varies depending on type. Includes concrete slab with space for wheelchair users (ADA compliant) and trash can.
1	Detention basin	72150	sq ft	\$ 1.50	\$ 6.00	\$ 108,225.00	\$ 432,900.00	Grading included as part of overall site grading. Assumes 1:10 slope, native detention plant installation.
1	Parking	56500	sq ft	\$ 3.00	\$ 6.00	\$ 169,500.00	\$ 339,000.00	~107 spaces
1	Wayfinding kiosks	5	per unit	\$ 500.00	\$ 1,000.00	\$ 2,500.00	\$ 5,000.00	Varies depending on complexity of unit desire. Minimum design has space for wayfinding, park rules.
1	Flex space	40700	sq ft	\$ 0.25	\$ 0.70	\$ 10,175.00	\$ 28,490.00	Seeded lawn. Irrigation not included (add \$20,000 - \$40,000 if irrigation is desired)
1	Berms	1	lump sum	\$ 10,000.00	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00	Primarily completed as part of site grading. Seeding, trees, other landscaping and fine grading included in this cost.
1	Public restrooms	1	lump sum	\$ -	\$ -	\$ -	\$ -	Included as part of community center
1	Gates at entrance	2	lump sum	\$ 2,500.00	\$ 3,000.00	\$ 5,000.00	\$ 6,000.00	
1	Security cameras	1	lump sum	\$ 2,000.00	\$ 10,000.00	\$ 2,000.00	\$ 10,000.00	Varies depending on number of cameras, system complexity. Professional monitoring services charge around \$100 - \$200/month.
1	Collapsible bollards	5	per unit	\$ 200.00	\$ 700.00	\$ 1,000.00	\$ 3,500.00	Estimate five intersections, with bollard mounted into asphalt. Additional may be desired.
1	Sled hill	1	per unit	\$ -	\$ -	\$ -	\$ -	Uses existing terrain. Additional grading may be desired and would be included as part of overall grading costs.
1	Welcome plaza	8000	sq ft	\$ 2.00	\$ 13.00	\$ 16,000.00	\$ 104,000.00	Concrete paver patio is comparable in price to brushed concrete.
1	Veterans' Memorial	1	lump sum	\$ 10,000.00	\$ 30,000.00	\$ 10,000.00	\$ 50,000.00	Cost varies depending on complexity ranging from simple flagpoles and a plaque to more elaborate artwork, walls, etc.
1	Community Center - Construction	10000	sq ft	\$ 200.00	\$ 270.00	\$ 2,000,000.00	\$ 2,700,000.00	Based on ICC construction estimates for wood frame structure. Can vary dramatically depending on desired amenities.
1	Electrical connections	1	lump sum	\$ 7,000.00	\$ 25,000.00	\$ 7,000.00	\$ 25,000.00	Assumes underground utilities. Very rough estimate
1	Water & sewer connection	1	lump sum	\$ 2,000.00	\$ 10,000.00	\$ 2,000.00	\$ 10,000.00	Very rough estimate.
1	Permits - General	1	lump sum	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	Very rough estimate.
	PHASE 1 SUBTOTAL					\$ 3,688,865.40	\$ 5,613,379.76	
	Design & Engineering					\$ 368,886.54	\$ 561,337.98	Assumes standard 10% design fee
	15% Contingency					\$ 608,662.79	\$ 926,207.66	
	SUBTOTAL					\$ 4,666,414.73	\$ 7,100,925.39	
2	Open space (football)	117000	sq ft	\$ 0.25	\$ 0.70	\$ 29,250.00	\$ 81,900.00	Convert to seeded lawn
2	Walking trail (expansion)	1560	linear feet	\$ 95.00	\$ 110.00	\$ 148,200.00	\$ 171,600.00	
2	Sand volleyball court	1	lump sum	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00	\$ 20,000.00	
2	Pickleball courts	4	lump sum	\$ 20,000.00	\$ 50,000.00	\$ 80,000.00	\$ 200,000.00	
2	Basketball / multi-use court	1	lump sum	\$ 20,000.00	\$ 70,000.00	\$ 20,000.00	\$ 70,000.00	
2	Exercise stations	1	lump sum	\$ 50,000.00	\$ 200,000.00	\$ 50,000.00	\$ 200,000.00	Varies dramatically depending on type of equipment added
2	Accessible play structure	1	lump sum	\$ 200,000.00	\$ 400,000.00	\$ 200,000.00	\$ 400,000.00	Varies dramatically depending on type of equipment added
2	Picnic pavilion and grills	1	lump sum	\$ 30,000.00	\$ 100,000.00	\$ 30,000.00	\$ 100,000.00	
2	Flex space stage	1	lump sum	\$ 50,000.00	\$ 100,000.00	\$ 50,000.00	\$ 100,000.00	
2	Softball field	82000	sq ft	\$ 0.25	\$ 0.70	\$ 20,500.00	\$ 57,400.00	Convert to seeded lawn and add backstop
2	Parking (expansion)	35380	sq ft	\$ 3.00	\$ 6.00	\$ 106,140.00	\$ 212,280.00	
2	Athletic building	36400	sq ft	\$ 200.00	\$ 270.00	\$ 7,280,000.00	\$ 9,828,000.00	
	PHASE 2 SUBTOTAL					\$ 8,024,090.00	\$ 11,441,180.00	
	Design & Engineering					\$ 802,409.00	\$ 1,144,118.00	Assumes standard 10% design fee
	15% Contingency					\$ 1,323,974.85	\$ 1,887,794.70	
	SUBTOTAL					\$ 10,150,473.85	\$ 14,473,092.70	
3	Walking trail (to Municipal Complex)	400	linear feet	\$ 95.00	\$ 110.00	\$ 38,000.00	\$ 44,000.00	
3	Parking (expansion)	61500	sq ft	\$ 3.00	\$ 6.00	\$ 184,500.00	\$ 369,000.00	
3	Athletic building expansion	36400		200	270	\$ 7,280,000.00	\$ 9,828,000.00	
	PHASE 3 SUBTOTAL					\$ 7,502,500.00	\$ 10,241,000.00	
	Design & Engineering					\$ 750,250.00	\$ 1,024,100.00	Assumes standard 10% design fee
	15% Contingency					\$ 1,237,912.50	\$ 1,689,765.00	
	SUBTOTAL					\$ 9,490,662.50	\$ 12,954,865.00	
GRAND TOTAL						\$ 24,307,551.08	\$ 34,528,883.09	

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**TOWNSHIP OF HOWELL
LIVINGSTON COUNTY, MICHIGAN
ANNUAL FINANCIAL REPORT
YEAR ENDED JUNE 30, 2025**

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INDEPENDENT AUDITOR'S REPORT

To the Management and the Board of Trustees
Township of Howell
Howell, Michigan

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Township of Howell (the "Township") as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Township, as of June 30, 2025, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Township and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter – Implementation of New Accounting Standard

As discussed in Note 9 to the financial statements, the Township implemented Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*, during the year ended June 30, 2025. This change was made to conform with the requirements of the new standard. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

A handwritten signature in dark ink that reads "Gabridge & Company". The script is cursive and fluid, with the ampersand being particularly stylized.

Gabridge & Company, PLC
Grand Rapids, MI
December 30, 2025

Management's Discussion and Analysis

Township of Howell
Management's Discussion and Analysis
June 30, 2025

As the Township Board of Trustees of Howell Township, Livingston County, Michigan, (the "Township" or "government") we offer readers of the Township's financial statements this narrative overview and analysis as an explanation of the financial activities of the Township for the fiscal year ended June 30, 2025. We encourage readers to consider the information presented here in conjunction with the financial statements as a whole.

Financial Highlights

- The assets of the Township exceeded its liabilities at the close of the most recent fiscal year by \$46,772,611 (net position for all activities). Of this amount, \$23,308,623 (unrestricted net position for all activities) may be used to meet the government's ongoing obligations to citizens and creditors. The Township's total net position increased by \$1,467,951 in 2025.
- At the close of the current fiscal year, the Township's governmental funds reported combined ending fund balances of \$8,982,075, which is an increase of \$947,197. Approximately 71.9%, or \$6,458,518, of fund balance is unassigned. These funds are available for spending at the Township's discretion.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$6,458,518 or 461.4% of the general fund's annualized expenditures.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Township's basic financial statements. The Township's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains required supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the Township's assets and liabilities, with the difference being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

The *Statement of Activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., earned but unused vacation leave and long-term debt).

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Township include general government, public works, community and economic development, and recreation and culture. The business-type activities of the Township include sewer and water operations.

Focus on Funds

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. There are three basic types of funds: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Township has three major governmental funds, the general fund, road fund, and ARPA fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for these three major funds.

The Township adopts an annual appropriated budget for its general and special revenue funds. Budgetary comparison statements have been provided herein to demonstrate compliance with those budgets.

Proprietary Funds. Enterprise funds, the only proprietary fund type used by the Township, are used to report the same functions presented as business-type activities in the government-wide financial statements. The Township uses the enterprise funds to account for its sewer and water operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The basic proprietary fund financial statements provide information for the sewer, water and water/sewer systems, which are considered to be major funds of the Township. Proprietary funds are where the user fees collected on behalf of the Township are held for specific purposes. For example, sewer and water use bills, special assessments, and special fees are used to pay for the system operations, debt payments, and the developments for which they are collected.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Township's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. Fiduciary funds are all the monies collected by the Township meant for another agency (e.g., school taxes, county taxes, library taxes and escrow accounts). The Township has two custodial funds; a general trust and agency fund and a tax collection fund

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, this report further presents required supplementary information (RSI) that explains the information presented in the financial statements.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Township, assets for all activities exceeded liabilities by \$46,772,611 at the close of the most recent fiscal year. The table below illustrates the results of the governmental activities and business-type activities that combine to capture the township's total net position.

Township of Howell's Net Position

	Governmental Activities		Business-type Activities		Total	
	2025	2024	2025	2024	2025	2024
ASSETS						
<i>Current Assets</i>						
Cash and Cash Equivalents	\$ 6,763,438	\$ 5,430,640	\$ 1,964,862	\$ 2,129,261	\$ 8,728,300	\$ 7,559,901
Accounts Receivable	14,719	15,802	348,356	338,753	363,075	354,555
Special Assessments Receivable - Short-term	-	-	83,810	268,880	83,810	268,880
Due from State	138,458	130,978	-	-	138,458	130,978
Prepaid Items	24,352	25,988	16,463	62,458	40,815	88,446
Leases Receivable	-	-	-	14,327	-	14,327
Total Current Assets	6,940,967	5,603,408	2,413,491	2,813,679	9,354,458	8,417,087
<i>Noncurrent Assets</i>						
Investment in Joint Ventures	3,290,379	2,835,365	11,772,371	11,475,065	15,062,750	14,310,430
Special Assessments Receivable - Long-term, net	-	-	71,424	155,233	71,424	155,233
Capital Assets not being Depreciated	265,392	265,392	19,831	19,831	285,223	285,223
Capital Assets being Depreciated, net	267,749	294,090	22,117,812	22,527,447	22,385,561	22,821,537
Total Assets	10,764,487	8,998,255	36,394,929	36,991,255	47,159,416	45,989,510
LIABILITIES						
<i>Current Liabilities</i>						
Accounts Payable	91,620	269,917	239,122	287,255	330,742	557,172
Accrued Payroll and Related Liabilities	18,183	14,502	-	-	18,183	14,502
Escrow Payable	17,819	44,825	-	-	17,819	44,825
Unearned Revenue	-	37,726	-	-	-	37,726
Current Portion of Leases Receivable	7,021	5,758	-	-	7,021	5,758
Internal Balances	(2,168,730)	(2,798,440)	2,168,730	2,798,440	-	-
Total Current Liabilities	(2,034,087)	(2,425,712)	2,407,852	3,085,695	373,765	659,983
<i>Noncurrent Liabilities</i>						
Compensated Absences	13,040	10,692	-	-	13,040	10,692
Total Liabilities	(2,021,047)	(2,415,020)	2,407,852	3,085,695	386,805	670,675
DEFERRED INFLOWS OF RESOURCES						
Deferred Lease Revenue	-	-	-	14,175	-	14,175
Total Deferred Inflows of Resources	-	-	-	14,175	-	14,175
NET POSITION						
Net Investment in Capital Assets	533,141	559,482	22,137,643	22,547,278	22,670,784	23,106,760
Restricted	793,204	670,404	-	-	793,204	670,404
Unrestricted	11,459,189	10,183,389	11,849,434	11,344,107	23,308,623	21,527,496
Total Net Position	\$ 12,785,534	\$ 11,413,275	\$ 33,987,077	\$ 33,891,385	\$ 46,772,611	\$ 45,304,660

Of the Township's net position, \$22,670,784 (48.5%) reflects its investment in capital assets (e.g. land, buildings, equipment, and vehicles); less any related debt used to acquire those assets that is still outstanding. The Township uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Township's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Township's net position, \$793,204 (1.7%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of \$23,308,623 (49.8%) is unrestricted and may be used to meet the government's ongoing obligations to its citizens and creditors.

Cash and cash equivalents increased by \$1,168,399, consistent with the overall increase in net position of \$1,467,951. Investments in joint ventures increased by \$752,320, reflecting higher net position in the joint ventures themselves. Special assessments receivable decreased by \$268,879 in total, in accordance with repayment schedules. Prepaid items decreased by \$47,631 due to the timing of payments. A lease receivable expired during the year, resulting in a \$14,327 decrease. Capital assets decreased by \$435,976 as depreciation of \$794,576 exceeded additions of \$358,600. Accounts payable decreased by \$226,430 due to the timing of invoice payments.

The following table illustrates and summarizes the results of the changes in the net position for the Township. The condensed information was derived from the government-wide statement of activities.

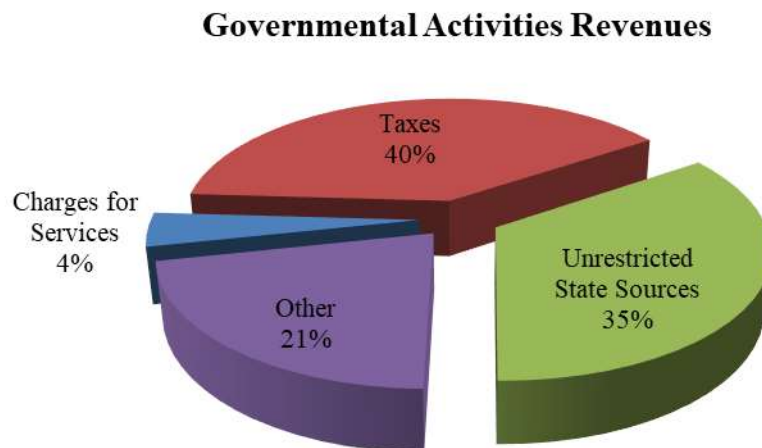
Township of Howell's Changes in Net Position

	Governmental Activities		Business-type Activities		Total	
	2025	2024	2025	2024	2025	2024
Revenues						
Program Revenues						
Charges for Services	\$ 118,360	\$ 121,595	\$ 2,647,464	\$ 3,018,510	\$ 2,765,824	\$ 3,140,105
Operating Grants and Contributions	53,567	119,794	-	-	53,567	119,794
Capital Grants and Contributions	-	163,581	-	-	-	163,581
Total Program Revenues	<u>171,927</u>	<u>404,970</u>	<u>2,647,464</u>	<u>3,018,510</u>	<u>2,819,391</u>	<u>3,423,480</u>
General Revenues						
Taxes	1,099,184	1,012,786	-	-	1,099,184	1,012,786
Unrestricted State Sources	961,153	942,748	-	-	961,153	942,748
Interest Income	85,061	51,422	26,190	31,846	111,251	83,268
Change in Joint Venture	455,014	473,480	297,306	568,918	752,320	1,042,398
Gain on Sale of Fixed Assets	-	-	-	44,336	-	44,336
Total General Revenues	<u>2,600,412</u>	<u>2,480,436</u>	<u>323,496</u>	<u>645,100</u>	<u>2,923,908</u>	<u>3,125,536</u>
Total Revenues	<u>2,772,339</u>	<u>2,885,406</u>	<u>2,970,960</u>	<u>3,663,610</u>	<u>5,743,299</u>	<u>6,549,016</u>
Expenses						
General Government	1,152,279	1,265,243	-	-	1,152,279	1,265,243
Public Works	436,101	524,419	2,463,592	2,171,642	2,899,693	2,696,061
Recreation and Culture	78,562	127,855	-	-	78,562	127,855
Community and Economic Development	144,814	98,123	-	-	144,814	98,123
Total Expenses	<u>1,811,756</u>	<u>2,015,640</u>	<u>2,463,592</u>	<u>2,171,642</u>	<u>4,275,348</u>	<u>4,187,282</u>
Change in Net Position before Transfers	<u>960,583</u>	<u>869,766</u>	<u>507,368</u>	<u>1,491,968</u>	<u>1,467,951</u>	<u>2,361,734</u>
Transfers In (Out)	<u>411,676</u>	<u>(163,581)</u>	<u>(411,676)</u>	<u>163,581</u>	<u>-</u>	<u>-</u>
Change in Net Position	<u>1,372,259</u>	<u>706,185</u>	<u>95,692</u>	<u>1,655,549</u>	<u>1,467,951</u>	<u>2,361,734</u>
<i>Net Position at Beginning of Period</i>	<u>11,413,275</u>	<u>10,707,090</u>	<u>33,891,385</u>	<u>32,235,836</u>	<u>45,304,660</u>	<u>42,942,926</u>
Net Position at End of Period	<u>\$ 12,785,534</u>	<u>\$ 11,413,275</u>	<u>\$ 33,987,077</u>	<u>\$ 33,891,385</u>	<u>\$ 46,772,611</u>	<u>\$ 45,304,660</u>

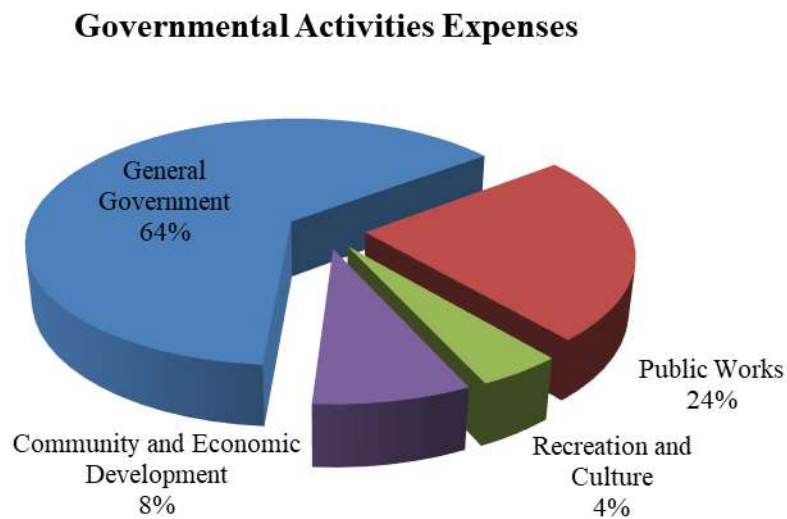
The Township's net position increased by \$1,467,951 during fiscal year 2025, with governmental activities accounting for \$1,372,259 of the increase and business-type activities accounting for \$95,692. The increase in net position was the result of total revenues of \$5,743,299 exceeding total expenses of \$4,275,348. Charges for services decreased by \$374,281, primarily due to a decline in water and sewer connection fees. Operating grants and contributions decreased by \$66,227, and capital grants and contributions decreased by \$163,581, as the Township had utilized a significant portion of its ARPA funding for capital projects in the prior fiscal year. Taxes increased by \$86,398 due to a 7.7% increase in taxable value, partially offset by a 0.2% reduction in the millage rate under the Headlee Amendment. The Township's equity interest in joint ventures increased by \$752,320, which was \$290,078 less than the increase reported in the prior fiscal year. General government expenses decreased by \$112,964 following the completion of prior-year ARPA projects, while public works expenses increased by \$203,632, primarily due to increased demand in water and sewer services.

Governmental Activities

The following chart summarizes the revenue sources for the governmental activities of the Township for the most recent fiscal year-end:



The following chart summarizes the expenses for the governmental activities of the Township for the most recent fiscal year-end:



Financial Analysis of the Government's Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Activities. A At the end of fiscal year June 30, 2025, the Township's governmental funds reported combined fund balances of \$8,982,075. Of this total, \$6,458,518, or approximately 71.9%, is unassigned and available for general use.

General Fund. The general fund is the Township's primary operating fund. The fund balance increased by \$824,397 during the fiscal year, bringing the ending balance to \$8,188,871.

Road Fund. The road fund is used to account for construction and maintenance of local roads. The fund balance increased by \$129,354 during the year, resulting in an ending balance of \$793,204. This balance is fully restricted for road-related purposes.

ARPA Fund. The ARPA fund expended all remaining funds during the year, resulting in a net decrease of \$6,554 and an ending fund balance of \$0.

Additional details regarding changes in the governmental funds can be found in a preceding section of this report.

Business-type Activities

The Township's propriety funds provide the same type of information in the government-wide financial statements, but in more detail.

The unrestricted net position of the sewer/water fund at year-end was \$11,849,434, with a total increase in net position of \$95,692 during the fiscal year. The factors contributing to this increase are discussed in an earlier section of this report.

General Fund Budgetary Highlights

During the year, the Township amended its original budget to reflect operational changes, including the addition of an interfund transfer in the general fund. Actual general fund revenues exceeded the final budget by \$67,978, while expenditures were \$305,927 below the final budget.

The Township had no expenditures in excess of the amounts appropriated during the year ended June 30, 2025.

Capital Asset and Debt Administration

Capital Assets. The Township's investment in capital assets for its governmental and business-type activities as of June 30, 2025, amounted to \$22,670,784 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, water and sewer systems, and furniture and equipment.

More information on the Township's capital assets is available in the Notes to the Financial Statements.

Long-term Debt. At the end of the current fiscal year, the Township had no outstanding long-term debt.

Economic Factors and Next Year's Budgets and Rates

Management estimates a similar amount of revenues to be available for appropriation in the general fund in the upcoming fiscal year. Expenditures are expected to change by small amounts compared to 2025. The Township continues to review all budget line items for opportunities to reduce expenditures when possible. The budget will be monitored during the year to identify any necessary amendments. In 2026, the Township plans again to use current revenues to provide essential services and to maintain the Township's financial reserves at similar levels.

Requests for Information

This financial report is designed to provide a general overview of the Township's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report, or requests for additional financial information are welcomed, and should be directed to:

Township of Howell
Township Clerk
3525 Bryon Road
Howell, MI 48855

Basic Financial Statements

Township of Howell
Statement of Net Position
June 30, 2025

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
<i>Current Assets</i>			
Cash and Cash Equivalents	\$ 6,763,438	\$ 1,964,862	\$ 8,728,300
Due from State	138,458	--	138,458
Special Assessments Receivable, Current	--	83,810	83,810
Accounts Receivable, net	14,719	348,356	363,075
Prepaid Items	24,352	16,463	40,815
Total Current Assets	6,940,967	2,413,491	9,354,458
<i>Noncurrent Assets</i>			
Capital Assets not being Depreciated	265,392	19,831	285,223
Capital Assets being Depreciated, net	267,749	22,117,812	22,385,561
Equity in MHOG	--	11,772,371	11,772,371
Equity in Howell Area Fire Authority	3,290,379	--	3,290,379
Special Assessment Receivable, Noncurrent	--	71,424	71,424
Total Assets	10,764,487	36,394,929	47,159,416
LIABILITIES			
<i>Current Liabilities</i>			
Accounts Payable	91,620	239,122	330,742
Accrued Payroll and Related Liabilities	18,183	--	18,183
Escrow Payable	17,819	--	17,819
Current Portion of Compensated Absences	7,021	--	7,021
Internal Balances	(2,168,730)	2,168,730	--
Total Current Liabilities	(2,034,087)	2,407,852	373,765
<i>Noncurrent Liabilities</i>			
Compensated Absences	13,040	--	13,040
Total Liabilities	(2,021,047)	2,407,852	386,805
NET POSITION			
Investment in Capital Assets	533,141	22,137,643	22,670,784
<i>Restricted for:</i>			
Roads	793,204	--	793,204
<i>Unrestricted</i>	11,459,189	11,849,434	23,308,623
Total Net Position	\$ 12,785,534	\$ 33,987,077	\$ 46,772,611

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Howell
Statement of Activities
For the Year Ended June 30, 2025

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue		
		Charges for	Operating	Capital Grants	Governmental	Business-type	Total
		Services	Grants and	and	Activities	Activities	
			Contributions	Contributions			
Governmental Activities:							
General Government	\$ 1,152,279	\$ 89,017	\$ --	\$ --	\$ (1,063,262)	\$ --	\$ (1,063,262)
Public Works	436,101	600	53,567	--	(381,934)	--	(381,934)
Recreation and Culture	78,562	--	--	--	(78,562)	--	(78,562)
Community and Economic Development	144,814	28,743	--	--	(116,071)	--	(116,071)
Total Governmental Activities	1,811,756	118,360	53,567	--	(1,639,829)	--	(1,639,829)
Business-type Activities:							
Sewer / Water	2,463,592	2,647,464	--	--	--	183,872	183,872
Total Business-type Activities	2,463,592	2,647,464	--	--	--	183,872	183,872
Total Government	\$ 4,275,348	\$ 2,765,824	\$ 53,567	\$ --	\$ (1,639,829)	\$ 183,872	\$ (1,455,957)

General Purpose Revenues and Transfers:

Revenues

Taxes	1,099,184	--	1,099,184
Unrestricted State Sources	961,153	--	961,153
Interest Income	85,061	26,190	111,251
Change in Joint Venture	455,014	297,306	752,320
Transfers	411,676	(411,676)	--

Total General Revenues and Transfers

Change in Net Position

Net Position at Beginning of Period	11,413,275	33,891,385	45,304,660
Net Position at End of Period	\$ 12,785,534	\$ 33,987,077	\$ 46,772,611

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Howell
Balance Sheet
Governmental Funds
June 30, 2025

		Special Revenue		
	General	Road Fund	ARPA	Total Governmental Funds
ASSETS				
Cash and Cash Equivalents	\$ 5,969,701	\$ 793,737	\$ --	\$ 6,763,438
Due from State	138,458	--	--	138,458
Accounts Receivable, net	14,719	--	--	14,719
Prepaid Items	24,352	--	--	24,352
Due from Other Funds	2,168,730	--	--	2,168,730
Total Assets	\$ 8,315,960	\$ 793,737	\$ --	\$ 9,109,697
LIABILITIES				
Accounts Payable	\$ 91,087	\$ 533	\$ --	\$ 91,620
Accrued Payroll and Related Liabilities	18,183	--	--	18,183
Escrow Payable	17,819	--	--	17,819
Total Liabilities	127,089	533	--	127,622
FUND BALANCE				
Nonspendable:				
Prepaid Items	24,352	--	--	24,352
Restricted for:				
Roads	--	793,204	--	793,204
Assigned for:				
Recreation	1,687,701	--	--	1,687,701
Capital Improvements	18,300	--	--	18,300
Unassigned	6,458,518	--	--	6,458,518
Total Fund Balance	8,188,871	793,204	--	8,982,075
Total Liabilities and Fund Balance	\$ 8,315,960	\$ 793,737	\$ --	\$ 9,109,697

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Howell
Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2025

Total Fund Balance - Governmental Funds	\$ 8,982,075
General government capital assets of \$1,471,869, net of accumulated depreciation of \$938,728, are not current financial resources and, therefore, are not reported in the fund financial statements.	533,141
Joint venture assets reported in governmental activities are not current financial resources and, therefore, are not reported in the fund financial statements.	3,290,379
Compensated absences are not due and payable in the current period and, therefore, are not reported in the fund financial statements.	(20,061)
Total Net Position - Governmental Activities	\$ <u>12,785,534</u>

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Howell
Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Funds
For the Year Ended June 30, 2025

		Special Revenue		Total
	General	Road Fund	ARPA	Governmental Funds
Revenues				
Taxes	\$ 638,954	\$ 460,230	\$ --	\$ 1,099,184
Intergovernmental - State	961,153	--	--	961,153
Intergovernmental - Federal	--	--	37,731	37,731
Licenses and Permits	90,413	--	--	90,413
Charges for Services	42,053	--	--	42,053
Interest Income	78,175	6,556	330	85,061
Other Revenues	1,730	--	--	1,730
Total Revenues	1,812,478	466,786	38,061	2,317,325
Expenditures				
General Government	1,122,327	--	--	1,122,327
Public Works	54,054	337,432	44,615	436,101
Community and Economic Development	144,814	--	--	144,814
Recreation and Culture	78,562	--	--	78,562
Total Expenditures	1,399,757	337,432	44,615	1,781,804
Excess of Revenues Over				
(Under) Expenditures	412,721	129,354	(6,554)	535,521
Other Financing Sources				
Transfers In	411,676	--	--	411,676
Net Other Financing Sources	411,676	--	--	411,676
Net Change in Fund Balance	824,397	129,354	(6,554)	947,197
<i>Fund Balance at Beginning of Period</i>	<i>7,364,474</i>	<i>663,850</i>	<i>6,554</i>	<i>8,034,878</i>
Fund Balance at End of Period	\$ 8,188,871	\$ 793,204	\$ --	\$ 8,982,075

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Howell
Reconciliation of Governmental Funds Statement of Revenues, Expenditures, and
Changes in Fund Balance with Statement of Activities
For the Year Ended June 30, 2025

Total Net Change in Fund Balances - Governmental Funds	\$ 947,197
Governmental funds report capital outlays as expenditures; however, in the statement of activities, the cost of those assets is capitalized and allocated over their estimated useful lives as depreciation expense. Depreciation expense of \$39,830 exceeded capital outlay expenditures of \$13,489, resulting in a net decrease to net position.	(26,341)
Increases in the City's equity interest in a joint venture are reported in the government-wide financial statements but are not reported in the fund financial statements because they do not involve current financial resources.	455,014
Changes in compensated absences are not reported in the fund financial statements because they do not require the use of current financial resources. An increase in the liability during the year results in a decrease to net position in the government-wide financial statements.	(3,611)
Changes in Net Position - Governmental Activities	\$ <u>1,372,259</u>

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Howell
Statement of Net Position
Proprietary Fund
June 30, 2025

	<u>Business-type Activities - Enterprise Fund</u>
	<u>Sewer / Water</u>
ASSETS	
<i>Current Assets</i>	
Cash and Cash Equivalents	\$ 1,964,862
Special Assessments Receivable, Current	83,810
Accounts Receivable, net	348,356
Prepaid Items	16,463
Total Current Assets	<u>2,413,491</u>
<i>Noncurrent Assets</i>	
Capital Assets not being Depreciated	19,831
Capital Assets being Depreciated, net	22,117,812
Equity in MHOG	11,772,371
Special Assessment Receivable, Noncurrent	71,424
Total Assets	<u>36,394,929</u>
LIABILITIES	
<i>Current Liabilities</i>	
Accounts Payable	239,122
Due to Other Funds	2,168,730
Total Liabilities	<u>2,407,852</u>
NET POSITION	
Investment in Capital Assets	22,137,643
<i>Unrestricted</i>	11,849,434
Total Net Position	<u>\$ 33,987,077</u>

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Howell
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Fund
For the Year Ended June 30, 2025

	<u>Business-type Activities - Enterprise Fund</u>
	<u>Sewer / Water</u>
Operating Revenues	
Charges for Services	\$ 1,992,181
Connection Fees	442,196
<i>Total Operating Revenues</i>	<u>2,434,377</u>
Operating Expenses	
Public Works	1,708,666
Depreciation	754,926
<i>Total Operating Expenses</i>	<u>2,463,592</u>
<i>Operating Income (Loss)</i>	<u>(29,215)</u>
Non-Operating Revenues (Expenses)	
Interest Income	121,037
Miscellaneous Revenue	118,240
Change in Joint Venture	297,306
<i>Net Non-Operating Revenues (Expenses)</i>	<u>536,583</u>
<i>Income Before Transfers</i>	<u>507,368</u>
Transfers Out	(411,676)
<i>Change In Net Position</i>	<u>95,692</u>
<i>Net Position at Beginning of Period</i>	33,891,385
<i>Net Position at End of Period</i>	<u>\$ 33,987,077</u>

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Howell
Statement of Cash Flows
Proprietary Fund
For the Year Ended June 30, 2025

	<u>Business-type Activities - Enterprise Fund</u>
	<u>Sewer / Water</u>
Cash Flows from Operating Activities	
Cash Received from Customers	\$ 2,424,774
Cash Payments to Suppliers for Goods and Services	(1,710,804)
<i>Net Cash Provided by Operating Activities</i>	<u>713,970</u>
 Cash Flows from Non-capital Financing Activities	
Change in Internal Balances	(629,710)
Miscellaneous Revenue	118,392
Transfers Out	(411,676)
<i>Net Cash Used by Non-capital Financing Activities</i>	<u>(922,994)</u>
 Cash Flows from Capital and Related Financing Activities	
Special Assessments	268,879
Capital Asset Additions	(345,291)
<i>Net Cash Used by Capital and Related Financing Activities</i>	<u>(76,412)</u>
 Cash Flows from Investing Activities	
Interest Income	121,037
<i>Net Cash Provided by Investing Activities</i>	<u>121,037</u>
 Net Decrease in Cash and Equivalents	(164,399)
<i>Cash and Equivalents - Beginning of Year</i>	2,129,261
Cash and Equivalents - End of Year	<u>\$ 1,964,862</u>

The Notes to the Financial Statements are an integral part of these Financial Statements

**Business-type
Activities -
Enterprise Fund**

Reconciliation of Operating Loss to	
Net Cash Provided by Operating Activities	
Operating Loss	\$ (29,215)
Adjustments to Reconcile Operating Loss to	
Net Cash Provided by Operating Activities	
Depreciation Expense	754,926
Changes in Assets and Liabilities	
Accounts Receivable, net	(9,603)
Prepaid Items	45,995
Accounts Payable	(48,133)
Net Cash Provided by Operating Activities	<u>\$ 713,970</u>

Township of Howell
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2025

	Custodial Funds
ASSETS	
Cash and Cash Equivalents	\$ 258,271
<i>Total Assets</i>	258,271
LIABILITIES	
Accounts Payable	85,520
Advances Payable	132,505
Due to Other Governments	40,246
<i>Total Liabilities</i>	258,271
NET POSITION	
Restricted for Individuals, Organizations, and Agencies	--

The Notes to the Financial Statements are an integral part of these Financial Statements

Township of Howell
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2025

	Custodial Funds
ADDITIONS	
Property Taxes Collected for Other Governments	\$ 14,030,362
<i>Total Additions</i>	<i>14,030,362</i>
DEDUCTIONS	
Payment of Property Taxes to Other Governments	14,030,362
<i>Total Deductions</i>	<i>14,030,362</i>
<i>Net Increase (Decrease) in Net Position</i>	<i>--</i>
<i>Net Position at Beginning of Period</i>	<i>--</i>
<i>Net Position at End of Period</i>	<i>\$ --</i>

The Notes to the Financial Statements are an integral part of these Financial Statements

Notes to the Financial Statements

Township of Howell

Notes to the Financial Statements

Note 1 - Summary of Significant Accounting Policies

Reporting Entity

The Township of Howell (the “government” or “Township”) is governed by an elected seven-member board. In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 61, *"The Financial Reporting Entity,"* these financial statements present the Township. The criteria established by GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if data were not included. There are no other units that should be included in the financial statements.

Government-wide and Fund Financial Statements

The government-wide financial statements (e.g., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental and enterprise funds are reported as separate columns in the respective fund financial statements.

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements, except for agency funds, which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Township of Howell

Notes to the Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, intergovernmental revenue, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when the government receives cash.

The government reports the following major governmental funds:

The **General Fund** is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The **Road Fund** accounts for the collection of property taxes and expenditures related to the extra voted road mileage.

The **ARPA Fund** accounts for the revenues and expenditures related to the American Rescue Plan Act.

The government reports the following major proprietary fund:

The **Sewer/Water Fund** accounts for the activities of the government's joint sewage disposal and water distribution and treatment systems.

Additionally, the government reports the following fund types:

The *custodial funds* account for assets held for other governments in a custodial capacity, including tax collection, and other trust and agency purposes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the sewer and water enterprise funds are charges to customers for sales and services. The enterprise funds also recognize as operating revenues the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses

Township of Howell

Notes to the Financial Statements

for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Assets, Liabilities, and Fund Equity

Deposits and Investments - The government's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the government to deposit in the accounts of federally insured banks, credit unions, and savings and loan associations; and to invest in obligations of the U.S. Treasury, certain commercial paper, repurchase agreements, bankers' acceptances, and mutual funds composed of otherwise legal investments.

Receivables and Payables - All trade and special assessments receivables are shown net of an allowance for uncollectibles, as applicable. All amounts deemed to be uncollectible are charged against the allowance for doubtful accounts in the period that determination is made. The Township reported \$6,151,166 in allowance for doubtful accounts as of year-end.

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (e.g., the current portion of interfund loans) or "advances to/from other funds" (e.g., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Prepaid and Other Assets – Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

Capital Assets - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), if any, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$2,000 and an estimated useful life in excess of 3 years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Township of Howell

Notes to the Financial Statements

Capital assets of the primary government are depreciated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Buildings and Improvements	25 - 50
System Infrastructure	30 - 50
Vehicles	3 - 30
Furniture and Equipment	5 - 15

Compensated Absences - It is the Township's policy to permit employees to accumulate earned but unused vacation pay benefits. There is no liability for unpaid accumulated sick leave since the Township does not have a policy to pay any amounts when employees separate from service with the Township. All vacation pay is accrued when included in the government-wide financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year-end.

Long-term Obligations - In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Net Position Flow Assumption - Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the government's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund Balance Flow Assumptions

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider

Township of Howell

Notes to the Financial Statements

restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. Governmental funds report *nonspendable fund balance* for amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. *Restricted fund balance* is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws or regulations of other governments. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The *committed fund balance* classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The Township Board is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

Amounts in the *assigned fund balance* classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The Township Board, or its designee, is authorized to assign fund balance. The Township Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Unassigned fund balance is the residual classification for the Township's general fund and includes all spendable amounts not contained in the other classifications and is therefore available to be spent as determined by the Township Board.

Property Taxes - Real and personal property taxes are recorded as revenue in the year for which they are levied, provided they are collectible during that year or within 60 days following that year's end. Property tax revenues shown in the general fund and road special revenue fund reflect the 2024 Township levies of .8469 mills and .9019 mills, respectively, on the taxable valuation of property located in the Township as of the preceding December 31.

Taxable values are established annually by the County and are equalized by the State at an estimated 50% of current market value, for tax year 2024 that amount to \$505,308,001. The 2024

Township of Howell

Notes to the Financial Statements

levy became a lien on properties on December 1, 2024, and was substantially collected in early 2024. Taxes became delinquent on March 1, 2025.

Use of Estimates - The process of preparing financial statements in conformity with generally accepted accounting principles requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

Subsequent Events - Subsequent events have been evaluated through December 30, 2025, the date the financial statements were available to be issued. Management is not aware of events that would have a significant impact on these financial statements.

Note 2 - Stewardship, Compliance, and Accountability

Budgetary Information

Annual budgets are adopted at the activity level for the general and road special revenue fund each fiscal year on a basis consistent with generally accepted accounting principles. The government's final budget must be prepared and adopted prior to July 1st of each year.

Reported budgeted amounts are as originally adopted or as amended by the Township Board. The legal level of budgetary control is the activity level. The township does not utilize encumbrance accounting.

Excess of Expenditures Over Appropriations

P.A. 621 of 1978, as amended, provides that a local unit shall not incur expenditures in excess of the amounts appropriated. The Township had no expenditures in excess of the amount appropriated for the year ended June 30, 2025.

Note 3 - Deposits and Investments

Cash Equivalents - As of June 30, 2025, the Township's cash and cash equivalents were reported as follows:

	Governmental Activities	Business-type Activities	Total Primary Government	Fiduciary Funds
Cash and Cash Equivalents	\$ 6,763,438	\$ 1,964,862	\$ 8,728,300	\$ 258,271

Custodial Credit Risk - Deposits Custodial credit risk is the risk that in the event of a bank failure, the Township's deposits may not be returned. State law does not require, and during the year the Township did not have, a policy for deposit custodial credit risk. \$8,262,393 of the Township's total bank balance of \$9,012,393 was uninsured and uncollateralized.

Township of Howell

Notes to the Financial Statements

Credit Risk - State law limits investments to specific government securities, certificates of deposit and bank accounts with qualified financial institutions, commercial paper with specific maximum maturities and ratings when purchased, bankers' acceptances of specific financial institutions, qualified mutual funds and qualified external investment pools as identified in the list of authorized investments in the accounting policies. The Township's investment policy does not have specific limits in excess of state law on investment credit risk. The Township had no investments that required credit risk ratings at year end.

Interest Rate Risk - State law limits the allowable investments and the maturities of some of the allowable investments as identified above. The Township's investment policy does not have specific limits in excess of state law on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Concentration of Credit Risk - State law limits allowable investments but does not limit concentration of credit risk as identified in the list of authorized investments above. The Township's investment policy does not have specific limits in excess of state law on concentration of credit risk.

Note 4 - Capital Assets

Governmental capital assets activity for the year ended June 30, 2025 was as follows:

Governmental Activities	Beginning Balance	Additions	Reductions	Ending Balance
Capital Assets not Being Depreciated				
Land	\$ 265,392	\$ -	\$ -	\$ 265,392
Capital Assets Being Depreciated				
Buildings and Improvement	871,937	-	-	871,937
Furniture and Equipment	321,051	13,489	-	334,540
<i>Subtotal</i>	<u>1,192,988</u>	<u>13,489</u>	<u>-</u>	<u>1,206,477</u>
Less Accumulated Depreciation				
Buildings and Improvement	655,474	28,158	-	683,632
Furniture and Equipment	243,424	11,672	-	255,096
<i>Subtotal</i>	<u>898,898</u>	<u>39,830</u>	<u>-</u>	<u>938,728</u>
Capital Assets Being Depreciated, net	<u>294,090</u>	<u>(26,341)</u>	<u>-</u>	<u>267,749</u>
Net Capital Assets, Governmental	\$ 559,482	\$ (26,341)	\$ -	\$ 533,141

Depreciation expense was charged to the general government for governmental activities.

Township of Howell

Notes to the Financial Statements

Business-type capital assets activity for the year ended June 30, 2025, was as follows:

Business-type Activities	Beginning Balance	Additions	Reductions	Ending Balance
Capital Assets not Being Depreciated				
Land	\$ 19,831	\$ -	\$ -	\$ 19,831
Capital Assets Being Depreciated				
Sewer System	14,066,482	-	-	14,066,482
Water System	3,431,390	-	-	3,431,390
Water/Sewer System	18,376,215	345,291	-	18,721,506
<i>Subtotal</i>	<u>35,874,087</u>	<u>345,291</u>	<u>-</u>	<u>36,219,378</u>
Less Accumulated Depreciation				
Sewer System	7,610,825	651,501	-	8,262,326
Water System	1,241,148	72,336	-	1,313,484
Water/Sewer System	4,494,667	31,089	-	4,525,756
<i>Subtotal</i>	<u>13,346,640</u>	<u>754,926</u>	<u>-</u>	<u>14,101,566</u>
Capital Assets Being Depreciated, net	<u>22,527,447</u>	<u>(409,635)</u>	<u>-</u>	<u>22,117,812</u>
<i>Net Capital Assets, Business-type</i>	<u>\$ 22,547,278</u>	<u>\$ (409,635)</u>	<u>\$ -</u>	<u>\$ 22,137,643</u>

Depreciation expense totaling \$754,926 was allocated to business-type activities, with \$682,590 attributed to the sewer system and \$72,336 to the water system.

Note 5 – Compensated Absences

Compensated absences activity for June 30, 2025 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities:					
Compensated Absences	\$ 16,797	\$ -	\$ (347)	\$ 16,450	\$ -

Compensated absences for governmental activities are liquidated by the general fund.

Note 6 - Interfund Receivables, Payables, Advances, and Transfers

Interfund Receivables, Payables, and Advances - As of June 30, 2025, the general fund reported a receivable of \$2,168,730 from the sewer/water fund, which reported a corresponding payable, resulting from the general fund's assistance in paying off the Township's long-term debt and representing the amount to be repaid to the general fund.

Transfers - For the year ended June 30, 2025, the sewer/water fund transferred \$411,676 to the general fund as a partial repayment of amounts owed.

Township of Howell

Notes to the Financial Statements

Note 7 - Joint Ventures

Marion, Howell, Oceola, and Genoa Sewer and Water Authority

The Township is a member of the Marion, Howell, Oceola and Genoa Sewer and Water Authority (the “Authority” or “MHOG”). The Authority was incorporated by the townships of Marion, Howell, Oceola and Genoa. The Authority is responsible for the operations of the joint water systems. The Township of Howell’s equity in this joint venture as of June 30, 2025 was \$11,772,371 (25.00%) which is recorded in the sewer/water fund and on the government-wide statement of net position. The Township is unaware of any circumstances that would cause an additional benefit or burden to the participating governments of the joint venture in the foreseeable future. Complete financial statements for the Marion, Howell, Oceola and Genoa Sewer and Water Authority can be obtained from the administrative offices at the Township of Oceola, Livingston County, Michigan. Authority balances as of and for the fiscal year ended September 30, 2024, the latest audited financial statements, was as follows:

MHOG

Total Assets	\$ 50,653,655
Total Liabilities and Deferred Inflows	3,564,172
Total Net Position	47,089,483
Total Revenue	5,614,231
Total Expenses	4,425,007

Howell Area Fire Authority

The Township is a member of the Howell Area Fire Authority, which was jointly incorporated by the City of Howell, Cohoctah Township, Marion Township, Oceola Township and Howell Township (the “Municipalities”) for the purpose of providing fire protection and other emergency health and safety services to the Municipalities. The Township appoints a member to the joint ventures governing board, which approves the annual budget. The funding for the Authority is provided by a dedicated voter-approved millage. The Township’s equity interest in the joint venture at June 30, 2025 was \$3,290,379 (21.16%) which is recorded within the governmental activities column in the statement of net position. The Township is unaware of any circumstances that would cause an additional benefit or burden to the participating governments in the foreseeable future. Complete financial statements of the Authority can be obtained from the administrative offices at the Township of Howell, Michigan. Authority balances as of and for the fiscal year ended June 30, 2025, the latest audited financial statements available, was as follows:

Howell Area Fire Authority

Total Assets and Deferred Outflows	\$ 13,654,790
Total Liabilities and Deferred Inflows	493,275
Total Net Position	13,161,515
Total Revenue	5,625,059
Total Expenses	3,805,004

Township of Howell

Notes to the Financial Statements

Note 8 - Defined Contribution Pension Plan

The Township of Howell pension plan provides pension benefits for all Township officials and all other employees who work at least 36 hours per week on a regular basis and who choose to belong to the plan.

A defined contribution pension plan provides pension benefits in return for services rendered, provides an individual account for each participant, and specifies how contributions to the individual's account are to be determined instead of specifying the amount of benefits the individual is to receive. Under a defined contribution pension plan, the benefits a participant will receive depend solely on the amount contributed to the participant's accounts and the returns on the investments of those contributions.

As established by the Township Board, the Township contributes 15 percent of employees' gross earnings. Additionally, participants may contribute up to 10 percent of gross earnings on a pre-tax basis. In accordance with these requirements, the Township contributed \$86,266 during the year ended June 30, 2025. No amounts were contributed by the participants.

Note 9 - Implementation of New Accounting Standard (GASB Statement No. 101, Compensated Absences)

Effective for the year ended June 30, 2025, the Township implemented GASB Statement No. 101, *Compensated Absences*.

Under this guidance, a liability for compensated absences (e.g., vacation and sick leave) is recognized when the leave is 1) attributable to services already rendered, 2) accumulates or vests, and 3) is more-likely-than-not to be used for time off or paid to employees. The liability is measured using the amount of leave expected to be used or paid (including salary-related payments) and the pay rates in effect at period-end.

The Township evaluated the impact of this standard and determined that its implementation did not result in a material change to the financial statements. The Township's existing compensated absences policies and accounting practices already appropriately recognized and measured compensated absences in a manner consistent with the recognition and measurement requirements of GASB Statement No. 101. As a result, no adjustment to beginning net position or fund balance was required.

Required Supplementary Information

Township of Howell
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
General Fund
For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance Positive (Negative) Final to Actual
	Original	Final		
Revenues				
Property Taxes	\$ 613,000	\$ 613,000	\$ 638,954	\$ 25,954
Intergovernmental - State	965,000	965,000	961,153	(3,847)
Licenses and Permits	96,050	96,050	90,413	(5,637)
Charges for Services	37,200	37,200	42,053	4,853
Interest Income	33,000	33,000	78,175	45,175
Other Revenues	250	250	1,730	1,480
Total Revenues	1,744,500	1,744,500	1,812,478	67,978
Other Financing Sources				
Transfers In	--	411,676	411,676	--
Total Revenues and Other Financing Sources	1,744,500	2,156,176	2,224,154	67,978
Expenditures				
General Government				
Township Board	33,215	33,215	28,205	5,010
Supervisor	53,750	53,750	52,871	879
Clerk	123,675	125,175	121,817	3,358
Elections	105,805	104,305	37,130	67,175
Treasurer	109,786	109,786	93,891	15,895
Township Hall	470,500	450,500	369,159	81,341
Township General Expenditures	270,700	285,700	244,631	41,069
Board of Review	6,200	6,200	4,122	2,078
Assessor	145,533	170,533	170,501	32
Total General Government	1,319,164	1,339,164	1,122,327	216,837
Public Works				
Cemetery	7,500	7,500	5,850	1,650
Drains	70,000	55,000	48,204	6,796
Total Public Works	77,500	62,500	54,054	8,446
Community and Economic Development				
Planning Commission	35,000	41,000	37,054	3,946
Zoning Administration	106,700	101,700	81,779	19,921
Board of Appeals	6,320	6,320	2,698	3,622
Engineering	10,000	25,000	23,283	1,717
Total Community and Economic Development	158,020	174,020	144,814	29,206
Recreation and Culture	130,000	130,000	78,562	51,438
Total Expenditures	1,684,684	1,705,684	1,399,757	305,927
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	59,816	450,492	824,397	373,905
Net Change in Fund Balance	59,816	450,492	824,397	373,905
Fund Balance at Beginning of Period	7,364,474	7,364,474	7,364,474	--
Fund Balance at End of Period	\$ 7,424,290	\$ 7,814,966	\$ 8,188,871	\$ 373,905

Township of Howell
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
Road Fund
For the Year Ended June 30, 2025

	Budgeted Amounts			Variance Positive (Negative) Final to Actual
	Original	Final	Actual	
Revenues				
Property Taxes	\$ 450,000	\$ 450,000	\$ 460,230	\$ 10,230
Interest Income	5,000	5,000	6,556	1,556
Total Revenues	455,000	455,000	466,786	11,786
Expenditures				
Public Works	455,000	455,000	337,432	117,568
Total Expenditures	455,000	455,000	337,432	117,568
Excess (Deficiency) of Revenues Over Expenditures	--	--	129,354	129,354
Net Change in Fund Balance	--	--	129,354	129,354
<i>Fund Balance at Beginning of Period</i>	663,850	663,850	663,850	--
Fund Balance at End of Period	\$ 663,850	\$ 663,850	\$ 793,204	\$ 129,354

Township of Howell
Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual
ARPA
For the Year Ended June 30, 2025

	Budgeted Amounts			Variance Positive (Negative) Final to Actual
	Original	Final	Actual	
Revenues				
Intergovernmental - Federal	\$ 43,797	\$ 43,797	\$ 37,731	\$ (6,066)
Interest Income	--	--	330	330
Total Revenues	43,797	43,797	38,061	(5,736)
Expenditures				
Public Works	--	110,000	44,615	65,385
Total Expenditures	--	110,000	44,615	65,385
Excess (Deficiency) of Revenues Over Expenditures	43,797	(66,203)	(6,554)	59,649
Net Change in Fund Balance	43,797	(66,203)	(6,554)	59,649
<i>Fund Balance at Beginning of Period</i>	<i>6,554</i>	<i>6,554</i>	<i>6,554</i>	<i>--</i>
Fund Balance at End of Period	\$ 50,351	\$ (59,649)	\$ --	\$ 59,649

December 30, 2025

To the Board of Trustees
Township of Howell

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Township of Howell (the “Township”) for the year ended June 30, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 21, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Township are described in Note 1 to the financial statements. During the fiscal year ended June 30, 2025, the Township adopted Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*. As described in Note 9 to the financial statements, the adoption of this new accounting principle did not have a material impact on the Township’s financial statements, and a restatement of prior year balances was not required. We noted no transactions entered into by the Township during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Township’s financial statements were:

- Management’s estimate of the useful lives of depreciable capital assets is based on the length of time it is believed that those assets will provide some economic benefit in the future.
- Management’s estimate of the accrued compensated absences is based on current hourly rates and policies regarding payment of vacation banks.

We evaluated key factors and assumptions used to develop these estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 30, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Township's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Township's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis and budgetary comparison information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of the Township Board of Trustees and management of the Township and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in dark ink that reads "Gabridge & Company". The script is cursive and fluid, with the ampersand clearly visible.

Gabridge & Company, PLC
Grand Rapids, MI

8B

Howell Township
Property Committee Meeting
January 14, 2026

Attending: Jeff Smith, Sue Daus, Jonathan Hohenstein

22 Acres – Tooley Rd. & Bowen Rd.: The Property Committee met to discuss the attached offer for parcel 4706-22-100-014. The offer includes: a deposit that meets the Board's parameters, an 180-day inspection period with a possible 60-day extension, paying off the special assessments at closing, and an agricultural damage provision since the property is currently under contract. The Committee took no issue with any of the provisions contained in the offer and therefore present the offer to the Board for consideration.

Respectfully submitted,
Jonathan Hohenstein

LAND PURCHASE AGREEMENT

This LAND PURCHASE AGREEMENT (“Agreement”) is made January 12, 2026, by and between Elmhurst Street, LLC a Michigan limited liability company of 5860 N Canton Center Rd #387, Canton Township, MI 48187 (“Purchaser”) and Howell Township, of 3525 Byron Rd, Howell, MI 48855 (“Seller”) as follows:

BACKGROUND

Seller desires to sell, and Purchaser desires to purchase vacant land located in Howell Township, Livingston County, Michigan (the “Land”), which Land is owned by Seller in fee simple.

AGREEMENT

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS SET FORTH HEREIN THE PARTIES AGREE AS FOLLOWS:

1. Land. Seller agrees to sell and Purchaser agrees to purchase vacant Land located in Howell Township, Livingston County, State of Michigan, identified as Parcel ID No. 4706-22-100-014, legally described on Exhibit A.

2. Purchase Price. The Purchase Price shall be Three Hundred Eleven Thousand Dollars (\$228,000.00), paid in cash in United States currency or its equivalent at closing.

3. Deposit. Purchaser shall pay Seller directly a deposit in the amount of One Thousand Dollars (\$1,000), which shall be nonrefundable except in event of Seller’s default but applied to the Purchase Price at Closing. Purchaser also hereby tenders to Seller a good faith deposit in the amount of Twenty-Four Thousand Dollars (\$21,000.00) with Bell Title Company (“Escrow Agent” or “Title Company”), to be credited to the Purchase Price at the time of Closing. This deposit is nonrefundable except as may otherwise be provided in this Agreement. An earnest money or escrow agreement consistent with this Agreement, to the extent required by Bell Title, shall be completed by both parties to effectuate this Agreement.

4. Payment of Property Taxes. There will be no property taxes for the year of Closing. Purchaser acknowledges that the Land will become taxable on tax day of the year of closing.

5. Inspection Period. Purchaser shall have one hundred eighty (180) days following the execution date noted in this Agreement (“Inspection Period”) to conduct its due diligence. If Purchaser is not satisfied, in its discretion, with its due diligence, Purchaser may terminate this Agreement by providing written notice to Seller, and upon such termination, Purchaser’s \$21,000 escrowed deposit shall be returned to Purchaser, Seller shall retain the \$1,000 deposit paid directly to it, and neither party shall have any further liability to the other. Upon commencement of the

Inspection Period and throughout the term of this Agreement, Purchaser and its agents shall have the right to enter upon the Land to conduct the Examinations, which shall include soil borings, surveys, drilling and all tests normally performed for the determination of the suitability of real estate and for the collecting of all information necessary thereto (except to the extent that any right to exercise Purchaser's termination ends as of the expiration of the Inspection Period). The Examinations are to be made at Purchaser's expense and Purchaser shall be liable for any damage (ordinary wear and tear excepted) caused to the Land during said Examinations. Further, Purchaser agrees to indemnify and hold harmless Seller from and against any damages or claims for injuries to any persons or to the Land that arise as a direct result of such Examinations, except to the extent such damages or claims are caused by or arise from preexisting conditions or Seller's, or its officers', directors', members', managers', principals', employees' or agents', negligence or intentional misconduct, which indemnity shall survive the Closing or any earlier termination of this Agreement. Purchaser shall provide Seller with evidence of insurance coverage, from Purchaser or any of its consultants entering the Land pursuant to this Section. If Purchaser terminates during the Inspection Period, Purchaser shall provide to Seller all reports and information obtained regarding the Land.

Purchaser may elect a sixty (60) day extension of the Inspection Period by written notice to Seller and Escrow Agent on or before expiration of the original Inspection Period. If Purchaser extends the Inspection Period Purchaser's Deposit shall be nonrefundable, except in the case of Seller's Default.

In the event that this Agreement is terminated, Purchaser shall restore as reasonably as practicable all that portion of the Land damaged in any way by the Purchaser during the Inspection Period and/or any extension thereof.

6. Closing Deadline; Schedule. The parties agree to schedule a closing at the earliest possible time, but in no event later than thirty (30) days following the end of the Inspection Period. Seller and Purchaser agree to use Bell Title Insurance Company, 6910 S. Cedar St., Suite 1, Lansing, Michigan 48911, as escrow agent and closing agent.

7. Seller's Closing Deliveries. At the Closing, Seller shall deliver to the Purchaser a Covenant Deed in the form attached as Exhibit B conveying to Purchaser only such title to the Land as is held by Seller, executed and acknowledged by Seller in recordable form. Seller shall also sign and deliver at Closing a "no lien" affidavit in the form customarily used by the Title Company and such other documents as are reasonably requested by the Title Company.

8. Purchaser's Closing Deliveries. At Closing, Purchaser shall deliver to Seller the balance of the Purchase Price in the form of cash in U.S. currency or certified funds, and execute a signed Closing Statement, transfer tax declarations and state and local law reports and forms, evidence satisfactory to establish Purchaser's authority to purchase the Land and other documents as are necessary and appropriate for the consummation of this transaction by Purchaser.

9. Closing Costs. Seller will pay for the following costs of the Closing, including (i) all transfer and/or conveyance taxes, if any, assessed in connection with the Closing, (ii) the premium for the Title Policy. Purchaser will pay for the following costs of Closing, if any (iii) any Closing fee charged by the title company in connection with this transaction, (iv) any special assessments (water, sewer or otherwise) that currently are due at the time this Agreement is executed, and (v) any and all other regular and customary costs and expenses paid by a Purchaser of real estate in Livingston County.

10. Title. Seller will at its own expense order a commitment for an owner's policy of title insurance (the "Title Policy") within ten (10) days of the date of this Agreement. If Purchaser is not satisfied with the title to Land as shown by the Title Policy, Purchaser may cancel this Agreement within thirty (30) days after the date of this Agreement, but not thereafter. Seller shall have no obligation to cure any alleged defects or objections to title to the Land.

11. Survey. Within ten (10) days of the date of this Agreement, Purchaser may order, at its own expense, a new ALTA survey (the "Survey") of the Land, showing the legal description of the Land, any boundary encroachments that may impact the Land, all easements affecting the Land and such other matters desired by Purchaser. If Purchaser is not satisfied with the Land as shown by the Survey, Purchaser may cancel this Agreement within thirty (30) days after the date of this Agreement, but not thereafter. Seller shall have no obligation to cure any alleged defects or objections shown by the Survey.

12. Environmental Matters. Within ten (10) days of the date of this Agreement, Purchaser may, at its own expense, conduct such environmental site evaluations of the Land as it deems appropriate including, without limitation, a Phase I and Phase II environmental site assessment and/or a Baseline Environmental Assessment (collectively, the "Site Investigation Reports"). If Purchaser is not satisfied with the Land as shown by the Site Investigation Reports, Purchaser may cancel this Agreement within thirty (30) days after the date of this Agreement, but not thereafter. Seller shall have no obligation to cure any alleged defects or objections shown by the Site Investigation Reports.

13. Representations of Seller. Seller hereby represents to Purchaser that to the best of Seller's knowledge, as of the date hereof and on the date of Closing, but without additional investigation by Seller:

A. Seller has the right, power and authority to enter into this Agreement and to sell the Land in accordance with the terms hereof, and Seller has granted no option or right of first refusal to any other person or entity to purchase the Land and has not entered into any contract to sell the Land as of the date of the Agreement. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Seller are and shall be duly authorized to sign the same on Seller's behalf and to bind Seller thereto. So long as this Agreement remains in effect, Seller shall not transfer any of the Land or create on the Land any easements, liens or encumbrances.

B. Except as set forth in the Site Investigation Reports, Seller has not received any notice of, and has no knowledge of, existing violations on the Land or any portion thereof of any zoning, building, fire, health, pollution, environmental protection, hazardous or toxic substance or waste disposal law or ordinance.

C. Seller will convey the Land to Purchaser pursuant to the Covenant Deed.

D. All prior due general real estate related property taxes and assessments shall have been paid when due.

E. There is no litigation, proceeding or investigation pending or, to and to Seller's officials' knowledge, threatened against or involving Seller or the Land, and Seller does not know or have reason to know of any grounds for any such litigation, proceeding or investigation, which

could have an adverse impact on Purchaser or Purchaser's title to or use of the Land, either before or after Closing.

F. Seller is not a "foreign person" as that term is defined in section 1445 of the Internal Revenue Code of 1986, as amended.

G. Except as set forth in any reports obtained or provided and to Seller's officials' knowledge, the Land and Seller are in full compliance with all requirements of federal, state and local environmental, health or safety laws, regulations and administrative or judicial decrees, as amended (the "Environmental Laws"), limited only to within the time-frame from when the seller acquired the interest being conveyed and the closing of the Land to the Purchaser.

H. Within five (5) days of this agreement Seller shall furnish Purchaser all information in Seller's possession. With the exception of the documents provided to the Purchaser and to Seller's officials' knowledge, there are no reports, studies, appraisals, engineering reports, correspondence, agreements with governmental authorities, wetland studies or reports, flood plain studies or reports and/or other written information related to the Land of which Seller is aware or that are in Seller's possession or control.

14. Representations of Purchaser. Purchaser hereby represents to Seller, which representations and warranties shall survive Closing, that as of the date hereof, and on the date of Closing:

A. Purchaser has the full power and authority to execute, deliver and perform this Agreement and all of Purchaser's obligations under this Agreement; and

B. The individuals signing this Agreement and all other documents executed or to be executed pursuant hereto on behalf of Purchaser are and shall be duly authorized to sign the same on Purchaser's behalf and to bind Purchaser thereto.

C. Purchaser acknowledges that the Land was obtained by Seller through foreclosure sale and may dictate that title is transferred with a covenant or special warranty deed recognizing the same.

15. Default and Remedies.

A. Purchaser's Default; Seller's Remedy. If the Purchaser fails to close on the purchase of the Land, Seller may, as its sole and exclusive remedy, terminate this Agreement by giving an appropriate Notice of Default as provided below and retain any deposit paid by Purchaser to Seller.

B. Seller's Default; Purchaser's Remedies. In the event Seller fails to timely perform any material act, or provide any material document or information required to be provided by Seller, then Purchaser shall be entitled, as its sole and exclusive remedy, to either (i) terminate this Agreement and receive return of the deposit if such default occurs within the Inspection Period or if default occurs after the Inspection Period(ii) Seller shall seek only specific performance, and no other remedy, of Seller's obligations under this Agreement.

C. Notice of Default. In the event either party declares the other to be in default, such declaration shall be in writing, with an outline of the actions required to cure such default. The recipient of such notice of default shall have 30 days to cure the alleged default.

16. Sale and Assignment of Agreement. Neither party may assign its rights or delegate its obligations under this Agreement without the consent of the other party, which consent may be withheld in such other party's sole discretion.

17. Right to Split Land. The Land may be located within the vicinity of farmland or farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act. The Seller grants to the Purchaser the right to make ____ division(s) under section 108 of the Land Division Act, Act No 288 of the Public Acts of 1967. (If no number is inserted, the right to make divisions stays with the portion of the parent tract retained by the Seller; if all of the parent tract is conveyed, then all division rights are granted.) No number shall or will be inserted on the line before divisions and has been intentionally left blank.

18. Special Assessments. Purchaser acknowledges that there are Special Assessments for sewer and water against the Land that will come due for payment in the future and that are in the total amount of \$442,775.00 (the "Special Assessments"). Purchaser agrees to pay said Special Assessments in full at closing. In consideration of Purchaser's payment of the Special Assessments, Purchaser shall receive at Closing 114 Water REUs and 114 Sanitary Sewer REUs.

19. Miscellaneous.

A. TIME IS OF THE ESSENCE OF THIS AGREEMENT.

B. This Agreement shall be governed by and construed under the laws of the state of Michigan.

C. This Agreement supersedes all prior discussions and agreements between Seller and Purchaser with respect to the conveyance of the Land and all other matters contained herein and constitutes the sole and entire agreement between Seller and Purchaser with respect thereto. This Agreement may not be modified or amended unless such amendment is set forth in writing and signed by both Seller and Purchaser.

D. All notices, payments, demands or requests required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given or served effective on the second (2nd) business day after being deposited in the United States mail, postpaid and registered or certified with return receipt requested; or when sent by private courier service for same-day delivery or one day after being sent by private courier service for next-day delivery. Notices shall be sent to the respective addresses set forth below:

To Seller:

Howell Township
Attention: Clerk
3525 Byron Rd
Howell, MI 48855

With a copy to:

Fahey Schultz Burzych Rhodes PLC
Attn: Christopher S. Patterson
4151 Okemos Road
Okemos, MI 48864
Phone: 517-381-0100

To Purchaser:

Elmhurst Street LLC
Attn: Ryan Joss
5860 N Canton Center Rd #387,
Canton Township, MI 48187
(734) 812-6238

With a copy to:

Kevin Kohls PLC
Attn: Kevin Kohls
41200 Coventry Road
Novi, MI 48375
(248) 921-9223

E. This Agreement shall inure to the benefit of and bind the parties hereto and their respective heirs, legal representatives, successors and permitted assigns.

F. Purchaser and Seller represent to each other that each has utilized a real estate broker in connection with this transaction, Griffith Realty ("Seller's Broker"). Seller shall pay the commission due to Purchaser's Broker and Seller's Broker at rates previously agreed upon with Seller's Broker. Seller shall Indemnify, defend and hold the Purchaser harmless from and against any real estate commissions, broker's or finder's fees claimed to be due by Seller's actions. Purchaser shall indemnify, defend and hold the Seller harmless from and against any real estate commissions, broker's or finder's fees claimed to be due by Purchaser's actions. The provisions of this Paragraph shall survive the Closing.

G. Agricultural Lease of the Land. Seller is informing Purchaser that the Property is subject to a lease for agricultural purposes. A copy of the lease is attached to this agreement in Exhibit C. The lessee of the Land is not a third-party beneficiary of this Agreement and has no right to bring any claim under the terms of this Agreement. The lessee may have planted a crop on the Land. If the Closing Date is prior to the harvest, the Purchaser must pay any damages or costs of Seller to compensate the lessee for any lost crop due to the Purchaser's activities on the Property. The actual compensation will be determined at Closing, if any, but shall not exceed \$1250 per acre or fraction thereof damaged by Purchaser's activities. Purchaser further agrees to assume all obligations of the Seller under the terms and conditions of said lease and will honor the lessee's rights, which are limited to the end of the calendar year in which this property and transaction does close and disburse.

H. Seller agrees to act in good faith to execute any documents reasonably requested by Purchaser for any approvals or consents in Seller's role as an owner of real estate, but this Agreement shall have no binding effect on any request for decisions, determinations, approvals, consent, governmental reviews, permits, or other governmental actions—whether an exercise of administrative or legislative authority—of any board, commission, committee, or public body of the Seller. Seller agrees to allow Purchaser to apply for any site plan, rezoning applications, special land use applications or other such documents as it deems necessary. Any such requests that are approved will be conditional on Closing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal as of the date first above written.

SELLER: HOWELL TOWNSHIP

By: _____

Its: _____

PURCHASER:

By: _____

Its: _____

EXHIBIT A

Legal Description of Land:

A parcel of land situated in Howell Township, Livingston County, Michigan containing approximately 22.8 acres, legally described as follows:

SEC. 22 T3N, R4E COMM W 1/4 POST SEC 22 TH N 00° 10' 58" W 184.00 FT FOR
POB TH N 00° 10' 58" W 651.17 FT TH N 89° 59' 07" E 1272.21 FT TH S 00° 28' 17" E
835.19 FT TH S 89° 59' 07" W 937.41 FT TH N 00° 09' 59" W 184.00 FT TH S 89° 59'
08" W 339.05 FT TO POB 23 AC PARCEL A1 SPLIT 1/16/2006 FROM -002 LEGAL
CORRECTED 8/7/06

Exhibit B

Covenant Deed

Drafted By:

Christopher S. Patterson (P74350)
Fahey Schultz Burzych Rhodes
4151 Okemos Road
Okemos, MI 48864

Return To:

Send Tax Bills To:

Recording Fee: \$

File Number:

State Transfer Tax:

County Transfer

Tax:

\$

\$

Tax Parcel No.:

Howell Township, a General Law Township (Grantor) a municipal corporation having an address of 3525 Byron Rd., Howell, Michigan, 48855, conveys, grants, bargains, remises, aliens, and confirms to _____ (Grantee), of _____, _____, Michigan _____, the premises commonly known as _____ in Howell, Livingston County, Michigan, 48855, described as:

A parcel of land situated in Howell Township, Livingston County, Michigan containing approximately _____ acres, legally described as:

with all the tenements, hereditaments, and appurtenances to it, for _____ Dollars (\$000,000.00) subject to building and use restrictions and easements, if any, the lien of taxes not yet due and payable, and zoning ordinances. Grantor covenants and agrees that Grantor has not previously done or committed or willingly suffered to be done or committed any act, matter, or thing that would cause the premises or any part of them to be charged or encumbered in title, estate, or otherwise.

Grantor grants to Grantee the right to make _____ divisions under section 108 of the Land Division Act, Act No 288 of the Public Acts of 1967, as amended. **(If no number is inserted, the right to make divisions stays with the portion of the parent tract retained by Grantor; if all of the parent tract is conveyed, then all division rights are granted.)** This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

At the time of the delivery of this deed, the individual signors acting for Grantor was duly authorized to make the sale of the premises; that in all of Grantor's proceedings for the sale thereof, Grantor has complied with the requirements of and applicable law of a Michigan general law township and the signor(s) limit their acts and liability to the authority granted to them by Resolution and not individually.

Together with all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining, and the reversion or reversions, remainder or remainders, rents, issues and profits thereof; and all the estate, right, title, interest, claim or demand whatsoever, of Grantor, either in Law or Equity, of, in, and to the above bargained premises, with the said hereditaments and appurtenances; to have and to hold the premises as before described, with the appurtenances, unto Grantee, their heirs and assigns, forever.

And Grantor, for itself, does covenant, grant, bargain and agree to and with Grantee, their heirs and assigns, that Grantor, has not heretofore done, committed or wittingly or willingly suffered to be done or committed any act, matter, or thing whatsoever, whereby the premises hereby granted, or any part thereof, is, or shall or may be charged or encumbered in title, estate or otherwise howsoever.

Dated this _____ day of _____, _____.

Seller(s):

**Howell Township, a Michigan
General Law Township**

By: _____

Name: Michael Coddington

Title: Township Supervisor

STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

On this ____ day of _____, 2026, before me personally appeared _____, to me known to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

Notary Public
_____ County, Michigan.

Acting in _____ County

My Commission Expires: _____

EXHIBIT C

Howell Township Farmland Lease Agreement

8C

Subject : Trustee Position

From Jim McEvoy [REDACTED]

Date Tue 1/13/2026 4:52 PM

To Howell Township Clerk <clerk@howelltownshipmi.org>; Howell Township Treasurer <treasurer@howelltownshipmi.org>

Hi Sue,

Here are my qualifications for the position of trustee.

- 1) Ability to manage a \$2 Million personnel budget and \$2 Million project budget from 1994 to 2008. (Johnson Controls)
 - a. Managing twelve professionals and 6 technicians
 - b. Project managed and presented to Board of Directors a \$6.8 million project which when executed netted \$ 230 Million sales and \$60 million EBIT.
 - c. Personally, Managed \$10 Million in chemical inventory per year for 5 years with Inventory loss of less than \$10,000 per year.
 - d. Designed and sourced machinery and laboratory equipment globally.
 - e. Personally Transferred technology in manufacturing facilities in 4 European and 2 Asian countries.
- 2) Meticulous in Management of technology
 - a. Patentable work 9 patents granted.
 - b. Was on several committees, industry panels related to waste in testing costs and Six Sigma, (Original waste industry program) Motorola first presented.
- 3) Operated my own consulting business 2009 through 2024 with 5 clients.
- 4) Resided in Howell Township for 35 years, with a consistent voting record.

My management skills and diligence will help Howell Township achieve cost-effective solutions for community needs.

Jim

If more information is needed, please contact me.

FW: Open Trustee Seat on Howell Township Board

From Howell Township Clerk <clerk@howelltownshipmi.org>

Date Mon 1/26/2026 8:43 AM

To Howell Township Treasurer <treasurer@howelltownshipmi.org>

From: [REDACTED]

Sent: Sunday, January 25, 2026 12:40 PM

To: Howell Township Clerk <clerk@howelltownshipmi.org>

Subject: Open Trustee Seat on Howell Township Board

Hello Sue / Howell Township Board,

I am interested in filling the vacant Howell Township Board seat. As you may recall, I was on the ballot in 2024 and received the 5th highest vote total (1702). With the resignation of Shane Fagan, I believe that I am the next in line in terms of the voters' choice. In addition to my vote totals, I have been a regular participant in Township meetings and stay up to date with the issues before the Township Board. With my engineering background, I have a logical fact based approach to problem solving and I like to do my research. And I am retired and have time on my hands!

I hope to be the choice of the Board and look forward to working with everyone.

Best Regards,
Curtis Hamilton

2024 Election Results:

Trustee Howell Township - Vote for not more than 4

Choice	Party	Early Voting		Absentee Voting		Precinct Voting		Total	
Curtis Hamilton	DEM	338	8.07%	872	19.23%	492	10.04%	1,702	12.50%
Tim Boal	REP	970	23.17%	915	20.18%	1,084	22.13%	2,969	21.80%
Matthew Counts	REP	975	23.29%	917	20.22%	1,080	22.05%	2,972	21.82%
Shane Fagan	REP	946	22.59%	873	19.25%	1,113	22.72%	2,932	21.53%
Bob Wilson	REP	936	22.35%	888	19.59%	1,083	22.11%	2,907	21.34%
Harold Dennis Melton (W)		2	0.05%	13	0.29%	20	0.41%	35	0.26%
Jeff Smith (W)		20	0.48%	56	1.24%	27	0.55%	103	0.76%
Cast Votes:		4,187	100.00%	4,534	100.00%	4,899	100.00%	13,620	100.00%
Undervotes:		1,654		3,035		2,335		7,024	
Overvotes:		0		0		1		1	
Rejected write-in votes:		7		35		18		60	
Unresolved write-in votes:		0		0		0		0	



Outlook

FW: Open Trustee seat

From Howell Township Clerk <clerk@howelltownshipmi.org>

Date Thu 1/29/2026 10:35 AM

To Howell Township Treasurer <treasurer@howelltownshipmi.org>

From: Lance Powell [REDACTED]

Sent: Thursday, January 29, 2026 10:32 AM

To: Howell Township Clerk <clerk@howelltownshipmi.org>

Subject: Open Trustee seat

Good morning

I am sending this email to inform you of my interest in the open Howell Township Board- Trustee Seat. I live in Howell Township and am a registered voter. Any other information needed please feel free to contact me at [REDACTED] Thanks for your time.

Get [Outlook for iOS](#)

JEFFREY A SMITH

PO BOX 162
Howell, Michigan 48844

February 1, 2026

Howell Township Board of Trustees
3525 Byron Rd
Howell, Michigan 48855

RE: Board Trustee appointment

To the Howell Township Board:

I respectfully submit my interest in being appointed to the vacant Township Trustee seat previously held by Shane Fagan.

I have a deep commitment to our community and to preserving the quality of life within Howell Township. I believe strongly in looking out for our neighbors, making responsible and transparent decisions, and ensuring that taxpayer dollars are managed with care. I am willing to make informed decisions and to stand firmly behind them when doing so is in the best interest of the residents we serve. The Township Board is entrusted under our State Constitution to govern on behalf of the people, and I take that responsibility seriously.

As the Board is aware, I previously served as a Township Trustee for more than six years. During that time, I actively participated in discussions, offered thoughtful input, and worked collaboratively with fellow board members to reach sound resolutions on the issues before us. I believe my prior experience allows me to contribute immediately and effectively, and I am confident that I still have much to offer Howell Township.

Our community continues to face increasing external pressures and complex issues that were not present in the past. Addressing these challenges requires individuals who are resolute, open-minded, and cautious in their approach. I believe I possess these qualities. I am conservative by nature, fiscally responsible, and strongly budget-driven, both in public service and in my personal life.

One of the primary responsibilities of a Township Trustee is the adoption of the annual budget, along with oversight of financial records and adherence to proper procedures. These are areas in which I have experience and competence, and I take these duties seriously.

Regardless of the Board's decision regarding this appointment, I intend to run for this position in the 2026 election. However, I would welcome the opportunity to serve immediately through appointment and to continue that service by earning the trust of the voters to complete the term.

The coming year will present significant challenges for Howell Township, including consideration of the proposed data center, ordinance development, open Board and committee seats, and ongoing subdivision and land development matters, including Township-owned parcels on Tooley Road. These issues demand steady leadership, careful analysis, and a focus on the greater good of our constituents rather than personal interests. I am prepared to contribute that level of dedication and thoughtfulness.

I would also like to note that I am currently on a trip that was planned over a year ago and, as a result, will be unable to attend the February Board meeting. If appointed, I fully intend to attend the vast majority of Township Board meetings moving forward.

Thank you for your time and consideration.

Respectfully,
Jeffrey A. Smith

Howell Township Clerk

From: john marhofer [REDACTED]
Sent: Monday, February 2, 2026 11:02 AM
To: Howell Township Clerk
Subject: Howell Township Open Trustee Seat

Ms. Daus,

I'm writing to express my interest in fulfilling the open Trustee seat on the Howell Township Board.

Eligibility

- Registered and qualified elector: Howell Township (8 years)
- Residency: Howell Township resident for 8 years; lifelong Livingston County resident
- Age: 47
- Legal eligibility: No convictions

Professional Experience

General Manager

American Temperature Service

- Oversee daily operations of a multi-million-dollar commercial refrigeration company
- Manage and supervise 30+ employees in a high-stress, compliance-driven environment
- Serve as the primary point of contact for large regional and national grocery store chains
- Responsible for budgeting, financial oversight, labor management, and capital planning
- Review and manage contracts with customers, vendors, and service partners
- Ensure OSHA compliance and adherence to safety and regulatory standards
- Directly involved in planning and executing major refrigeration system overhauls for national grocery operations

Relevant Skills

- Budgeting and financial management
- Contract review and oversight
- Regulatory and safety compliance
- Long-term planning and capital projects
- Problem-solving and conflict resolution
- Managing people, timelines, and complex operations

Community Ties

- Lifelong Livingston County resident, 7th generation family
- Howell Township resident for 8 years
- Children currently attending and previously enrolled in Howell Public Schools
- Former youth softball coach
- Active in local church

- Employed with the same company for over 25 years

Temperament & Approach

- Careful listener who reviews materials thoroughly
- Comfortable asking questions and offering respectful disagreement
- Calm, steady decision-maker accustomed to accountability and pressure

Availability & Commitment

- Available to attend all regular and special board meetings
- Will review meeting materials in advance
- Prepared to serve through the remainder of the term

Motivation

I am seeking appointment to the Howell Township Board of Trustees to help ensure decisions are made carefully, responsibly, and with the long-term interests of residents in mind. I bring decades of experience; including managing people, budgets, and complex projects under real-world constraints. I am not seeking the role for recognition, but to contribute steady oversight and practical judgment during an important time for the township.

Thank you for your consideration.

Respectfully,

John Marhofer
Howell Township
3363 Byron Rd.
Howell, MI 48855

February 2, 2026

Sue Daus
Howell Township Clerk
clerk@howelltownshipmi.org
3525 Byron Road
Howell, Michigan 48855

RE: Letter of Interest for Howell Township Trustee Appointment

Dear Sue,

I am writing to formally express my interest in an appointment to the **Howell Township Board of Trustees**. I have been a resident of Howell Township since 2004 and have lived in Livingston County my entire life. This community is not only where I reside, but where I grew up, built my career, established businesses, raised my son, and plan to retire. Howell Township has always been home to me, and I am deeply invested in its continued success.

I bring more than 20 years of executive leadership, financial management, and administrative experience, with a strong focus on budgeting, compliance, and operational oversight. Currently, I serve as Accounting, Project, and Lab Manager for Brighton Analytical, LLC, where I advanced from an entry-level position to executive management within three years. In this role, I am responsible for accounts payable/receivable, payroll processing, bank reconciliations, profit and loss management, and high-level financial analysis. I was a key contributor to two consecutive years of record-breaking growth in a 42-year-old company through disciplined budgeting, accurate financial reporting, and operational oversight.

Additionally, I have served as President of Dale Insurance Agency in Howell, Michigan since 2012. I built this agency from the ground up into a \$3.6 million operation through strategic planning, community outreach, and strong financial management. This role required strict adherence to local, state, and federal regulations, staff leadership, and long-term planning—experience that directly aligns with the responsibilities of a township trustee.

I am particularly interested in **fiscal responsibility, long-term planning, and ensuring township services are delivered efficiently and responsibly for residents and businesses alike**. I believe my experience in financial oversight, compliance, and strategic decision-making would allow me to contribute immediately and effectively to the Board.

I am a registered elector in Howell Township and meet all statutory requirements for an appointment. I have also filed to run in the next election cycle, further demonstrating my commitment to serving the residents of Howell Township both now and in the future. I am fully available to attend all scheduled meetings and participate in any necessary work sessions.

Enclosed is my resume for your review. Thank you for your time and consideration. I would welcome the opportunity to discuss how my experience, community ties, and dedication can benefit Howell Township.

Sincerely,

Laura Wilkerson



LAURA WILKERSON

[Redacted Address] Howell, United States 48855

Professional Summary

Results oriented, proficient executive with demonstrated record of accomplishment specializing in managing, administrative work, streamlining operations, problem solving, planning and achieving optimal performance. Known for increasing productivity and relieving workload of managerial staff. Adapting to any environment with an ability to quickly learn and navigate any computer software program or office system. A broad range of skills and professional expertise means that it can be expected I will handle all daily duties and meet any challenge effectively and efficiently with the best possible outcome.

Skills

- Leadership and management
- Process optimization
- Regulatory compliance
- Financial reporting
- Interpersonal communication
- Strategic planning
- Adaptability
- Time management
- Goal orientation
- Team collaboration
- Business development
- Software administration

Work History

Brighton Analytical | Brighton, MI
Accounting/Project/Lab Manager
03/2023 - Current

- Achieved executive management position within three years through strategic leadership and performance.
- Drove record growth for two consecutive years at a 42-year-old company.
- Executed disciplined budgeting and financial reporting to enhance operational efficiency.
- Managed accounts payable, receivable, bank reconciliations, and payroll processing effectively.
- Oversaw all financial reporting, ensuring accuracy and transparency.
- Conducted P&L management and high-level financial analysis to support strategic planning.
- Collaborated with ownership to align financial goals with business objectives.

Dale Insurance Agency | Howell, Michigan
President
07/2012 - Current

- Captive Allstate Agent that built a "scratch" agency to 3.6 million within 3 years of opening through strategic marketing, outreach, and community relationships.
- Responsible for overseeing business and financial management of daily operations.
- Created and managed sales/support/administrative teams within agency to meet and exceed all goals.
- Established and executed marketing programs to generate new business. Set policies and procedures to maintain existing relationships and achieve referral growth.
- Ensured agency compliance with local, state, federal authorities.

R/D Interior Concepts, Inc. | Brighton,
Howell, And Hartland , Michigan
Executive Administrator
04/1993 - 02/2012

- Responsible for all administrative processes including data entry, preparing correspondence, office forms, invoices, and all other business related documents.
- Arranged meetings, conferences, created and kept master calendar for production, installation, and employee hours.
- Worked to alleviate overload by becoming company liaison between customers, vendors, representatives, management, employees, and external business associates for all locations.
- Performance driven leader providing high level administrative and managerial operations support. Drove efficiency, detail, remained calm and calibrated in high stress environments delivering quality results.

Education

Kaplan Financial | Southfield, Michigan
Security Series 6 And 63

Kaplan Financial | Southfield, Michigan
Auto, Home And Life License

Kaplan Financial | Southfield, Michigan
Life, Accident And Health License

Lansing Community College | Howell Campus, Michigan
Business Administration And Management

Washtenaw Community College | Brighton Campus, Michigan
Accounting And Data Entry

Hartland High School | Hartland, Michigan
High School Diploma

Howell Township Clerk

From: J F [REDACTED]
Sent: Tuesday, February 3, 2026 4:23 PM
To: Howell Township Clerk
Cc: Howell Township Supervisor
Subject: Submission for interim trustee consideration

Good afternoon,

I am emailing to submit my name for consideration for the position of interim Trustee here in Howell Township.

My name is Jodi Fulton, I have lived in Howell my entire life (we'll define it as over 40 years lol). I have resided in Howell Township for a total of 15 years, almost 10 years at my current residence. I'm a wife and mother of 2. I volunteer at my children's school, assist the elderly, and currently serve as co-chair of our Township's Resident Research Committee, assisting our Planning Commission. I have a background in management, sales, and estimating, and spent most of my career on the business side of residential and commercial construction; as such I am well versed in plans & specifications, including architectural drawings, site plans, and logistics for multi-million dollar projects. As I feel financial responsibility is greatly important to the role of Trustee, I'd like to note I have held several positions with the responsibility of overseeing cash management, and accounts payable and receivable, and I have also managed a household since the age of 21 when I had my first home built. I care about my neighbors, this community, and doing what is right, and I hope to have the opportunity to further serve our community as interim Trustee.

Thank you for your time and consideration.

Respectfully,
Jodi Fulton
[REDACTED]

8D

MIKE CODDINGTON | FOWLERVILLE, MI 48836

Howell Township
3525 Byron Rd
Howell, MI 48855

January 19, 2026

Dear Members of the Howell Township Board,

Please accept this letter as formal notice of my resignation from the position of Township Supervisor for Howell Township, effective January 31, 2026.

It has been an honor to serve the residents of Howell Township and to work alongside the Board and exceptional township staff. I am grateful for the opportunity to contribute to the governance and progress of our community.

I will make every effort to assist with a smooth transition and to complete any outstanding responsibilities prior to my departure.

Thank you for the trust and cooperation extended to me during my time in office. I wish the Board and the Township continued success in the future.

Respectfully,



Mike Coddington
Township Supervisor
Howell Township

8E

Howell Township, Livingston County, Michigan
Recognition of Michael Coddington
Resolution 02.26.____
February 9, 2026

At a regular meeting of the Howell Township Board, County of Livingston, State of Michigan, held at the Howell Township Hall on the 9th day of February 2026 at 6:30 p.m.

Present:

Absent:

The following resolution was offered by _____ and supported by _____:

Whereas, Michael Coddington served as Trustee for the Township from December 2003 to November 2009; and as Supervisor from November 2009 to January 2026,

Whereas, Michael Coddington served as Supervisor from November 2009 to January 2026; and

Whereas, Michael Coddington, by his many years of dedicated service to the Township by serving on the Howell Area Fire Authority, MHOG Board, Human Resources Committee, Financial Monitoring Committee, Election Commission, among others, and has earned the gratitude of the employees and citizens of Howell Township;

Now therefore be it resolved, that this Township Board, on behalf of its members, the officials and the employees of Howell Township, and the citizens of the community, do hereby express to Michael Coddington, sincere and profound appreciation and thanks for his years of dedicated service as a Howell Township elected official;

Be it further resolved, that The Honorable Michael Coddington be presented this resolution, and be spread upon the permanent record of the Township of Howell, attested by the Township Clerk.

Yeas: _____ RESOLUTION DECLARED

Nays: STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Clerk for the Township of Howell, Livingston County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Howell Township Board at a meeting held on the 9th day of February 2026, and further certify that the above resolution was adopted at said meeting.

Sue Daus, Howell Township Clerk

8F

Howell Township
Seeking Bids to Clean up Blighted Property
[Date]

Howell Township is seeking bids to clean up property address: 5057 Warner Road, Fowlerville, Michigan 48836, parcel number 4706-19-200-005 to bring it into compliance with the Township's Ordinance per court order. Bids should include the cost, the date work will commence, and an estimate of how long the project will take to complete. Bidders are responsible for all aspects of completing the job. Bidders may drive by the property but are not entitled to enter the property until they have been awarded the contract. The court order and the latest photographs are attached to this request and can be found on the Township's website: www.howelltownshipmi.org.

Bids are due by [Date], 2026 by 5:00 pm

**STATE OF MICHIGAN
IN THE 53RD DISTRICT COURT FOR THE COUNTY OF LIVINGSTON**

HOWELL TOWNSHIP,

Plaintiff,

Case Nos. 25-HOMV0161A-ON
25-HOMV0161B-ON
25-HOMV0161C-ON

v

EDWARD HARTER,

HON. DANIEL B. BAIN

Defendant.

Christopher S. Patterson (P74350)
David J. Szymanski (P86525)
Trent J. Cunningham (P87240)
Fahey Schultz Burzych Rhodes PLC
Attorneys for Plaintiff
4151 Okemos Road
Okemos, MI 48864
(517) 381-0100
dszymanski@fsbrlaw.com
cpatterson@fsbrlaw.com
tcunningham@fsbrlaw.com

Edward Harter
Defendant in pro per
5057 Warner Road
Fowlerville, MI 48836

ORDER TO ENFORCE ORDINANCE

At a session of the County of Livingston District Court,
on September 8, 2025.

**PRESENT: Honorable Daniel B. Bain
District Court Judge**

Plaintiff Howell Township ("the Township") issued Municipal Civil Infraction No. 0161 ("the Citation") to Defendant Edward Harter ("Defendant") for violations of the Township's Public Nuisance Ordinance (No. 123), Litter and Junk Ordinance (No. 4), and the Howell Township Zoning Ordinance (the "Zoning Ordinance") at his property located at 5057 Warner Road, Fowlerville, Michigan 48836 located in Howell Township. The Citation was filed with this

2025 SEP 11 2:10:05
53RD DISTRICT COURT

Court, and the Township requested a formal hearing pursuant to MCL 600.8701 *et seq.*, seeking injunctive and equitable relief to enforce its ordinances pursuant to MCL 600.8302(4). Both parties received notice and had the opportunity to be heard at the formal hearing. The Court is fully advised in the matter:

IT IS HEREBY ORDERED:

1. **Property:** Defendant owns or controls real property at 5057 Warner Road Fowlerville, Michigan 48836 (Parcel ID # 4706-19-200-005) (the "Property"), that is legally described as follows:

SEC. 19 T3N, R4E, BEG. 55 1/3 RDS. E OF NW COR. OF E 1/2 OF NE 1/4, TH S 8 RDS, W 2 RDS, S 19 RDS, W 6 RDS, N 27 RDS., E 8 RDS. TO BEG. 1A

2. **Basis of Violations:** Defendant was issued the Citation due to multiple violations of the Township's Public Nuisance Ordinance (No. 123), Litter and Junk Ordinance (No. 4), and the Zoning Ordinance on the Property, including but not limited to, improper collection and storage of junk vehicles, rubbish, junk, and piles of trash on the Property.

3. **Responsibility:** This Court hereby finds Defendant responsible for violating the Public Nuisance Ordinance, the Litter and Junk Ordinance, and the Zoning Ordinance as alleged in the Citation. This is Defendant's third violation.

4. **Fines:** A maximum fine of up to \$500.00 pursuant to the Township's Civil Infractions Ordinance (No. 132), costs up to \$500.00 pursuant to MCL 600.8727(3), and a \$10.00 justice system assessment under MCL 600.8727(4), could be levied by this Court after the review hearing on October 20, 2025, at 10:00 AM. Any applicable fines and costs will be held in abeyance until October 20, 2025, when this Court will make a decision as to the exact amount of fines and costs to be levied against Defendant.

5. **Abatement Order:** Pursuant to this Court's authority in MCL 600.8727(5) and MCL 600.8302(4), this Court hereby orders Defendant to take the following actions:

A. Within forty-five (45) days of entry of this Order (the "Cure Period"), Defendant shall remove from the Property all items that would violate the Township's Public Nuisance Ordinance (No. 123), Litter and Junk Ordinance (No. 4), and the Zoning Ordinance, including but not limited to any junk, abandoned, or inoperable motor vehicles; building materials; rubbish; waste materials; junk; piles of trash; and any other items prohibited by the ordinances named above.

B. Defendant shall appear for and attend the review hearing on October 20, 2025, at 10:00 AM, and explain the process and steps taken by Defendant to bring the Property into compliance with the Township's Public Nuisance Ordinance (No. 123), Litter and Junk Ordinance (No. 4), and the Zoning Ordinance

6. **Township's Right to Take Abatement Actions:** Pursuant to this Court's authority in MCL 600.8727(5) and MCL 600.8302(4), this Court hereby orders that if Defendant fails or refuses to remove all items in violation of the Township's Public Nuisance Ordinance (No. 123), Litter and Junk Ordinance (No. 4), and the Zoning Ordinance from the Property before the expiration of the Cure Period, the Township (including any of its employees, agents, or contractors) may enter the Property without further notice or court proceedings and bring the Property into compliance by removing all violations of the Township's Public Nuisance Ordinance (No. 123), Litter and Junk Ordinance (No. 4), and the Zoning Ordinance from the Property.

A. *Costs of Township Abatement:* Any and all costs or expenses incurred by the Township in taking the above-mentioned abatement actions shall be charged back to Defendant.

B. *Unpaid Amounts as Lien:* Should Defendant fail to pay any amount due to the Township as a result of this Order, all due costs and fines may be assessed against the Property as a lien enforceable in the same manner as real property


taxes or special assessments pursuant to MCL 600.8731. The Property is legally described in Paragraph 1 of this Order.

7. **Continuing Jurisdiction:** This Court shall retain limited jurisdiction to adjudicate any and all disputes between the parties solely arising from or relating to the interpretation and application of this Order, and to enforce or to ensure compliance with the terms of this Order.

This is a final order and closes this case, except as necessary to enforce compliance with this Order.

IT IS SO ORDERED THIS 16 day of September 2025.

Date: 9-16-25



Hon. Daniel B. Bain
District Court Judge

Order Prepared By:
Trent J. Cunningham (P87240)
Attorney for Plaintiff
Fahey Schultz Burzych Rhodes PLC
4151 Okemos Road
Okemos, Michigan 48864
(517) 381-0100

33RD DISTRICT COURT
2025 SEP 16 AM 10:05



1/16/2026



1/16/2026





1/16/2026

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REVENUE AND EXPENDITURE REPORT FOR HOWELL TOWNSHIP					
BALANCE AS OF 1/31/2026					
% FISCAL YEAR COMPLETED : 58.90					
GL NUMBER	DESCRIPTION	2025-2026 BUDGET	YTD BAL 1/31/2026	% BDGT USED	COMMENTS
FUND: 101 GENERAL FUND					
REVENUES					
101-000-402.000	GEN FUND PROPERTY TAXES	440,000.00	261,021.51	59.32	
101-000-420.000	GEN FUND DELINQ PERSONAL TAXES	2,000.00	941.42	47.07	
101-000-452.000	GEN FUND RIGHT OF WAY FEES	5,000.00	0.00	0.00	
101-000-476.000	GEN FUND LICENSE & PERMIT FEES	10,000.00	9,165.00	91.65	MI Homes Phase 1
101-000-476.001	GEN FUND CABLE TV FRANCHISE FEES	70,000.00	29,146.83	41.64	
101-000-476.002	GEN FUND TRAILER FEES	2,000.00	872.00	43.60	
101-000-476.003	GEN FUND DOG LICENSE FEES	50.00	24.00	48.00	
101-000-573.000	GEN FUND LOCAL COMMUNITY SHARING	100,000.00	2,588.63	2.59	February & May
101-000-574.000	GEN FUND STATE REVENUE SHARING	850,000.00	583,309.00	68.62	
101-000-607.000	GEN FUND COLLECTION FEE/SCHOOLS INCOME	10,500.00	10,815.00	103.00	Annual
101-000-607.001	GEN FUND ADMIN FEES	160,000.00	142,457.82	89.04	
101-000-608.000	GEN FUND ZONING FEES INCOME	20,000.00	19,200.00	96.00	
101-000-609.000	GEN FUND ZBA FEES INCOME	4,000.00	0.00	0.00	
101-000-610.000	GEN FUND LAND DIVISION FEES INCOME	2,500.00	5,500.00	220.00	MI Homes Phase 1
101-000-614.000	GEN FUND PRE-CONFERENCE ZONING INCOME	500.00	0.00	0.00	
101-000-641.000	GEN FUND GRAVE OPENING FEES	1,000.00	0.00	0.00	
101-000-642.000	CEMETERY LOTS FEES	1,000.00	0.00	0.00	
101-000-652.000	GEN FUND PARKING VIOLATION FEES	100.00	0.00	0.00	
101-000-657.000	GEN FUND MUNICIPAL CIVIL INFRACTION FEE	100.00	33.00	33.00	
101-000-665.000	GEN FUND INTEREST INCOME	90,000.00	129,033.58	143.37	CD Interest
101-000-675.000	GEN FUND OTHER REVENUE	1,000.00	2,633.44	263.34	FOIA Requests
TOTAL REVENUES		1,769,750.00	1,196,741.23	67.62	
EXPENDITURES					
Department: 101 TOWNSHIP BOARD					
101-101-703.000	TWP BOARD SALARY	29,700.00	13,980.84	47.07	
101-101-704.000	TOWNSHIP BOARD PER DIEM EXPENSE	200.00	0.00	0.00	
101-101-705.000	AFFILIATE BOARD PER DIEM EXPENSE	2,400.00	800.00	33.33	
101-101-900.000	TWP BOARD PRINT & PUBL EXPENSE	2,500.00	809.94	32.40	
Total Dept 101 - TOWNSHIP BOARD		34,800.00	15,590.78	44.80	
Department: 171 SUPERVISOR					
101-171-703.000	SUPERVISOR SALARY	39,490.00	21,219.95	53.73	
101-171-703.001	SUPERVISOR DEPUTY WAGES	17,995.00	11,379.44	63.24	
101-171-860.000	SUPERVISOR MILEAGE & EXPENSES	100.00	0.00	0.00	
101-171-957.000	SUPERVISOR DUES & SUBSCRIPTION EXPENSE	100.00	0.00	0.00	
Total Dept 171 - SUPERVISOR		57,685.00	32,599.39	56.51	
Department: 215 CLERK					
101-215-703.000	CLERK SALARY	39,490.00	21,139.95	53.53	
101-215-703.001	CLERK DEPUTY WAGES	32,135.00	19,443.54	60.51	
101-215-703.004	CLERK ACCOUNTING SALARY	52,950.00	29,963.18	56.59	
101-215-720.000	CLERK EDUCATION EXPENSE	3,000.00	800.00	26.67	
101-215-860.000	CLERK MILEAGE & EXPENSES	1,500.00	0.00	0.00	
101-215-865.000	CLERK CONFERENCE EXPENSE	500.00	0.00	0.00	
101-215-957.000	CLERK DUES & SUBSCRIPTION EXPENSE	500.00	146.00	29.20	
Total Dept 215 - CLERK		130,075.00	71,492.67	54.96	
Department: 247 BOARD OF REVIEW					
101-247-703.000	BOARD OF REVIEW SALARY	3,000.00	480.00	16.00	
101-247-720.000	BOARD OF REVIEW EDUCATION EXPENSE	500.00	0.00	0.00	
101-247-900.000	BOARD OF REVIEW PRINTING & PUB EXP	700.00	145.84	20.83	
101-247-964.000	BOARD OF REVIEW REFUNDS & CHARGEBACKS	5,000.00	142.30	2.85	
Total Dept 247 - BOARD OF REVIEW		9,200.00	768.14	8.35	

GL NUMBER	DESCRIPTION	2025-2026 BUDGET	YTD BAL 1/31/2026	% BDGT USED	COMMENTS
Department: 253 TREASURER					
101-253-703.000	TREASURER SALARY	39,490.00	21,219.95	53.73	
101-253-703.001	TREASURER DEPUTY WAGES	57,330.00	32,885.39	57.36	
101-253-720.000	TREASURER EDUCATION EXPENSE	1,000.00	200.00	20.00	
101-253-726.001	TREASURER POSTAGE	8,000.00	4,764.79	59.56	
101-253-801.001	TREASURER LEGAL EXPENSE	9,000.00	0.00	0.00	
101-253-860.000	TREASURER MILEAGE & EXPENSES	1,500.00	465.84	31.06	
101-253-865.000	TREASURER CONFERENCE EXPENSE	300.00	0.00	0.00	
101-253-900.000	TREASURER PRINT & PUBL EXPENSE	500.00	0.00	0.00	
101-253-957.000	TREASURER DUES & SUBSCRIPTION EXPENSE	100.00	99.00	99.00	Annual
Total Dept 253 - TREASURER		117,220.00	59,634.97	50.87	
Department: 257 ASSESSING					
101-257-703.000	ASSESSING ASSESSOR WAGES	84,850.00	50,938.39	60.03	
101-257-703.001	ASSESSING CONTRACT LABOR	5,000.00	0.00	0.00	
101-257-703.004	ASSESSING DEPUTY WAGES	61,152.00	33,821.62	55.31	
101-257-720.000	ASSESSING EDUCATION EXPENSE	1,000.00	261.38	26.14	
101-257-726.000	ASSESSING POSTAGE EXPENSE	4,500.00	2,198.22	48.85	
101-257-727.000	ASSESSING SUPPLIES EXPENSE	22,000.00	16,456.88	74.80	Annual Imagery
101-257-801.000	ASSESSING LEGAL EXPENSE	5,000.00	0.00	0.00	
101-257-860.000	ASSESSING MILEAGE & EXPENSES	1,000.00	346.22	34.62	
101-257-865.000	ASSESSING CONFERENCE EXPENSE	500.00	0.00	0.00	
101-257-957.000	ASSESSING DUES & SUBSCRIPTION EXPENSE	700.00	225.00	32.14	
Total Dept 257 - ASSESSING		185,702.00	104,247.71	56.14	
Department: 262 ELECTIONS					
101-262-703.000	ELECTION WORKERS WAGES	41,700.00	0.00	0.00	
101-262-707.000	ELECTION CLERK WAGES	32,135.00	13,363.63	41.59	
101-262-720.000	ELECTION EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-262-726.000	ELECTION POSTAGE EXPENSE	6,000.00	114.07	1.90	
101-262-727.000	ELECTION SUPPLIES EXPENSE	8,000.00	0.00	0.00	
101-262-860.000	ELECTION MILEAGE & EXPENSES	2,500.00	0.00	0.00	
101-262-900.000	ELECTION PRINTING & PUBL EXPENSE	1,000.00	0.00	0.00	
101-262-930.000	ELECTION EQUIP REPAIR EXPENSE	15,000.00	2,880.00	19.20	
Total Dept 262 - ELECTIONS		107,335.00	16,357.70	15.24	
Department: 265 TOWNSHIP HALL					
101-265-707.000	TWP HALL RECEPTIONIST WAGES	4,500.00	516.96	11.49	
101-265-708.000	TWP HALL UTILITY DIRECTOR WAGES	23,100.00	11,697.30	50.64	
101-265-720.000	TWP HALL EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-265-721.000	TWP HALL LIFE INSURANCE EXPENSE	2,800.00	1,496.52	53.45	
101-265-721.001	TWP HALL HEALTH INSURANCE EXPENSE	60,000.00	34,088.82	56.81	
101-265-722.000	TWP HALL RETIREMENT EXPENSE	90,000.00	53,537.90	59.49	
101-265-725.000	TWP HALL FICA/MEDICARE EXPENSE	45,000.00	26,914.07	59.81	
101-265-726.000	TWP HALL POSTAGE EXPENSE	2,800.00	168.90	6.03	
101-265-727.000	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	3,000.00	527.40	17.58	
101-265-727.001	TWP HALL OFFICE SUPPLIES EXPENSE	10,000.00	8,169.97	81.70	
101-265-728.000	TWP HALL COMPUTER SUPPORT EXPENSE	40,000.00	31,438.00	78.60	BS&A Cloud
101-265-728.001	TWP HALL IT SUPPORT EXPENSE	27,500.00	18,884.00	68.67	Mann IT
101-265-775.000	TWP HALL OFFICE CLEANING EXPENSE	6,000.00	2,914.45	48.57	
101-265-776.000	TWP HALL SEPTIC FIELD EXPENSE	1,000.00	450.00	45.00	
101-265-801.001	TWP HALL LEGAL EXPENSE	5,000.00	1,462.50	29.25	
101-265-801.009	TWP HALL FINANCIAL AUDIT	14,000.00	0.00	0.00	
101-265-822.000	TWP HALL INSURANCE & BOND EXPENSE	23,000.00	22,897.85	99.56	Annual
101-265-850.000	TWP HALL TELEPHONE EXPENSE	6,000.00	3,115.90	51.93	
101-265-851.000	TWP HALL WEB SITE EXPENSE	7,500.00	5,543.00	73.91	Annual
101-265-860.000	TWP HALL MILEAGE & EXPENSES	200.00	42.67	21.34	
101-265-900.000	TWP HALL PRINT & PUBL EXPENSE	200.00	0.00	0.00	
101-265-920.000	TWP HALL ELECTRICITY EXPENSE	7,500.00	3,443.80	45.92	
101-265-922.000	TWP HALL NATURAL GAS EXPENSE	6,500.00	2,759.48	42.45	
101-265-930.000	TWP HALL GROUNDS EQUIP REPAIR EXPENSE	7,000.00	3,944.22	56.35	

GL NUMBER	DESCRIPTION	2025-2026 BUDGET	YTD BAL 1/31/2026	% BDGT USED	COMMENTS
101-265-930.001	TWP HALL OFFICE EQUIPMENT & REPAIR	6,000.00	967.96	16.13	
101-265-931.000	TWP HALL GROUNDS CARE EXPENSE	10,000.00	5,350.00	53.50	
101-265-932.000	TWP HALL SNOW REMOVAL EXPENSE	10,000.00	4,105.00	41.05	
101-265-957.000	TWP HALL DUES & SUBSCRIPTION EXPENSE	8,000.00	7,318.00	91.48	Annual
Total Dept 265 - TOWNSHIP HALL		427,600.00	251,754.67	58.88	
Department: 268 TOWNSHIP AT LARGE					
101-268-801.001	TWP AT LARGE LEGAL EXPENSE	75,000.00	64,087.92	85.45	See Breakdown
101-268-882.000	TWP AT LARGE SPRING/FALL CLEANUP EXPENSE	5,000.00	3,813.62	76.27	Fall Costs
101-268-883.000	TWP AT LARGE ROAD SIDE PICKUP EXPENSE	1,200.00	0.00	0.00	
101-268-920.000	TWP AT LARGE STREETLIGHT EXPENSE	9,500.00	5,123.49	53.93	
101-268-974.000	TWP AT LARGE DRAIN EXPENSE	55,000.00	108.93	0.20	
101-268-977.000	TWP AT LARGE CAPITAL OUTLAY EXPENSE	160,000.00	15,531.00	9.71	
Total Dept 268 - TOWNSHIP AT LARGE		305,700.00	88,664.96	29.00	
Department: 276 CEMETERY					
101-276-931.000	CEMETERY GROUNDS CARE & MAINT EXPENSE	20,000.00	12,539.00	62.70	Cemify
Total Dept 276 - CEMETERY		20,000.00	12,539.00	62.70	
Department: 447 ENGINEERING					
101-447-801.000	ENGINEERING CONTRACTED SVCS EXPENSE	15,000.00	0.00	0.00	
Total Dept 447 - ENGINEERING		15,000.00	0.00	0.00	
Department: 701 PLANNING					
101-701-703.000	PLANNING COMMISSION WAGES	7,000.00	3,920.00	56.00	
101-701-720.000	PLANNING EDUCATION EXPENSE	2,000.00	0.00	0.00	
101-701-726.000	PLANNING POSTAGE EXPENSE	1,000.00	24.56	2.46	
101-701-801.000	PLANNING CONTRACTED PLANNER EXPENSE	20,000.00	17,927.50	89.64	Budget Amendment #1
101-701-801.001	PLANNING LEGAL EXPENSE	2,000.00	0.00	0.00	
101-701-900.000	PLANNING PRINTING & PUBL EXPENSE	2,000.00	1,663.77	83.19	
101-701-957.000	PLANNING DUES & SUBSCRIPTION EXPENSE	1,000.00	675.00	67.50	
Total Dept 701 - PLANNING		35,000.00	24,210.83	69.17	
Department: 702 ZONING					
101-702-703.000	ZONING ADMINISTRATOR WAGES	53,350.00	34,509.72	64.69	
101-702-703.002	ZONING DEPUTY WAGES	57,430.00	32,859.44	57.22	
101-702-703.005	ZONING CODE ENFORCEMENT SERVICE EXPENSE	25,000.00	7,210.00	28.84	
101-702-860.000	ZONING MILEAGE & EXPENSES	1,500.00	109.88	7.33	
101-702-900.000	ZONING PRINTING & PUBL EXPENSE	400.00	0.00	0.00	
Total Dept 702 - ZONING		137,680.00	74,689.04	54.25	
Department: 703 ZONING BOARD OF APPEALS					
101-703-703.000	BOARD OF APPEALS WAGES	4,320.00	0.00	0.00	
101-703-720.000	BOARD OF APPEALS EDUCATION EXPENSE	1,000.00	0.00	0.00	
101-703-900.000	BOARD OF APPEALS PRINTING & PUBL EXPENSE	1,000.00	0.00	0.00	
Total Dept 703 - ZONING BOARD OF APPEALS		6,320.00	0.00	0.00	
Department: 966 TRANSFER OUT					
101-966-999.000	GEN FUND TRANSFER OUT-PARKS & REC	180,000.00	180,000.00	100.00	Annual
Total Dept 966 - TRANSFER OUT		180,000.00	180,000.00	100.00	
TOTAL EXPENDITURES		1,769,317.00	932,549.86	52.71	
TOTAL REVENUES		1,769,750.00	1,196,741.23	67.62	
TOTAL EXPENDITURES		1,769,317.00	932,549.86	52.71	
NET OF REVENUES & EXPENDITURES:		433.00	264,191.37		

GL NUMBER	DESCRIPTION	2025-2026 BUDGET	YTD BAL 1/31/2026	% BDGT USED	COMMENTS
Fund: 204 ROAD FUND					
REVENUES					
Department: 000 OTHER					
204-000-402.000	ROAD FUND PROPERTY TAX INCOME	468,000.00	278,570.46	59.52	
204-000-665.000	ROAD FUND INTEREST INCOME	5,000.00	3,830.52	76.61	
TOTAL REVENUES		473,000.00	282,400.98	59.70	
EXPENDITURES					
204-000-801.000	ROAD IMPROVEMENT EXPENSE	383,000.00	279,153.32	72.89	Fisher & Fleming
204-000-802.000	ROAD CHLORIDE EXPENSE	85,000.00	51,618.71	60.73	
Total Dept 000 - OTHER		468,000.00	330,772.03	70.68	
Department: 547 CHARGEBACKS					
204-547-978.000	ROAD FUND CHARGEBACK EXPENSE	5,000.00	91.80	1.84	
Total Dept 547 - CHARGEBACKS		5,000.00	91.80	1.84	
TOTAL EXPENDITURES		473,000.00	330,863.83	69.95	
TOTAL REVENUES		473,000.00	282,400.98	59.70	
TOTAL EXPENDITURES		473,000.00	330,863.83	69.95	
NET OF REVENUES & EXPENDITURES:		0.00	(48,462.85)		
Fund: 208 PARK/REC FUND					
REVENUES					
Department: 000 OTHER					
208-000-665.000	REC FUND INTEREST INCOME	25,000.00	46,242.89	184.97	CD Interest
208-000-699.000	REC FUND OPERATING TRANSFER IN	180,000.00	180,000.00	100.00	
TOTAL REVENUES		205,000.00	226,242.89	110.36	
EXPENDITURES					
208-000-801.000	REC FUND CONTRACTED SERVICES EXPENSE	14,000.00	14,830.25	105.93	Budget Amendment #2
TOTAL EXPENDITURES		14,000.00	14,830.25	105.93	
TOTAL REVENUES		205,000.00	226,242.89	110.36	
TOTAL EXPENDITURES		14,000.00	14,830.25	105.93	
NET OF REVENUES & EXPENDITURES:		191,000.00	211,412.64		
Fund: 592 SWR/WTR					
REVENUES					
Department: 536 SEWER/WATER					
592-536-665.000	SEWER/WATER INTEREST INCOME	10,000.00	14,822.96	148.23	CD Interest
592-536-665.007	SPEC ASSESS INTEREST INCOME-SEWER #7	414.00	139.39	33.67	
592-536-665.011	SPEC ASSESS INTEREST INCOME-SEWER 11	5,914.00	3,404.04	57.56	
592-536-665.012	SPEC ASSESS INTEREST INCOME-WATER 11	1,718.00	816.39	47.52	
592-536-665.014	SPEC ASSESS INTEREST INCOME-SEWER CONNEC	75.00	75.00	100.00	
592-536-665.015	SPEC ASSESS INTEREST INCOME-WATER CONNEC	75.00	75.00	100.00	
592-536-665.020	SEWER FARM LAND RENTAL INCOME	12,500.00	18,900.00	151.20	
592-536-671.000	SEWER CONNECTION FEE INCOME	0.00	170,740.21	100.00	MI Homes
592-536-671.001	WATER CONNECTION FEE INCOME	0.00	141,794.45	100.00	
Total Dept 536 - SEWER/WATER		30,696.00	350,767.44	1,142.71	
Department: 537 CHARGES FOR SERVICES					
592-537-477.000	UTILITY BILLING SEWER USER FEES INCOME	950,000.00	576,287.54	60.66	
592-537-477.002	UTILITY BILLING WATER USER FEES INCOME	1,150,000.00	758,547.29	65.96	
592-537-694.000	UTILITY BILLING PENALTY SEWER USER	15,000.00	12,124.87	80.83	
592-537-694.002	UTILITY BILLING PENALTY & INT SEWER INC	15,000.00	13,190.91	87.94	
Total Dept 537 - CHARGES FOR SERVICES		2,130,000.00	1,360,150.61	63.86	
TOTAL REVENUES		2,160,696.00	1,710,918.05	79.18	

GL NUMBER	DESCRIPTION	2025-2026 BUDGET	YTD BAL 1/31/2026	% BDGT USED	COMMENTS
EXPENDITURES					
Department: 536 SEWER/WATER					
592-536-775.000	SEWER FUND REPAIR & IMPROVE EXPENSE	10,000.00	0.00	0.00	
592-536-801.001	SEWER/WATER LAWSUIT SETTLEMENT EXPENSE	5,000.00	5,000.00	100.00	Burkhart Ridge
592-536-801.002	SEWER FUND AUDITS/STUDIES EXPENSE	10,000.00	5,850.37	58.50	
592-536-972.000	SEWER/WATER CAPITAL OUTLAY EXPENSE	200,000.00	6,000.00	3.00	
Total Dept 536 - SEWER/WATER		225,000.00	16,850.37	7.49	
Department: 537 CHARGES FOR SERVICES					
592-537-726.000	UTILITY BILLING POSTAGE EXPENSE	4,500.00	0.00	0.00	
592-537-728.000	UTILITY BILLING SOFTWARE SUPPORT EXPENSE	2,000.00	1,392.00	69.60	Annual
592-537-801.001	UTILITY BILLING LEGAL EXPENSE	1,000.00	0.00	0.00	
592-537-803.000	UTILITY BILLING WATER EXPENSE	800,000.00	575,612.69	71.95	
Total Dept 537 - CHARGES FOR SERVICES		807,500.00	577,004.69	71.46	
Department: 538 WWTP					
592-538-729.000	WWTP CHEMICALS EXPENSE	40,000.00	26,676.75	66.69	3 Orders Per Yr
592-538-801.000	WWTP CONTRACTED SERVICES EXPENSE	380,000.00	220,360.44	57.99	
592-538-801.001	WWTP VACTOR TRUCK EXPENSE	10,000.00	336.20	3.36	
592-538-801.002	WWTP STATION CLEANING EXPENSE	10,000.00	1,022.87	10.23	
592-538-801.003	WWTP MANHOLE CLEANING EXPENSE	10,000.00	134.48	1.34	
592-538-801.004	WWTP SEWER LINE CLEANING EXPENSE	10,000.00	0.00	0.00	
592-538-801.005	WWTP LABORATORY FEES EXPENSE	10,000.00	7,917.75	79.18	Monitor
592-538-801.006	WWTP GIS FEES EXPENSE	5,000.00	1,650.00	33.00	
592-538-822.000	WWTP INSURANCE & BOND EXPENSE	27,000.00	23,414.00	86.72	Annual
592-538-850.000	WWTP TELEPHONE EXPENSE	2,500.00	977.47	39.10	
592-538-851.000	WWTP SCADA MONITORING EXPENSE	8,500.00	8,335.00	98.06	Annual
592-538-920.000	WWTP ELECTRICITY EXPENSE	110,000.00	62,171.75	56.52	
592-538-922.000	WWTP NATURAL GAS EXPENSE	10,000.00	1,716.73	17.17	
592-538-930.000	WWTP PLANT EQUIPMENT REPAIR EXPENSE	50,000.00	47,158.55	94.32	LED, DOOR, DRIVEWAY
592-538-930.001	WWTP COLLECTION SYSTEM REPAIR EXPENSE	40,000.00	866.49	2.17	GENERATOR AIR LINE
592-538-956.000	WWTP MISCELLANEOUS EXPENSE	12,000.00	3,835.03	31.96	PROJECTS
592-538-962.000	WWTP MISS DIG FEES EXPENSE	3,500.00	978.62	27.96	
592-538-966.000	WWTP STATE OF MICHIGAN EXPENSE	3,500.00	2,959.65	84.56	Annual
592-538-969.001	WWTP BIOSOLIDS REMOVAL EXPENSE	43,000.00	42,858.06	99.67	Annual
Total Dept 538 - WWTP		785,000.00	453,369.84	57.75	
TOTAL EXPENDITURES		1,817,500.00	1,047,224.90	57.62	
TOTAL REVENUES		2,160,696.00	1,710,918.05	79.18	
TOTAL EXPENDITURES		1,817,500.00	1,047,224.90	57.62	
NET OF REVENUES & EXPENDITURES:		343,196.00	663,693.15		
TOTAL REVENUES - ALL FUNDS		4,608,446.00	3,416,303.15	74.13	
TOTAL EXPENDITURES - ALL FUNDS		4,073,817.00	2,325,468.84	57.08	
NET OF REVENUES & EXPENDITURES:		534,629.00	1,090,834.31		
Budget Amendment #1					
101-701-801.000	PLANNING CONTRACTED PLANNER EXPENSE	20,000.00	17,927.50	89.64	
101-268-977.000	TWP AT LARGE CAPITAL OUTLAY EXPENSE	160,000.00	15,531.00	9.71	
*INCREASE PLANNING CONTRACTED PLANNER EXPENSE FROM \$20,000 TO \$70,000 & DECREASE TWP AT LARGE CAPITAL OUTLAY EXPENSE FROM \$160,000 TO \$110,000 TO ACCOUNT FOR CONTRACTED ORDINANCE UPDATE.					
Budget Amendment #2					
208-000-801.000	REC FUND CONTRACTED SERVICES EXPENSE	14,000.00	14,830.25	105.93	
*Increase REC FUND CONTRACTED SERVICES EXPENSE FROM \$14,000 TO \$20,000 TO ACCOUNT FOR HOWELL TWP PARK MASTER PLAN.					

LEGAL FEES

	ADU ORDINANCE	FAGAN VIOLATION	HOWELL-MASON LITIGATION /LLC	HARTER VIOLATION	GRAY VIOLATION
2024-2025	\$7,386.00	\$28,060.32	\$89,322.27	\$0.00	\$0.00
July 2025	912.00	4,273.50	8,299.00	0.00	0.00
August 2025	0.00	0.00	4,368.00	780.00	0.00
September 2025	0.00	0.00	7,889.50	3,844.00	0.00
October 2025	0.00	7,468.50	24.00	76.00	3,885.79
November 2025	380.00	72.00	913.50	0.00	1,266.50
December 2025	0.00	0.00	4,152.46	357.50	543.00
January 2026	0.00	0.00	0.00	0.00	0.00
February 2026	0.00	0.00	0.00	0.00	0.00
March 2026	0.00	0.00	0.00	0.00	0.00
April 2026	0.00	0.00	0.00	0.00	0.00
May 2026	0.00	0.00	0.00	0.00	0.00
June 2026	0.00	0.00	0.00	0.00	0.00
TOTAL	\$8,678.00	\$39,874.32	\$114,968.73	\$5,057.50	\$5,695.29

Cash Flow Using Budgeted Revenue

Sewer & Water Fund Cash Flow												
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Beg. Cash Balance	\$1,960,724	\$2,059,186	\$1,921,650	\$2,310,333	\$2,366,079	\$2,449,628	\$2,636,516	\$2,636,118	\$1,258,863	\$1,287,462	\$1,316,062	\$1,344,662
Proj./Actual Net Rev.												
592 Sewer/Water	\$98,462	(\$137,537)	\$388,683	\$55,746	\$83,549	\$186,888	(\$398)	(\$1,377,255)	\$28,600	\$28,600	\$28,600	\$28,600
Total Revenue	\$98,462	(\$137,537)	\$388,683	\$55,746	\$83,549	\$186,888	(\$398)	(\$1,377,255)	\$28,600	\$28,600	\$28,600	\$28,600
General Fund Payback												
Total Payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Cash Balance	\$2,059,186	\$1,921,650	\$2,310,333	\$2,366,079	\$2,449,628	\$2,636,516	\$2,636,118	\$1,258,863	\$1,287,462	\$1,316,062	\$1,344,662	\$1,373,262
CD Bal \$300,000												
General Fund Cash Flow												
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Beginning Balance	\$4,447,587	\$4,503,832	\$4,515,806	\$4,666,671	\$4,583,290	\$4,605,941	\$4,421,600	\$4,647,057	\$6,024,312	\$6,024,973	\$6,025,635	\$6,026,296
Proj./Actual Net. Rev.	\$56,246	\$11,974	\$150,865	(\$83,381)	\$22,651	(\$184,341)	\$225,458	\$1,377,255	\$661	\$661	\$661	\$661
Ending Cash Balance	\$4,503,832	\$4,515,806	\$4,666,671	\$4,583,290	\$4,605,941	\$4,421,600	\$4,647,057	\$6,024,312	\$6,024,973	\$6,025,635	\$6,026,296	\$6,026,957
CD Bal \$2,600,000												
Road Fund Cash Flow												
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Beginning Balance	\$793,610	\$789,856	\$763,871	\$565,020	\$552,556	\$467,971	\$491,764	\$744,438	\$936,438	\$936,438	\$936,438	\$936,438
Proj./Actual Net. Rev.	(\$3,755)	(\$25,984)	(\$198,852)	(\$12,463)	(\$84,585)	\$23,793	\$252,674	\$192,000	\$0	\$0	\$0	\$0
Ending Cash Balance	\$789,856	\$763,871	\$565,020	\$552,556	\$467,971	\$491,764	\$744,438	\$936,438	\$936,438	\$936,438	\$936,438	\$936,438
CD Bal \$100,000												
Parks & Rec Fund Cash Flow												
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Beginning Balance	\$1,719,740	\$1,720,358	\$1,718,600	\$1,716,931	\$1,720,255	\$1,718,231	\$1,901,977	\$1,903,914	\$1,904,614	\$1,905,314	\$1,906,014	\$1,906,714
Proj./Actual Net. Rev.	\$618	(\$1,758)	(\$1,669)	\$3,324	(\$2,024)	\$183,746	\$1,937	\$700	\$700	\$700	\$700	\$700
Ending Cash Balance	\$1,720,358	\$1,718,600	\$1,716,931	\$1,720,255	\$1,718,231	\$1,901,977	\$1,903,914	\$1,904,614	\$1,905,314	\$1,906,014	\$1,906,714	\$1,907,414
CD Bal \$1,200,000												

GENERAL FUND PAYBACK	
	7/1/2025
DUE TO GENERAL FUND	\$1,377,255
PROPERTY SALES	
SPECIAL ASSESSMENT	\$0
FEBRUARY TRANSFER	(\$1,377,255)
TOTAL DUE GF @ YEAR END	\$0

Special Assessment 2025 Winter	\$0.00
Special Assessment Payoffs July - Nov	\$0.00
Special Assessment Payoffs Mar - June	\$0.00
	\$0.00

PROJECTED

Water Fees Collected	\$0.00
Water Expense	\$0.00
	\$0.00
Transfer 60%	\$0.00
Total Transfer	\$0.00

Properties Left to Sell

	Sale Price	Special Assess	
Marr Rd - 73.58 Acres	\$1,344,718.00	\$979,625.00	
Tooley Rd - 22.83 Acres	\$415,140.00	\$442,775.00	
Totals	\$1,759,858.00	\$1,422,400.00	<u>\$3,182,258.00</u>

Building Project

General Fund Contribution	\$5,000,000
Rec Fund Contribution	\$1,500,000
*Financing	\$2,500,000
Total	\$9,000,000

Fiscal Year End	Gen Fund Surplus
6/30/2025	\$289,849
6/30/2024	\$268,385
6/30/2023	\$229,094
6/30/2022	\$483,049
6/30/2021	\$302,933
5 year Average	\$314,662

***General Fund could support an annual payment of \$250,000**

Terms for estimate: 20 year Bond at 7%

General Obligation Bonds allow for borrowing of 5% of Assessed Value.

2026 Twp Assessed Value	\$791,381,984
5% of Assessed Value	\$39.5M

10B

Howell Township

3525 Byron Road • Howell, MI 48855
Phone: (517) 546-2817 • Fax (517) 546-1483
www.howelltownshipmi.org



TO: Howell Township Board
FROM: Teresa Murrish, Howell Township Deputy Treasurer
DATE: January 28, 2026
SUBJECT: Michigan Municipal Treasurers Association Training

I respectfully request approval to attend the 2026 Basic Institute class held by the Michigan Municipal Treasurers Association. This is year two class in a three-year program that once completed I will be eligible to receive MMTA's certification of MICPT (Michigan Certified Professional Treasurer). This class provides attendees with an in-depth understanding of the property tax creation/collection process in Michigan along with the duties and fiduciary responsibilities of a township treasurer's department. This training will allow me to serve the taxpayers of Howell Township with greater efficiency, along with increasing productivity and accuracy.

The Basic Institute class starts on Sunday, April 26, 2026 and concludes on Friday, May 1, 2026. The class will be held at the Comfort Inn and Suites Conference Center in Mt. Pleasant Michigan. Topics such as Principles of Public Finance, Cash Management and Banking Relations, Internal Controls/Fraud Detection, State Laws and Regulations, Financial Reporting and Public Relations will be covered. These are all essential skills necessary to perform the responsibilities as Howell Township's Deputy Treasurer effectively. The total cost for membership to Michigan Municipal Treasurers Association, class and lodging are \$1,124.00. I will be applying for grant reimbursement money through the MTPPA Risk Reduction Program with Howell Township's Insurance Company, Decker Agency. The risk reduction grant program, if approved, would reimburse the Township 50% for the cost of the class. See cost details below:

MMTA Basic Institute Class	\$ 599.00
Lodging for 5 nights @ \$105 per night	<u>\$ 525.00</u>
	\$1,124.00 *Plus mileage

Thank you for considering my request to attend the Basic Institute training.

Respectfully,
Teresa Murrish
Howell Township Deputy Treasurer

Enclosures
*Class topics taken directly from MMTA (www.mmta-mi.org)

Michigan Municipal Treasurers Association
Post Office Box 324
Tawas City, Michigan 48764

INVOICE 14013



Howell Township
Teresa Murrish
3525 Byron Road
Howell, MI 48843
United States

Invoice # 14013
Invoice Date 01/27/2026
Invoice Due 02/26/2026

Amount Due	\$ 599.00
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Transactions

Description	Amount
Teresa Murrish: 2026 Basic Institute - Full Conference - \$599.00	\$ 599.00

Total Amount	\$ 599.00
Amount Paid	-\$ 0.00
Amount Due	\$ 599.00

Please remit payment to:

Michigan Municipal Treasurers Association (MMTA)
P.O. Box 324 • Tawas City, MI 48764

Questions, email info@mmta-mi.org or call 989.820.8389

2026 BASIC INSTITUTE

APRIL 26 - MAY 1 • COMFORT INN & SUITES • MT. PLEASANT



TRAVELING YOUR ROAD TO SUCCESS

Basic Institute is an Incredible Opportunity

- 1) Learn more about your job and responsibilities.
- 2) Meet and build relationships with others in your field.
- 3) Earn the professional Michigan Certified Professional Treasurer (MiCPT) credential.

Basic Institute is a three year program with a defined curriculum to ensure that no matter when you start, you'll receive the full slate of topics by the time you graduate in your third year.

Attendance

Basic Institute is a prerequisite for the MiCPT and is offered in cooperation with the Association of Public Treasurers of the U.S. & Canada. Attendance at all sessions is mandatory for graduation. For first year attendees, this includes orientation on Sunday afternoon at 5:30 pm (second year attendees are highly recommended and third year attendees are encouraged to attend orientation). Sessions will be all day Monday through Thursday and a half day on Friday.

Lodging

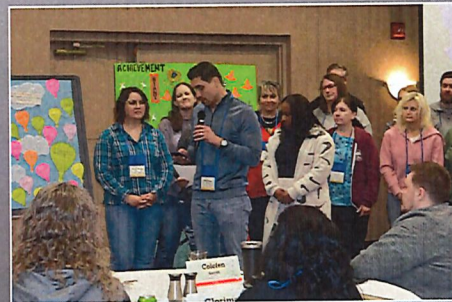
Basic Institute is held at the Comfort Inn & Suites and Conference Center in Mt. Pleasant. The MMTA group rate for rooms is \$105-\$129/night plus applicable fees and taxes. Make your reservation directly with the hotel at 989-772-4000 or online with this link. Make reservations by Friday, April 10 to receive the discounted rate. Rooms are also available at the neighboring Fairfield Inn for \$105/night.

Cost and Registration

Basic Institute costs \$599; this covers all sessions, materials, and most meals. Register online at www.MMTA-MI.org to pay with a credit card or by check, attendees must be MMTA members. Registrations received after April 3 will be subject to a \$50 late fee. Cancellations must be received in writing by April 3 for a full refund; requests by April 16 are eligible for a 50% refund. Refunds are subject to board review and a \$25 cancellation fee. Register online at www.MMTA-MI.org.

Training Sessions

Treasury Language 101
Introduction to Special Captures
Preparing for an Audit
Uniform Chart of Accounts
Cash Handling
Introduction to Investing
Basics of Debt Management
The Process of Doing a Bond
Internal Controls
The Good Place - A Focus on Ethics
Property Tax Cycle
Foreclosure Legislation Update
Tax Collection From Start to Strike
Public Budgeting
Dealing With an Office Emergency
10 Principles of Leadership
Dealing with the Media
Working in a Political Environment
Topics Subject to Change



BASIC INSTITUTE THREE YEAR CURRICULUM

CURRICULUM CATEGORY	2025	2026	2027	TOTAL HOURS OVER 3 YEARS
Principles of Public Finance	2	2	2	6
Government Accounting	2	2	0	4
Cash Management/Banking Relations	3	3	4	10
Investing Public Funds	2	2	2	6
Debt Management	2	2	2	6
Internal Controls/Fraud Detection	2	2	0	4
Ethics and the Treasurer	2	2	2	6
State Laws and Regulations	0	2	2	4
Financial Reporting	2	0	2	4
Revenue Collections	0	2	2	4
Public Budgeting	2	2	2	6
Technology	2	0	2	4
Disaster Preparedness	2	2	0	4
Personnel Management	0	2	2	4
Communications and Public Relations	2	2	2	6
Organizational Management	3	3	4	10
State Specific Education	2	2	2	6
Peer Knowledge Sharing	2	2	2	6
TOTAL HOURS	32	34	34	100

10D

Monthly Permit List

02/02/2026

1/3

Commercial Land Use

Permit #	Applicant	Address	Fee Total	Const. Value
P26-011	BURDG DUNHAM CONSTRUCTION WORLDWIDE RICHARD DUNHAM	1475 N BURKHART RD # G-150	\$110.00	\$0.00
Work Description: interior remodel of an existing retail space				
P26-009	LIEDEL EXCAVATING	4020 W GRAND RIVER AVE	\$150.00	\$0.00
Work Description: Demolition of building				

Total Permits For Type:	2
Total Fees For Type:	\$260.00
Total Const. Value For Type:	\$0.00

Grading

Permit #	Applicant	Address	Fee Total	Const. Value
P26-016	PINEVIEW VILLAGE CONS. GROUP INC.	1645 PINECROFT LANE	\$250.00	\$0.00
Work Description: Storing building materials on building #13 site, parcel numbers 4706-27-201-093 through 4706-24-201-100.				

Total Permits For Type:	1
Total Fees For Type:	\$250.00
Total Const. Value For Type:	\$0.00

Residential Land Use

Permit #	Applicant	Address	Fee Total	Const. Value
P26-015	RENEWAL BY ANDERSEN - Store 92	2640 BREWER RD	\$10.00	\$0.00
Work Description: Replacing 4 entry doors				
P25-262	Ambia Energy LLC	3889 N BURKHART RD	\$10.00	\$0.00
Work Description: 8.075 KW residential solar system to be installed on house roof: 3.825 KW to be wired for detached accessory structure				
P26-013	SCHLICHT PONDS	2694 FLEMING	\$10.00	\$0.00
Work Description: Dig New Pond 120' X 80' X 15'				
P26-012	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	4033 HERITAGE SQUARE DRIVE	\$50.00	\$0.00
Work Description: New deck				
P26-010	JOHN, MICHAEL C	4213 INDIAN CAMP TRL	\$75.00	\$0.00
Work Description: Finishing basement- Framing, rigid board, batt insulation and drywall				
P26-002	MAJIC WINDOW	4840 W MARR RD	\$10.00	\$0.00
Work Description: Remove and replace 22 windows and 1 door wall				
P26-014	RENEWAL BY ANDERSEN - Store 92	5771 MILETT RD	\$10.00	\$0.00

Work Description: Replacing 6 windows and 1 patio door

P26-007 SUPERIOR CUSTOM HOMES 1019 RIVER LINE DR \$50.00 \$0.00

Work Description: 4' x 12' treated wood deck with fully enclosed skirting

P26-008 SUPERIOR CUSTOM HOMES 1088 RIVER LINE DR \$50.00 \$0.00

Work Description: Front Deck: 12'x16' Trex deck with fully enclosed skirting

Back Deck: 12' x 16' Trex deck with fully enclosed skirting

P26-006 MI HOMES OF MICHIGAN 4100 SEDGEVIEW CIRCLE \$75.00 \$0.00

LLC A DELAWARE LIMITED
LIABILITY COMPANY

Work Description: New Single Family Home

P26-004 MI HOMES OF MICHIGAN 4107 SEDGEVIEW CIRCLE \$75.00 \$0.00

LLC A DELAWARE LIMITED
LIABILITY COMPANY

Work Description: New Single Family Home

Revised 1/29/2026 to change elevation from Elevation A to
Elevation F

P26-003 MI HOMES OF MICHIGAN 4112 SEDGEVIEW CIRCLE \$75.00 \$0.00

LLC A DELAWARE LIMITED
LIABILITY COMPANY

Work Description: New Single Family Home

P26-005 MI HOMES OF MICHIGAN 4119 SEDGEVIEW CIRCLE \$75.00 \$0.00

LLC A DELAWARE LIMITED
LIABILITY COMPANY

Work Description: New Single Family Home

Total Permits For Type:	13
Total Fees For Type:	\$575.00
Total Const. Value For Type:	\$0.00

Sewer Connection

Permit #	Applicant	Address	Fee Total	Const. Value
PWS26-007	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	4100 SEDGEVIEW CIRCLE	\$5000.00	\$0.00
Work Description: Sewer Connection				
PWS26-003	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	4107 SEDGEVIEW CIRCLE	\$5000.00	\$0.00
Work Description: Sewer Connection				
PWS26-001	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	4112 SEDGEVIEW CIRCLE	\$5000.00	\$0.00
Work Description: Sewer Connection				
PWS26-005	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	4119 SEDGEVIEW CIRCLE	\$5000.00	\$0.00
Work Description: Sewer Connection				

Total Permits For Type:	4
Total Fees For Type:	\$20000.00
Total Const. Value For Type:	\$0.00

Sign

Permit #	Applicant	Address	Fee Total	Const. Value
P26-001	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	BURKHART - VACANT	\$175.00	\$0.00
Work Description: Monument sign for subdivision entry				

Total Permits For Type:	1
Total Fees For Type:	\$175.00
Total Const. Value For Type:	\$0.00

Water Connection

Permit #	Applicant	Address	Fee Total	Const. Value
PWS26-008	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	4100 SEDGEVIEW CIRCLE	\$5000.00	\$0.00
Work Description: Water Connection				
PWS26-004	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	4107 SEDGEVIEW CIRCLE	\$5000.00	\$0.00
Work Description: Water Connection				
PWS26-002	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	4112 SEDGEVIEW CIRCLE	\$5000.00	\$0.00
Work Description: Water Connection				
PWS26-006	MI HOMES OF MICHIGAN LLC A DELAWARE LIMITED LIABILITY COMPANY	4119 SEDGEVIEW CIRCLE	\$5000.00	\$0.00
Work Description: Water Connection				

Total Permits For Type:	4
Total Fees For Type:	\$20000.00
Total Const. Value For Type:	\$0.00

Grand Total Fees:	\$41,260.00
Grand Total Permits:	25.00

Code Enforcement List

02/02/2026

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
1682 PINECROFT LANE	PINEVIEW VILLAGE	4706-27-201-071	01/14/2026	PUBLIC - COMPL	OPEN - COMPLANT RECEIVE
Complaint					
Ongoing construction activity at the Pineview Village, new development is creating noise and vibrations in violation of Howell township Ordinance No. 123.Noise Violation:On 10/09/2025 at approximately 6:30 a.m. EST, construction activity produced load equipment and impact noise that was plainly audible inside my residence and woke my household.On 01/08/2026 and approximately 6:32 a.m. EST, a heavy dumpster delivery and construction activity again produced noise plainly audible and inside my residence and woke my household.Both incidents occurred prior to the permitted 7:00a.m. start time for construction activity under Township Ordinance No. 123.Vibration Violations:On most weekdays during active construction, Heavy machinery (including excavators, compactors, and trucks) produces vibrations that are felt inside my residence. Ordinance No. 123 requires vibrations from any operation to be controlled so they cannot be felt beyond the property line. These vibrations are perceptible inside my home and disturb normal use and enjoyment of the residence.I am requesting Township Investigation and enforcement of the noise and vibration provisions of Ordinance No. 123					
Comments					
01/12/26 - Email received from resident of Pineview Village in reference to construction activity prior to 0700. Responded to resident advising him to complete Ord Enforcement Complaint form.					
01/13/26 - Arrived in Pineview Village 6:00 am checking for construction activity. remained onsite until 6:55 am. No activity in construction areas, no workers arriving at work.					
01/14/26 - Arrived in PV at 6:10 am, no activity in construction areas. GFL arrives in area at approx 6:35 am for garbage collection.					
01/16/26 - In PV approx 6:35 am no activity in construction areas. Official complaint form received and entered into computer.					
01/19/26- Checked the area between 6-7 am, no activity					
01/21/26 - Area checked, no activity.					

Code Enforcement List

02/02/2026

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
5704 CRANDALL RD Complaint	JEWETT RICHARD L &	4706-05-200-004	11/25/2024	PUBLIC - EMAIL	OPEN - COMPLANT RECEIVE
A person is living in an RV in the back of the property against Township Ordinance.					
Comments					
12.10.24 - Site visit completed. RV is located in the back of the property. Letter sent to owner.					
1.27.25 - Site visit completed. No visible change. Letter sent to owner.					
2.11.25 - Requested additional information from complainant					
3.10.25 - January letter returned unclaimed.					
3.11.25 - December letter returned unclaimed.					
3.31.25 - Site visit completed. New letter mailed out.					
4.7.25 - Copy of letter given to homeowner. Spoke to homeowner - admitted that someone is living in the RV. Follow up letter sent to owner.					
4.14.25 - Spoke to homeowner on the phone. Spoke to Jake at LCHD on the phone, they received a complaint about sewage being discharged onto the ground from one of the RVs. Spoke to person staying in the RV (Wes Gray) on the phone. Jake from LCHD and I made a visit to the site, spoke to Wes. Wes understands that he cannot live in an RV on the property. We agreed to 30 days to remove his things from the site.					
4.30.25 - Site visit completed, Wes appears to be working on getting his things removed.					
5.14.25 - Spoke to the homeowner, Wes moved some things but has started building a new trailer. Owner will call the Sheriff's Department to understand her options to get Wes removed from her property.					
5.19.25 - Spoke to Wes, he has removed a lot of stuff but would like until June 1, 2025 to remove the rest of his stuff. He will provide receipts for the dumpster that he used. Twp will make a site visit and confirm that progress has been made. If progress has been made then we are willing to extend deadline to June 1.					
5.19.25 - Site visit completed, some clean up has taken place, photos attached. Spoke to homeowner, admits a lot of work has been done and has no issue with Wes's request to extend deadline to June 1. Letter sent to owner to confirm same.					
06-02-25- MH- Spoke with Wes and he doesn't have any where to go, fractured his hand and hurt his back moving stuff off the property. He is still trying to move stuff off the property. Jonathan is out of the office so I let him know he would be contacted when he returns.					
6.12.25 - Spoke to Wes, said he has hurt his hand but still intends to remove his things from the property. We agreed to an extension to July 31st for all things to be removed from the property, no further extensions will be granted for any reason. Will prepare letter to owners RE same.					
6.16.25 - Site visit completed, some changes have been made, photos attached.					
7.21.25 - Site visit completed, photos attached.					
8.4.25 - Site visit completed, Wes has not removed his belongings from the property, still living in the RV. Spoke to owner. Personally issued MCI Citation ticket #0162 to Denise Stach. Personally issued MCI Citation ticket #0163 to Wes Gray.					
8.16.25 - Denise Stach paid ticket #0162 at court					
9.9.25 - Wes Gray has requested a formal hearing.					
10/2/25 - Stopped to speak with home-owner ref upcoming court date and take updated photos. Mrs Stach stated she is willing to go to court. Photos taken.					
10.20.25 - Court hearing started, adjourned to a later date. Working with Wes Gray on settlement.					
11.6.25 - Wes Gray signed agreement for consent judgment. Case has been closed.					
12.11.25 - Wes Gray reached out to Twp Attorney because Wes is now living in the house. We have submitted to the court a modified agreement to allow the storage of the RV as long as it conforms to the Ordinance and is not used for on-site human habitation and all other items are either removed from the property or permits are applied for and reviewed for conformance with the Ordinance.					

Code Enforcement List

02/02/2026

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
01/20/25 - No change at address in regards to clean up. Spoke with neighbor who advised subject still residing in the camper. While in the area in observed Gray go to the area of the camper and he did not come back out.					
4141 W GRAND RIVER A Complaint House is neglected, building unsafe, junk in yard.	TONON CHIARINA S	4706-20-400-012	09/24/2024		OPEN - COMPLANT RECEIVE
Comments 9.24.24 - Contacted Livingston County Building Department RE performing dangerous building inspection. 10.3.24 - Received LCBD determination letter. Contacted Spicer RE Dangerous Buildings Hearing Officer availability. Spicer does not currently have availability to perform these duties. 10.17.24 - Letter sent to owner. 12.19.24 - No response received. Second letter sent to owner with tracking. 1.9.25 - Spoke to owner, is getting quotes from companies to demolish the structures. Provided contact information to Township and will stay in touch with progress reports. 1.27.25 - Violation still present. 3.31.25 - Site visit completed, violation still present, no visible change 4.30.25 - Site visit completed, violation still present, no visible change, will reach out to owners 5.7.25 - Left message for owner 5.9.25 - Received voicemail from owner, they are currently working through asbestos testing, getting the site taken care of in 4-6 weeks 5.14.25 - Spoke to the company that will be performing the demolition and discussed the permitting process 6.16.25 - Site visit completed, no change 8.6.25 - Demolition permit application received. 9.9.25 - Email received, expect to get started with demolition at the end of September. 9.18.25 - Demolition permit acquired and escrow money provided 9/23/25 - Property has been mowed, debris from front of structure appears to be gone. 10.21.25 - Property owner now wants to remove only the house and leave the barn. This would create a violation of the Township's Ordinance. Zoning determination letter requested and provided to owners. Owners will have 60 days to appeal the determination to the ZBA. Project on hold while owners decide to either demolish both the house and barn or challenge the determination. 12.8.25 - Spoke to owners, they will not challenge the Zoning Administrator's determination. Owner will be sending along a demolition schedule. 12.9.25 - Waiting on Consumer's Energy to shut off all service and Livingston County Building Department Inspector. Tentatively scheduled for January. 1.12.25 - Spoke to owner, Consumer's has completed their shut off, now they are waiting for the demolition permit from the County.					

Code Enforcement List

02/02/2026

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
3590 W GRAND RIVER Complaint Zoning Violations:Outdoor storage without screening, setback issues, parking not hard surfaced, no sign permit.	HASLOCK PROPERTIE	4706-28-100-024	05/06/2024		OPEN - FIRST LETTER SENT
Comments 5.13.24 - Violation letter to Occupant returned. 5.20.24 - Received phone call from owner. Will be preparing a site plan to take before the Planning Commission for approval. 6.20.24 - Received phone call from owner, discussed site plan requirements. 9.4.24 - Sent letter to owner RE site plan progress. 9.12.24 - Spoke to owner, Engineer has site plans almost complete. Will submit for review in the near future. 2.27.25 - Spoke to owner, Engineer will be submitting plans in the next week or two. 3.31.25 - Site visit completed, violations still present 4.30.25 - Site visit completed, violations still present 5.1.25 - Property owner turned in site plan. Currently considering if they would like to schedule a pre-conference prior to formally submitting the site plan. 6.9.25 - Spoke to the owner about next steps to move the site plan forward, owner is considering pairing down what has been proposed. 6.16.25 - Site visit completed, photos attached. 7.21.25 - Site visit completed, photos attached. 8.11.25 - Owner stopped in to discuss the site plan, will get the site plans printed out and submitted for review. 9.10.25 - Owner dropped off site plan and application, sent out for outside review, expected to be on October PC agenda 10.29.25 - Met with owner and engineer to discuss revisions to site plan requested by Township's Engineer and Planner. They will update the plan and resubmit for review.					
5057 WARNER RD Complaint LARGE AMOUNT OF JUNK AND LITTER IN THE YARD.	HARTER EDWARD H	4706-19-200-005	03/14/2022	PUBLIC/ EMAIL	OPEN - SECOND LETTER SEN
Comments 4.17.2023 THERE IS MORE JUNK NOW THEN THERE WAS LAST MARCH OF 2022 OR JANUARY OF 2023. 5.25.2023 I SPOKE WITH MR. HARTER HE IS STARTING TO CLEAN THE SITE UP, HE SAID THAT IT WILL TAKE SOME TIME TO GET IT ALL CLEANED UP. I WILL BEE CHECKING ON HIS PROGRESS EVERY FEW WEEKS TO MAKE SURE HE IS MAKING PROGRESS. 6.29.2023 SOME PROGRESS HAS BEEN MADE. WILL CHECK BACK IN A COUPLE OF WEEKS. 1.9.2024 did a site vist there has been no progress made on the clean up. 1.11.2024 Finial letter sent. 3.20.24 - Site visit. No remediation of issues has taken place. Photos attached. 3.25.24 Spoke to owner. Owner is working on cleaning up the property, has dumpsters being delivered, scrap is in piles and ready to be taken to the scrap yard. Has requested 3 months to get the property cleaned up. Letter sent in confirmation of agreement. Scheduled visit for June 25th.					

Code Enforcement List

02/02/2026

Address	Owners Name	Parcel Number	Date Filed	Origin	Status
<hr/>					
4.23.24 - Site visit. Violation still present. Scheduled reinspection.					
5.20.24 - Site visit. Work has been started. Violation still present. Scheduled reinspection.					
6.18.24 - Site visit. Violation still present, no evidence of continued clean up activity. Will reinspect on June 25th as agreed.					
6.25.24 - Site visit. Minimal changes to site, violation still present. Letter sent to owner.					
8.1.24 - Site visit completed. Owner still working on clean-up.					
9.4.24 - Site visit completed, spoke to homeowner. Owner claims to have back of property nearly complete. Dumpster to be arriving next week, neighbors helping to remove scrap in the next few days.					
10.8.24 - Site visit completed. No evidence of activity. Final violation letter sent to owner.					
11.6.24 - Site visit completed. No evidence of activity. Will check property on 11.14.24 per letter.					
11.14.24 - Site visit completed. No evidence of activity. Ticket number 0204 issued. Ticket mailed to homeowner 11.18.24.					
12.4.24 - Spoke to homeowner. He will be completing a clean-up schedule and providing it to the Township. If the schedule is followed and clean-up of property is achieved ticket will be waived.					
12.10.24 - Schedule has not been provided to Township. Site visit completed, no change.					
1.27.25 - Site visit completed, no change. Schedule has not been provided to Township. Final violation letter sent to owner.					
2.3.25 - Received phone call from owner's wife, owner is currently in jail. By February 24th they will contact the Township to discuss deadlines for removing the junk from the site. Letter sent to owner to confirm same.					
2.24.25 - Spoke to owner's wife.					
2.28.25 - Spoke to owner's wife, came to agreement on clean up schedule. Letter on agreement sent to owner.					
3.17.25 - 2.28 letter returned. Mailed out letter again.					
3.21.25 - Homeowner left message stating that all scrap metal has been removed, two vehicles will be removed this week. We may stop by any time to see the progress.					
3.31.25 - Site visit completed, violation still present					
4.30.25 - Site visit completed, violation still present. May 4th is the clean-up deadline, will make site visit Monday May 5th to check status.					
5.7.25 - Site visit completed, violation still present. Posted ticket #0159 to the structure, filed ticket with the District Court and requested an informal hearing, mailed copy of ticket to owner.					
5.19.25 - Received information from District Court setting formal hearing date. Contacted the court to switch to an informal hearing as originally requested.					
6.10.25 - Called Court RE informal hearing date, Court's system indicated that the ticket had been paid and closed.					
6.16.25 - Site visit completed, no apparent change, photos attached. Ticket filed with Court - requested informal hearing, ticket posted to structure and mailed to owner.					
7.16.25 - Magistrate refused to hear the case, claimed he did not have the authority for injunctive relief, ticket dismissed.					
7.21.25 - Site visit completed, no apparent change, photos attached. Ticket 0161 filed with the Court requesting formal hearing. Ticket posted to structure and mailed to owner.					
7.29.25 - Formal Court hearing scheduled.					
9.8.25 - Formal hearing held, Judge Bain granted 45-day limit to get site cleaned up, indicated that he would drive by the property, follow-up hearing scheduled by Judge.					
10.20.25 - Court status hearing held. Next hearing scheduled for November.					
11.10.25 - Site visit made, photos attached. Progress has been made, violations still exist. Court hearing held, Judge ordered follow up hearing in December.					
12.7.25 - Site visit completed, photos attached.					
12.8.25 - Court hearing held. Final extension to owner granted by court. Rehearing scheduled.					
1/16/26 - Inspection from road and new photos taken. All cleanup has stopped. Large amounts of debris still on site and visible in multiple areas of the yard.					
1.26.26 - Court Hearing held, Court will uphold the order filed in September allowing the Township to clean up the site and charge the owner. Court also issued fees and fines. Court case is closed; our file will remain open until the site has been brought into compliance with the Ordinance.					

10E

Monthly Activity Report for January 2026 – Assessing Dept/Brent Kilpela

MTT UPDATE:

No Open Appeals

SMALL CLAIMS TRIBUNAL:

No Open Appeals

ASSESSING OFFICE:

ASSESSOR: In January we completed the Real Property portion of the 2026 Assessment Roll. The Residential Class experienced an increase of 5.4% for 2026. The Agricultural Class went up 1% while the Industrial class increased the most at 14.4%. The Commercial class was the only one that experienced a decrease as it dropped 1%. These percentage changes refer only to Assessed Value. The changes do not directly affect your 2026 taxes. The 2026 Inflation Rate Multiplier is 2.7%. This is the percentage that Taxable Value will increase for all property owners in 2026. Last year the Inflation Rate Multiplier was 3.1%. This downward trend means inflation has returned to a more normal range. In 2023 and 2024 we experienced elevated inflation as the multiplier reached the maximum of 5% for both years.

Looking ahead to the March Board of Review, the board will meet on its normal scheduled hours. Petitions will be heard on Monday March 9th from 2pm – 8pm and again on Wednesday March 11th from 1pm to 8pm.

OTHER: I attended the January Wastewater Treatment Plant meeting. Prepared the Financial Reports for period ending 1/31/2026.

10F

HOWELL AREA FIRE AUTHORITY

January 21, 2026 – 5:30 pm

Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

Board Members Present: Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Member Bill Fenton, Treasurer Nick Hertrich, Chief Ron Hicks, Admin. Asst. Barbara Souchick, Attorney Kevin Gentry

Absent: Secretary Mark Fosdick

Chairman Coddington called the meeting to order at 5:30 pm.

Approve the minutes of the regular meeting of December 17, 2025: MOTION by Mr. Dunleavy, SUPPORT by Mr. Fenton to approve the minutes of the regular meeting of December 17, 2025. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

Discussion/Approval: Resolution 01-26: MOTION by Mr. Fenton, SUPPORT by Mr. Hertrich to approve the Howell Area Fire Authority Resolution #01-26 which exempts the HAFA from the requirements of PA 152 for the next succeeding year. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. Coddington – Yes, Dunleavy – Yes, Fenton – Yes, Fosdick – Absent, Hertrich – Yes.

Discussion/Approval Bills and Payroll: MOTION by Mr. Dunleavy, SUPPORT by Mr. Fenton to approve the payment of bills and payroll in the amount of \$295,260.69 for period ending January 9, 2026. MOTION CARRIED UNANIMOUSLY.

Adjourn: MOTION by Mr. Fenton, SUPPORT by Mr. Dunleavy to adjourn the meeting at 5:36 PM.

Respectfully Submitted: _____

Barbara Souchick, Admin. Assistant

Approved By: _____

Mark Fosdick, Secretary

10H

**HOWELL TOWNSHIP PLANNING COMMISSION
REGULAR MEETING MINUTES**

3525 Byron Road Howell, MI 48855

January 27, 2026

6:30 P.M.

MEMBERS PRESENT:

Wayne Williams	Chair
Robert Spaulding	Vice Chair
Sharon Lollo	Secretary
Tim Boal	Board Representative
Matt Stanley	Commissioner
Trent Holman	Commissioner
Cory Alchin	Commissioner

MEMBERS ABSENT:

ALSO IN ATTENDANCE:

Township Planner Brady Heath, SC Develop LLC. representative Steve Schimpke and Zoning Administrator Jonathan Hohenstein

Chairman Williams called the meeting to order at 6:30 pm. The roll was called. Chairman Williams requested members rise for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

Motion by Stanley , **Second** by Spaulding, “**To move New Business Item B in front of item A.**” Motion carried.

APPROVAL OF THE MEETING MINUTES:

December 15, 2025

Vice Chairman Spaulding requested that the comment he made on the County Master Plan be moved to the County Planning Fall Summary. **Motion** by Boal, **Second** by Spaulding, “**To approve the minutes as presented with Rob’s addition**” Motion carried.

CALL TO THE PUBLIC

Angela Barbash, 4211 Crandall- Spoke on Data Center Ordinance moratorium and fiscal management

Chuck Smith, 5136 Fleming Rd- Spoke on opposition to Data Centers

Todd Kozakiewicz, 6205 Raddatz- Spoke on opposition to Data Centers

ZONING BOARD OF APPEALS REPORT:

None

TOWNSHIP BOARD REPORT:

Minutes in packet from December 2025 and January 2026. Board Representative Boal gave an overview. Trustee Fagans resignation was approved, approval of Zoning Ordinance updates, Trent Holman and Cory Alchin were appointed to the Planning Commission Board, review of the Tooley Rd. park plan was tabled until next month and Rezoning request on Tooley Rd. was denied.

ORDINANCE VIOLATION REPORTS:

Report in packet. Secretary Lollo questioned violation on 5057 Warner Rd. and Vice Chair Spaulding questioned violation at 4141 W. Grand River Ave. and if there were any updates on Wranglers site. Zoning Administrator Hohenstein explained process of the violations and answered questions.

SCHEDULED PUBLIC HEARINGS:

None

OTHER MATTERS TO BE REVIEWED BY THE PLANNING COMMISSION:

Officer Selection per Section 2 of the Planning Commission By-laws. **Motion** by Boal, **Second** by Holman, **"To maintain our current structure and have Wayne Williams as our chair, Rob Spaulding as our Vice Chair and since Mike is no longer here, have Sharon Lollo as our Secretary and this is all dependent upon if the applicants are actually willing to accept that."** Motion carried.

NEW BUSINESS:

- A. Agape City Church, PC2025-28, 4706-28-400-017, Vacant Grand River Ave., Amendment to Approved Site Plan- Township Planner Heath gave an overview of the request. The original plan was approved in April of 2025. The applicant is requesting approval to add two construction phases to the previous approved site plan. Phase one will include the multipurpose gathering space with a total of 133 parking spaces. Phase two will include the construction of permanent worship/sanctuary space and the remaining 133 parking spaces. All stormwater, utilities and site infrastructure will be built in phase one to support the full build out. Chairman Williams questioned if this is just scheduling change and no structural changes. Board Representative Boal questioned if previous approval was the Preliminary and Final Site Plan Review. Steve Schimpke from SC Develop gave his overview of the project and answered questions. Vice Chair Spaulding questioned if the meeting space they are proposing for phase one will have any occupancy issues with their current congregation. Commissioner Stanley questioned what future parking in phase two will look like when finishing phase one. Discussion followed. **Motion** by Boal, **Second** by Spaulding with a friendly amendment, **"To approve the Agape amendment to the previously approved site plan PC2025-28 approval of phase one preliminary site plan and final with phase one subject to administrative and planner review."** Motion carried.

OLD BUSINESS:

- B. Data Center Ordinance- Discussion, Citizen Research Committee Report. Resident Research Committee presented three different topics to be discussed and answered questions from the board. Topics included are list of definitions, Data Center Zoning District, and Additional Siting Requirements. The committee feels the Industrial Flex and Industrial Zone would be the appropriate designations for a Data Center. A suggested overlay district was proposed and other sites that could be incorporated. Planner Heath reviewed topics. The Planning Commission could provide direction of language for the Data Centers and Carlisle Wortman Associates would format the information to fit into the zoning language. If an Overlay District is created that would require the zoning map to be updated and prior to any official action a Public Hearing will need to happen. Charmain Williams questioned if utility impact would be researched and presented. Vice Chair Spaulding questioned if arbitrarily a fee can be created for Data Centers to cover costs, if an Overlay district is needed, how much real estate is available in the proposed district and if there are any vacant parcels available, does square footage of the facilities include battery storage and other accessory structures and what is considered average consumption with High Load Use definition. Board Representative Boal questioned why megawatts vs square footage is used for different size data centers, are there any situations where NSC or RSC zoning would also be appropriate for Data Centers and if the Township is required to provide high tension lines to Data Centers. Discussion followed. A subcommittee was created that included

Township Planner Heath, Board Representative Boal, Chair Williams and members of the Resident Research Committee.

CALL TO THE PUBLIC:

Chuck Smith, 5136 Fleming Rd- Spoke on decibels of Data Centers and Energy Development concerns

ADJOURNMENT:

Motion by Spaulding, **Second** by Holman , **“To adjourn.”** Motion carried. The meeting was adjourned at 9:30 P.M.

Date

Sharon Lollo
Planning Commission Secretary

Marnie Hebert
Recording Secretary



American Planning Association
Michigan Chapter

Creating Great Communities for All

February 12, 2026

12:00PM - 2:00PM

Data Center Know How for Planners and Officials

Virtual

Data centers are large industrial land uses that present a complex mix of local impacts and potential community benefits. Planners play a critical role in evaluating these developments—balancing land use compatibility, infrastructure capacity, and long-term community goals. While data centers can drive significant investments in utilities and transportation systems, their scale and demands require proactive planning and policy coordination. This webinar equips planners with an understanding of data centers as a land use, practical strategies to help communities weigh data centers' pros and cons, prepare communities for potential development, and tools to assess how these projects may advance—or conflict with—local and regional planning goals.

Sarah Mills, PhD, Graham Sustainability Institute | Mike Auerbach, AICP, Carlisle Wortman Associates, Inc.

Members: \$35 Registration Fee | Student Members: \$10 | Non-Members: \$45

10J

Howell Township
Wastewater Treatment Plant Meeting
Meeting: January 21, 2026 10 am

Attending: Greg Tatara, James Aulette, Brent Kilpela, Sue Daus, Jonathan Hohenstein

Please see the attached report for details on the plant operation.

Manhole Cleaning: In the report at 2.3 Greg has provided a map indicating the line and manholes along the Shiawassee River. No records could be located indicating that this line has ever been cleaned. Due to the location and access issues James cannot get their equipment to this area and is requesting an approval of the quote from Pipeline Management for \$15,908.00.

James also received a quote for a difficult to reach stretch of line in the Amber Oaks Subdivision for \$7,954.00. James intends to wait until this summer when the ground dries out and then his crew will take their equipment out and clean this section.

Fence Gate: In the report at 2.4 MHOG needs to install a gate to gain access to a manhole off of Parsons Road. The crew used to get around the fence when it was in disrepair but since the fence was recently fixed they can no longer access the manhole. Greg is requesting to install a culvert and gravel driveway and to have Justice Fence install the gate. Looking for approval of the quote from Justice Fence for \$2,500 and the cost of materials for the crew to install the culvert and gravel.

Respectfully submitted,
Jonathan Hohenstein

Howell Township Monthly Wastewater Operations Report



Driveway Location

January 2026

Howell Township Wastewater System Operations Report January 2026

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Section 1 – Plant Operation

Attachment 1.1 – Written Operations Summary
Attachment 1.2 - Plant Performance Summary
Attachment 1.3 – EGLE Discharge Monitoring Report for December 2025
Attachment 1.4 – Process Data
Attachment 1.5 – Brighton Analytical Data

Section 2 – Collection System Operation

Attachment 2.1 – Written Pump Station Maintenance Summary
Attachment 2.2 – Weekly Pump Station Inspection Data
Attachment 2.3 – Sewer Televising and Cleaning
Attachment 2.4 – Driveway on Parsons Drive to Manhole
Attachment 2.5 – Monthly Miss Dig Log

Section 3 – Repairs and Capital Improvements

Attachment 3.1 – January 2026 Capital Projects Cost and Status Summary
Attachment 3.2 – New Development Log

Section 1

Plant Operation

Howell Township Plant Operations

Summary for December Activities:

Wastewater Treatment: The Wastewater Treatment Plant (WWTP) processed a total of **10.97million gallons (MG)** of wastewater in December with no permit violations (*See Attachments 1.2-1.5*).

Preventative Maintenance: All scheduled monthly preventative maintenance tasks were completed as planned. These tasks are critical to maintaining the efficient and reliable operation of the WWTP.

Calendar Year Flow Totals

- **Minimum daily flow:** 0.283438 MG
- **Maximum daily flow:** 0.727304 MG
- **Average daily flow:** 0.352144 MG
- **Total annual flow:** 128.5324 MG

UV System: UIS has completed the rebuild of one UV unit. The unit has been received and is ready for installation; however, issues with the overhead crane required for installation have delayed progress. A service technician is being scheduled to troubleshoot and repair the crane. In a pinch, we could get the unit installed with our service crane truck if necessary.

South Clarifier: Due to increased flows from heavy rainfall and snowmelt, the south clarifier was placed online to assist with treatment. The clarifier was operated for approximately two weeks before returning to single clarifier operation.

Process Summary:

- EQ Tank
 - Operating North Tank
 - 5 broken gate valves
- Influent Sampler:
 - Normal Operation
- Headworks:
 - Waiting on parts for the Fine Screen – scheduled 01/20/26
- FeCl₂ Chemical Room
 - Normal Operation
- Aeration Basin:
 - Waiting on Blower Quote
- Junction Chamber:
 - Normal Operation

- RAS Building & Clarifier:
 - South Clarifier online for two weeks to help with increased flow
- Sand Filters:
 - Normal Operation
- Post Aeration:
 - Normal Operation
- UV System:
 - UIS completed UV Unit
- Recycle Pump Station:
 - Normal Operation

Howell Township WWTP	
Plant Performance	Dec-25
HT WWTP Flows	
TOTAL MONTHLY EFF (MG)	9.73
TOTAL MONTHLY INF (MG)	10.97
Final Effluent Monitoring	
INF pH	7.02
EFF pH	6.98
INF NH3-mg/L	37.95
EFF NH3-mg/L	0.22
INF PO4-mg/L	6.00
EFF PO4-mg/L	0.24
INF TSS-mg/L	236.70
EFF TSS-mg/L	3.01
INF CBOD-mg/L	225.83
EFF CBOD-mg/L	0.98
AVG.% NH3-N REMOVAL	99.42%
AVG.% TOTAL P REMOVAL	96.03%
AVG.% TSS REMOVAL	98.73%
AVG.% CBOD REMOVAL	99.57%
AVG.% OVERALL REMOVAL RATE	98.44%
Chemical Used	
Ferric Gallons	1,045
Utilities	
Gas	344
Power KWH	42,240
Water Gallons	199
Sludge Processing	
Gallons Wasted	200,708
Gallons Hauled	
Weather Summary	
TOTAL PRECIPITATION	1.50
AVG DAILY PRECIPITATION	0.30
MAX DAILY	1.00

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY:
PERMITTEE NAME: Howell Township WWTP
MAILING ADDRESS: 3525 Byron Road
Howell, MI 48855
FACILITY: Howell Township WWTP
LOCATION: 1222 Packard Drive
Permit NO. MI0055727

DAILY DISCHARGE MONITORING REPORT

Violations		
NO.	Parameter	Limit

PARAMETER	FLOW	SUSPENDED SOLIDS				CBOD ₅		AMMONIA NITROGEN				TOTAL PHOSPHORUS				TOTAL MERCURY				Chloride	Sulfate	FECAL COLIFORM		pH MIN	pH MAX	D.O.
Dates	MGD	7 DAY AVG		<1.0		7 DAY	daily max	<0.1	7 DAY	daily max	<0.1										7 DAY	0-1	6.5	9.0	Daily MIN	
		mg/l	lbs/day	mg/l	lbs/day	mg/l	lbs/avg	mg/l	lbs/avg	mg/l	lbs/day	ng/L	lbs/day	ng/L	ng/L	ng/L	ng/L	mg/L	mg/L	GEO MEAN	daily MAX	SU	SU	mg/l		
Monday, December 1, 2025	0.3243			2.2	6	0.6		1.7	0.01					0.26	0.7						5	6.94	6.94	10.5		
Tuesday, December 2, 2025	0.3165			1.2	3	0.6		1.6	0.02			0.1	0.26	0.7							14	6.96	6.96	10.3		
Wednesday, December 3, 2025	0.3291			1.4	4	0.9		2.4	0.01			0.0	0.28	0.8							15	6.85	6.85	10.1		
Thursday, December 4, 2025	0.3188			2.0	5	0.9		2.3	0.01			0.0	0.27	0.7							55	6.90	6.90	10.3		
Friday, December 5, 2025	0.3195																				60	6.80	6.80	10.6		
Saturday, December 6, 2025	0.3183																					6.69	6.69	10.5		
Sunday, December 7, 2025	0.3208	2.0	5	3.2	9	0.7	2.0	2.0	0.01	0.0	0.0	0.24	0.6							20		6.81	6.81	10.5		
Monday, December 8, 2025	0.2668	2.1	5	2.6	6	1.1	2.1	2.4	0.01	0.0	0.0	0.24	0.5							34	69	6.86	6.86	10.7		
Tuesday, December 9, 2025	0.3234	2.5	7	3.4	9	1.1	2.4	3.0	0.02	0.0	0.0	0.31	0.8							39	26	6.86	6.86	10.8		
Wednesday, December 10, 2025	0.3384	2.9	8	3.4	10	0.9	2.4	2.5	0.01	0.0	0.0	0.28	0.8							47	39	6.86	6.86	10.3		
Thursday, December 11, 2025	0.3262	3.0	8	2.6	7	0.7	2.4	2.0	0.01	0.0	0.0	0.28	0.8							62	220	6.78	6.78	10.6		
Friday, December 12, 2025	0.2818	3.0	8				2.4			0.0										59	46	6.83	6.83	10.6		
Saturday, December 13, 2025	0.3445	3.0	8				2.4			0.0										59		6.72	6.72	10.7		
Sunday, December 14, 2025	0.3202	3.0	8	3.2	9	1.3	2.7	3.5	0.01	0.0	0.0	0.26	0.7							59		6.77	6.77	11.2		
Monday, December 15, 2025	0.3302	3.1	8	2.8	8	1.1	2.8	3.0	0.01	0.0	0.0	0.23	0.6							55	48	6.82	6.82	11.1		
Tuesday, December 16, 2025	0.3126	3.1	8	3.6	9	0.9	2.7	2.2	0.02	0.0	0.1	0.19	0.5							64	56	6.88	6.88	11.1		
Wednesday, December 17, 2025	0.3335	3.0	8	2.8	8	1.0	2.7	2.7	0.02	0.0	0.1	0.20	0.6							57	23	6.73	6.73	10.5		
Thursday, December 18, 2025	0.3405	3.3	9	4.0	11	1.3	3.0	3.8	0.55	0.3	1.6	0.25	0.7	200	110					36	21	6.75	6.75	10.4		
Friday, December 19, 2025	0.2651	3.3	9				3.0			0.3										54	340	7.05	7.05	9.9		
Saturday, December 20, 2025	0.3096	3.3	9				3.0			0.3										54		6.99	6.99	10.6		
Sunday, December 21, 2025	0.3061	3.7	10	5.2	13	1.3	3.0	3.3	0.06	0.4	0.2	0.24	0.6							54		7.21	7.21	10.5		
Monday, December 22, 2025	0.2925	3.8	10	3.4	8	1.1	2.9	2.6	0.02	0.4	0.1	0.20	0.5							46	22	7.22	7.22	10.9		
Tuesday, December 23, 2025	0.3067	3.8	10	3.8	10	1.4	3.2	3.6	0.18	0.5	0.5	0.22	0.6							40	28	7.10	7.10	10.4		
Wednesday, December 24, 2025	0.2905	3.7	10	2.2	5	0.8	3.0	1.8	0.09	0.5	0.2	0.21	0.5							34	10	7.04	7.04	10.5		
Thursday, December 25, 2025	0.2476	3.5	9	3.0	6	1.4	2.8	2.8	0.02	0.2	0.0	0.18	0.4							32	17	7.26	7.26	10.5		
Friday, December 26, 2025	0.3258	3.5	9				2.8			0.2										17	14	7.24	7.24	10.6		
Saturday, December 27, 2025	0.2886	3.5	9				2.8			0.2										17		7.36	7.36	10.7		
Sunday, December 28, 2025	0.3582	3.6	9	5.4	16	1.1	2.8	3.2	3.25	2.1	9.7	0.30	0.9							17		7.00	7.00	9.9		
Monday, December 29, 2025	0.3649	3.4	9	2.8	9	0.9	2.8	2.6	0.72	2.5	2.2	0.23	0.7							20	52	7.39	7.39	10.2		
Tuesday, December 30, 2025	0.3144	3.1	8	2.2	6	0.6	2.4	1.6	0.01	2.4	0.0	0.19	0.5							17	12	7.26	7.26	10.9		
Wednesday, December 31, 2025	0.2933	3.2	9	2.8	7	1.0	2.5	2.4	0.01	2.4	0.0	0.16	0.4							22	35	7.39	7.39	10.8		
PARAMETER	FLOW	SUSPENDED SOLIDS				CBOD ₅		AMMONIA NITROGEN		AVG		0.24 0.47		TOTAL MERCURY				FECAL COLIFORM		pH MIN	pH MAX	D.O.				
Name/Title of Principal Executive Officer Or Authorized Agent																										
I certify under penalty of law that I have personally examined and am familiar with the																										
SIGNATURE OF RECEIPTS (REQUIRED OFFICER OR AUTHORIZED AGENT)																										

Name/Title of Principal Executive Officer Or Authorized Agent
I certify under penalty of law that I have personally examined and am familiar with the information submitted herein, and based on the best of my knowledge and belief, the information is true and correct.
Signature of Principal Executive Officer Or Authorized Agent
Deputy Director: James Auletta

FROM 12/1/2025
TO 12/31/2025

Process Data Report

DATE		Process Testing					Ferric		Clarifier Sludge Blanket		Wastings	RAS	Sludge Tanks			UTILITIES			Generator
		PO4 COMP	NH3 COMP	D.O.	Mixed Liquor	Settling	Daily Inches	Gallons	ft	ft	GPD	GPD	1	2	3	GAS METER	KWH * 100	WATER	Hours
Monday, December 1, 2025		0.68		10.51	5490		5	41	1.5				5.00	3.25	3.25	625	33845	1624914	
Tuesday, December 2, 2025		0.72		10.31			5	41	1.5		5,151		5.00	3.25	3.25	637	33853	1624915	
Wednesday, December 3, 2025		0.74		10.09			4	32	1.5				5.00	3.25	3.25	648	33863	1624915	
Thursday, December 4, 2025		0.76		10.34			4	32	2.5		5,150		5.00	3.25	3.25	659	33873	1624915	1022.5
Friday, December 5, 2025		0.70		10.60	5610		6	49	2.0				5.00	3.25	3.25	672	33882	1624915	
Saturday, December 6, 2025		0.73		10.50			4	32	2.0		5,143		5.00	3.25	3.25	693	33892	1624915	
Sunday, December 7, 2025		0.60		10.49			4	32	2.5				5.00	3.25	3.25	704	33890	1624915	
Monday, December 8, 2025		0.48		10.67	5880		4	32	5.0		25,834		5.00	3.25	3.25	718	33909	1624915	
Tuesday, December 9, 2025		0.55		10.81			5	41	4.0		21,079		5.00	3.25	3.25	733	33919	1625110	1023
Wednesday, December 10, 2025		0.63		10.27			4	32	4.0		10,717		5.00	3.25	3.25	746	33929	1625110	
Thursday, December 11, 2025		0.62		10.56			5	41	4.0				5.00	3.25	3.25	759	33939	1625110	
Friday, December 12, 2025		0.47		10.55	5280		4	32	4.0		10,761		5.00	3.25	3.25	772	33949	1625111	
Saturday, December 13, 2025		0.57		10.70			3.5	28	4.5				5.00	3.25	3.25	785	33961	1625111	
Sunday, December 14, 2025		0.26		11.18			3.5	28	3.0		8,300		5.00	3.25	3.25	802	33970	1625111	
Monday, December 15, 2025		0.18		11.13	5510		4	32	5.0				5.00	3.25	3.25	818	33979	1625111	
Tuesday, December 16, 2025		0.33		11.11			4	32	4.5		8,309		5.00	3.25	3.25	834	33990	1625111	
Wednesday, December 17, 2025		0.28		10.51			4	32	6.0				5.00	3.25	3.25	845	33999	1625111	
Thursday, December 18, 2025		0.37	0.65	10.39			4	32	4.5		19,047		5.00	3.25	3.25	855	34009	1625111	1023.4
Friday, December 19, 2025		0.20	0.21	9.91	5600		4	32	1.5				5.00	3.25	3.25	867	34019	1625112	
Saturday, December 20, 2025		0.12		10.56			4	32	2.0				5.00	3.25	3.25	882	34029	1625112	
Sunday, December 21, 2025		0.14		10.53			4	32	2.0				5.00	3.00	3.00	899	34040	1625112	
Monday, December 22, 2025		0.14		10.91	5740		4	32	1.0		8,177		5.00	3.00	3.00	912	34050	1625112	
Tuesday, December 23, 2025		0.21		10.38			4	32	1.0				5.00	2.50	2.50	920	34059	1625112	
Wednesday, December 24, 2025		0.42		10.46			4	32	1.5		8,187		5.00	2.50	2.50	927	34069	1625113	
Thursday, December 25, 2025		0.51		10.54			4	32	1.3		10,715		5.00	3.00	3.00	934	34080	1625113	
Friday, December 26, 2025		0.48		10.59			4	32	1.5		10,698		5.00	3.25	3.25	944	34091	1625113	
Saturday, December 27, 2025		0.54		10.73			4	32	2.0		10,750		5.00	3.50	3.50	956	34099	1625113	
Sunday, December 28, 2025		0.51		9.88			4	32	4.0		32,690		5.00	4.00	4.00	969	34109	1625113	
Monday, December 29, 2025		0.92	0.50	10.18			4	32	1.0	1.0			5.00	4.50	4.50	982	34117	1625113	
Tuesday, December 30, 2025		0.64	0.25	10.85			4	32	0.5	0.5			5.00	4.50	4.50	1,002	34128	1625114	
Wednesday, December 31, 2025		0.46	0.25	10.82			4	32	0.5	0.5			5.00	4.50	4.50	1,014	34138	1625114	
AVG		0.48	0.37	10.55	5587	#DIV/0!	4.16	34		1	12,544					344	42240	199	
Total							129	1,045		2	200,708								

Monthly Influent Report

	WEATHER			RAW SEWAGE QUALITY									
	TEMP	PRECIP	Meter Total	TEMP	pH	cBOD ₅		Sus. Solids		TOTAL - P		NH ₃ - N	
	AIR TEMP F°	Inches	INF MGD	C°	SU	mg/l	LBS	mg/l	LBS	mg/l	LBS	mg/l	LBS
Monday, December 1, 2025	15		0.341090	11.8	6.9	232	660	184	523	6.2	17.5	39.9	113.5
Tuesday, December 2, 2025	21	SNOW	0.329604	12.8	7.0	223	613	200	550	5.8	15.8	42.0	115.5
Wednesday, December 3, 2025	26		0.362871	12.9	7.1	298	902	232	702	4.8	14.6	37.7	114.1
Thursday, December 4, 2025	16	SNOW	0.331219	12.2	7.1	256	707	216	597	6.7	18.5	34.3	94.7
Friday, December 5, 2025	10		0.339030	12.7	6.8								
Saturday, December 6, 2025	30		0.335740	11.5	7.0								
Sunday, December 7, 2025	23	SNOW	0.323444	11.5	6.9	195	526	216	583	5.7	15.4	38.6	104.1
Monday, December 8, 2025	16	SNOW	0.393448	12.7	7.0	257	843	488	1601	6.4	20.9	37.8	124.0
Tuesday, December 9, 2025	19	SNOW	0.443337	11.6	7.0	178	658	168	621	6.1	22.6	40.4	149.4
Wednesday, December 10, 2025	35	SNOW	0.363516	12.2	7.1	246	746	220	667	6.6	20.1	41.9	127.0
Thursday, December 11, 2025	19		0.344370	9.8	7.0	157	451	80	230	5.9	17.0	40.3	115.7
Friday, December 12, 2025	20		0.305451	11.9	7.1								
Saturday, December 13, 2025	20	SNOW	0.319761	10.4	7.0								
Sunday, December 14, 2025	10		0.337198	10.2	6.9	205	577	272	765	5.8	16.2	36.0	101.2
Monday, December 15, 2025	14	SNOW	0.347345	12.5	6.9	238	689	476	1379	6.2	18.1	41.8	121.1
Tuesday, December 16, 2025	20		0.335574	13.4	6.8	227	635	176	493	6.7	18.8	40.2	112.5
Wednesday, December 17, 2025	34		0.360270	11.0	6.9	213	640	188	565	8.1	24.3	44.1	132.5
Thursday, December 18, 2025	40	0.05	0.417344	12.8	6.8	228	794	284	989	7.2	25.0	31.5	109.6
Friday, December 19, 2025	24	SNOW	0.379855	12.3	7.1								
Saturday, December 20, 2025	30		0.344139	10.0	7.4								
Sunday, December 21, 2025	25		0.340712	9.8	7.1	265	753	632	1796	5.9	16.7	36.6	104.0
Monday, December 22, 2025	28		0.307033	12.5	7.1	243	622	172	440	6.0	15.4	38.7	99.1
Tuesday, December 23, 2025	37	0.05	0.343237	12.1	7.1	266	761	212	607	6.3	17.9	41.8	119.7
Wednesday, December 24, 2025	30		0.319189	11.9	7.0	257	684	196	522	5.9	15.6	37.8	100.6
Thursday, December 25, 2025	37		0.285653	11.9	7.1	249	593	316	753	5.5	13.1	40.6	96.7
Friday, December 26, 2025	32	0.15	0.358492	11.4	7.2								
Saturday, December 27, 2025	33	0.25	0.321139	11.0	7.2								
Sunday, December 28, 2025	38	1.00	0.564315	11.0	7.1	192	904	220	1035	5.2	24.3	31.8	149.7
Monday, December 29, 2025	25	SNOW	0.407176	10.0	7.0	202	686	124	421	4.8	16.4	34.9	118.5
Tuesday, December 30, 2025	19		0.355820	10.0	7.0	201	596	92	273	5.1	15.0	34.5	102.4
Wednesday, December 31, 2025	22	SNOW	0.313871	10.4	7.1	166	435	80	209	5.2	13.6	29.7	77.7
TL		1.50	10.97										
AVG	24.77	0.30	0.35	11.6	7.02	225.8	672.9	236.7	709.6	6.0	17.9	38.0	113.2

BRIGHTON ANALYTICAL - Howell WWTP

SAMPLE DAY	Chloride mg/L	Sulfate mg/L	FINAL EFF =	UNCORR	FIELD BLANK	
			0.5	0.5	0.2	0.2
			FINAL EFF	GRAB: UNCORR	FIELD BLANK	METH BLANK
			MERCURY (ng/L)	MERCURY (ng/L)	MERCURY (ng/L)	MERCURY (ng/L)
12/01/25			*g	*g	*g	*g
12/02/25						
12/03/25						
12/04/25						
12/05/25						
12/06/25						
12/07/25						
12/08/25						
12/09/25						
12/10/25						
12/11/25						
12/12/25						
12/13/25						
12/14/25						
12/15/25						
12/16/25						
12/17/25	200	110				
12/18/25						
12/19/25						
12/20/25						
12/21/25						
12/22/25						
12/23/25						
12/24/25						
12/25/25						
12/26/25						
12/27/25						
12/28/25						
12/29/25						
12/30/25						
12/31/25						

*g Not Required this Reporting Period

Section 2

Collection System Operation

Howell Township Pump Stations and Collection System

Summary for December Activities:

Pump Station Inspections: All pump stations were inspected on a weekly basis throughout the month of November to ensure proper operation and maintenance (*Attachment 2.2*). For 2026 we created new check sheets, so in the report you will notice different tables as we shifted to 2026.

Preventive Maintenance and Televising: We met with a contractor to obtain pricing for televising selected sewer areas identified as important for preventive maintenance. Maps and existing sewer line footage were provided to help ensure accurate and competitive pricing (*Attachment 2.3*).

Problem Areas: Problem areas are typically cleaned on a quarterly basis; however, due to their condition last month, we are considering increasing the cleaning to every other month. One of the primary concern areas includes a manhole located off Parsons Drive that is currently inaccessible due to fencing at Hutson Tractor. Discussions have been held with Hutson, and plans are underway to install a gate and access drive to reach the manhole. This is a critical structure that requires frequent cleaning. See *Attachment 2.4* for maps of the location, a quote for a gate, and a survey drawing needed to get a LCRC Permit. LCRC will waive any fees.

Overall Pump Station Status: All pump stations were confirmed to be in normal operation

- PS-71: Normal Operation
- PS-72: Normal Operation
- PS-73: Normal Operation
- PS-74: Normal Operation
- PS-75: Normal Operation
- PS-76: Normal Operation
- PS-77: Normal Operation
- PS-78: Normal Operation
- PS-79: Normal Operation

Pump Station 70
Howell Twp.
January 2026

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Blow By?	Ran Generator?	Fuel Level in Generator	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Comments
12/30/2025	10:55 AM	bc	7398.4	7102.9	451	532	NO	NO	YES	YES	NO	NO	NO	YES	NO	YES	75%									
1/5/2026	10:10 AM	JM	7412.5	7116.8	914	533	NO	NO	YES	YES	NO	NO	NO	YES	NO	YES	75%	14.1	13.9	143.3	6.0	2.362	2.329	463.0	0.2	
1/12/2026	10:25 AM	wd	7430.4	7134.8	1418	533	NO	NO	YES	YES	NO	NO	NO	YES	NO	YES	75%	17.9	18.0	168.3	7.0	2.553	2.568	504.0	0.2	
1/20/2026	10:30 AM	JM	7450.1	7154.7	2064	533	NO	NO	YES	YES	NO	NO	NO	YES	NO	YES	75%	19.7	19.9	192.1	8.0	2.461	2.486	646.0	-0.1	

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Cleaned Transducer?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Blow By?	Ran Generator?	Fuel Level in Generator	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Comments
12/1/2025	12:00 PM	JM	7328.1	7032.2	98271	531	NO	NO	YES	YES	NO		NO	NO	YES	NO	YES	FULL	16.4	16.3	165.5	6.9	2.378	2.364	430.0	0.2	
12/8/2025	2:15 PM	bc	7345.1	7049.4	98724	532	NO	NO	YES	YES	NO		NO	NO	YES	NO	YES	FULL	17.0	17.2	170.3	7.1	2.396	2.425	453.0	0.3	replaced
12/15/2025	1:50 PM	db	7361.8	7066.2	99290	532	NO	NO	YES	YES	NO		NO	NO	YES	NO	YES	FULL	16.7	16.8	167.6	7.0	2.392	2.406	566.0	0.2	=====
12/22/2025	10:10 AM	JM	7378.5	7082.6	99824	532	NO	NO	YES	YES	NO		NO	NO	YES	NO	YES	FULL	16.7	16.4	164.3	6.8	2.439	2.395	534.0	0.2	
12/30/2025	10:55 AM	bc	7398.4	7102.9	451	532	NO	NO	YES	YES	NO		NO	NO	YES	NO	YES	75%	19.9	20.3	192.8	8.0	2.478	2.528	-99373.0	0.3	

Pump Station 71
Howell Twp.
January 2026

Date	Time	Initials	Pump 1	Pump 2	KWH	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Comments
12/30/2025	10:30 AM	bc	6298.8	664.7	98751	NO	NO	YES	YES	NO	NO	NO	YES	NO								
1/5/2026	10:05 AM	JM	6302.8	669.2	99022	NO	NO	YES	YES	NO	NO	NO	YES	NO	4.0	4.5	143.6	6.0	0.669	0.752	271.0	
1/12/2026	10:05 AM	wd	6307.5	674.4	99328	NO	NO	YES	YES	NO	NO	NO	YES	NO	4.7	5.2	168.0	7.0	0.671	0.743	306.0	
1/20/2026	10:20 AM	JM	6312.8	680.5	99684	NO	NO	YES	YES	NO	NO	NO	YES	NO	5.3	6.1	192.2	8.0	0.662	0.762	356.0	

Date	Time	Initials	Pump 1	Pump 2	KWH	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Cleaned Transducer?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Odor from Carbon Cannister?	Heater On?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Comments
12/1/2025	1:10 PM	JM	6279.6	643.0	97460	NO	NO	YES	YES	NO		NO	NO		NO	NO	4.5	4.8	166.9	7.0	0.647	0.690	302.0	
12/8/2025	2:00 PM	bc	6284.2	648.1	97765	NO	NO	YES	YES	NO		NO	NO		YES	NO	4.6	5.1	168.8	7.0	0.654	0.725	305.0	
12/15/2025	1:40 PM	db	6288.7	653.3	98072	NO	NO	YES	YES	NO		NO	NO		YES	NO	4.5	5.2	167.7	7.0	0.644	0.744	307.0	
12/22/2025	10:55 AM	JM	6293.2	658.5	98378	NO	NO	YES	YES	NO		NO	NO		YES	NO	4.5	5.2	165.2	6.9	0.654	0.755	306.0	
12/30/2025	10:30 AM	bc	6298.8	664.7	98751	NO	NO	YES	YES	NO		NO	NO		YES	NO	5.6	6.2	191.6	8.0	0.702	0.777	373.0	

Pump Station 72
Howell Twp.
January 2026

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Fuel/Gas Read	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Ran Generator?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Fuel/Gas Net	Comments
12/30/2025	10:35 AM	bc	712.8	1638.7	942	1299	1407	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO										
1/5/2026	10:00 AM	JM	713.6	1639.5	1339	1299	1407	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	0.8	0.8	143.4	6.0	0.134	0.134	397.0	0.0	0.0	
1/12/2025	10:15 AM	wd	714.8	1640.6	1609	1299	1409	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	1.2	1.1	-8591.7	-358.0	-0.003	-0.003	270.0	0.7	2.0	
1/20/2025	10:10 AM	JM	716.0	1641.8	1937	1300	1410	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	1.2	1.2	191.9	8.0	0.150	0.150	328.0	0.4	1.0	

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Fuel/Gas Read	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Ran Generator?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Fuel/Gas Net	Comments
12/1/2025	1:00 PM	JM	708.1	1634.2	99106	1297	1403	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	1.0	1.0	166.7	6.9	0.144	0.144	383.0	0.3	1.0	
12/8/2025	2:05 PM	bc	709.2	1635.3	99544	1298	1404	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	1.1	1.1	169.1	7.0	0.156	0.156	438.0	0.3	1.0	
12/15/2025	1:45 PM	db	710.3	1636.3	13	1398	1405	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	1.1	1.0	167.7	7.0	0.157	0.143	-99531.0	100.4	1.0	
12/22/2025	10:45 AM	JM	711.4	1637.4	435	1298	1405	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	1.1	1.1	165.0	6.9	0.160	0.160	422.0	-100.0	0.0	
12/30/2025	10:35 AM	bc	712.8	1638.7	942	1299	1407	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	1.4	1.3	191.8	8.0	0.175	0.163	507.0	0.7	2.0	

Pump Station 73
Howell Twp.
January 2026

Date	Time	Initials	Pump 1	Pump 2	Pump 3	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Ran Generator?	Blow By?	Fuel Level in Generator	Hours #1	Hours #2	Hours #3	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	AVG RUNTIME / DAY PUMP 3	KWH Net	Generator Net	Comments
12/30/2025	10:20 AM	bc		1285.2	957.2	4412	666	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	75%											
1/5/2026	9:50 AM	JM		1287.6	959.8	4423	667	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	75%	0.0	2.4	2.6	143.5	6.0	0.000	0.401	0.435			
1/12/2025	10:00 AM	wd		1291.6	964.0	4435	667	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	75%	0.0	4.0	4.2	-8591.8	-358.0	0.000	-0.011	-0.012	11.0	0.4	
1/20/2025	10:00 AM	JM		1295.6	968.1	4450	668	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	75%	0.0	4.0	4.1	192.0	8.0	0.000	0.500	0.513	15.0	0.4	

Date	Time	Initials	Pump 1	Pump 2	Pump 3	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Odor from Carbon Cannister?	Heater On?	Ran Generator?	Blow By?	Fuel Level in Generator	Hours #1	Hours #2	Hours #3	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	AVG RUNTIME / DAY PUMP 3	KWH Net	Generator Net	Comments
12/1/2025	12:30 PM	JM		1271.0	942.5	4360	665	NO	NO	YES	YES	NO	NO	NO		YES	NO	NO	75%	0.0	2.9	3.0	166.4	6.9	0.000	0.418	0.433	11.0	0.4	
12/8/2025	1:45 PM	bc		1274.2	945.8	4373	665	NO	NO	YES	YES	NO	NO	NO		YES	NO	NO	75%	0.0	3.2	3.3	169.2	7.1	0.000	0.454	0.468	13.0	0.5	
12/15/2025	1:30 PM	db		1277.2	949.0	4385	666	NO	NO	YES	YES	NO	NO	NO		YES	NO	NO	75%	0.0	3.0	3.2	167.8	7.0	0.000	0.429	0.458	12.0	0.4	
12/22/2025	10:40 AM	JM		1280.9	952.7	4398	666	NO	NO	YES	YES	NO	NO	NO		YES	NO	NO	75%	0.0	3.7	3.7	165.2	6.9	0.000	0.538	0.538	13.0	0.4	
12/30/2025	10:20 AM	bc		1285.2	957.2	4412	666	NO	NO	YES	YES	NO	NO	NO		YES	NO	NO	75%	0.0	4.3	4.5	191.7	8.0	0.000	0.538	0.563	14.0	0.4	

Pump Station 74
Howell Twp.
January 2026

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Odor from Carbon Cannister?	Heater On?	Ran Generator?	Blow By?	Fuel Level in Generator	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Comments
12/30/2025	10:10 AM	bc	244.4	258.7	672.0	2450	NO	NO	YES	YES	NO	NO	NO	NO	YES	NO	NO	50%									
1/5/2026	9:40 AM	JM	245.5	259.9	677.0	2451	NO	NO	YES	YES	NO	NO	NO	NO	YES	NO	NO	50%	1.1	1.2	143.5	6.0	0.184	0.201	5.0	0.7	
1/12/2025	9:45 AM	wd	247.0	261.4	683.0	2451	NO	NO	YES	YES	NO	NO	NO	NO	YES	NO	NO	50%	1.5	1.5	-8591.9	-358.0	-0.004	-0.004	6.0	0.6	
1/20/2025	9:45 AM	JM	248.5	262.9	690.0	2452	NO	NO	YES	YES	NO	NO	NO	NO	YES	NO	NO	50%	1.5	1.5	192.0	8.0	0.188	0.188	7.0	0.7	

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Odor from Carbon Cannister?	Heater On?	Ran Generator?	Blow By?	Fuel Level in Generator	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Comments
12/1/2025	11:00 AM	JM	239.0	253.2	648.0	2447	NO	NO	YES	YES	NO	NO	NO	NO	YES	NO	NO	50%	1.0	1.1	165.1	6.9	0.145	0.160	5.0	0.7	
12/8/2025	1:30 PM	bc	240.2	254.2	654.0	2448	NO	NO	YES	YES	NO	NO	NO	NO	YES	NO	NO	50%	1.2	1.0	170.5	7.1	0.169	0.141	6.0	0.6	
12/15/2025	1:15 PM	db	241.2	255.4	660.0	2448	NO	NO	YES	YES	NO	NO	NO	NO	YES	NO	NO	50%	1.0	1.2	167.8	7.0	0.143	0.172	6.0	0.7	
12/22/2025	10:00 AM	JM	242.5	256.7	665.0	2449	NO	NO	YES	YES	NO	NO	NO	NO	YES	NO	NO	50%	1.3	1.3	164.7	6.9	0.189	0.189	5.0	0.6	
12/30/2025	10:10 AM	bc	244.4	258.7	672.0	2450	NO	NO	YES	YES	NO	NO	NO	NO	YES	NO	NO	50%	1.9	2.0	192.2	8.0	0.237	0.250	7.0	1.0	

Pump Station 75
Howell Twp.
January 2026

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Fuel/Gas Read	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Ran Generator?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Fuel/Gas Net	Comments
12/30/2025	9:40 AM	bc	1278.4	3042.6	3634	933	4393	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO										
1/5/2026	9:20 AM	JM	1283.3	3047.3	3645	933	4396	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	4.9	4.7	143.7	6.0	0.819	0.785	11.0	0.4	3.0	
1/12/2025	9:20 AM	wd	1289.1	3052.9	3656	933	4399	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	5.8	5.6	-8592.0	-358.0	-0.016	-0.016	11.0	0.5	3.0	
1/20/2025	9:20 AM	JM	1295.3	3058.8	3670	934	4402	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	6.2	5.9	192.0	8.0	0.775	0.738	14.0	0.3	3.0	

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Fuel/Gas Read	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Ran Generator?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Fuel/Gas Net	Comments
12/1/2025	10:05 AM	JM	1256.0	3021.3	3586	931	4382	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	4.9	4.8	164.9	6.9	0.713	0.699	10.0	0.4	3.0	
12/8/2025	1:00 PM	bc	1261.3	3026.2	3598	931	4384	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	5.3	4.9	170.9	7.1	0.744	0.688	12.0	0.4	2.0	
12/15/2025	12:55 PM	db	1266.3	3031.0	3610	932	4387	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	5.0	4.8	167.9	7.0	0.715	0.686	12.0	0.4	3.0	
12/22/2025	9:40 AM	JM	1271.5	3036.1	3621	932	4389	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	5.2	5.1	164.8	6.9	0.758	0.743	11.0	0.4	2.0	
12/30/2025	9:40 AM	bc	1278.4	3042.6	3634	933	4393	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	6.9	6.5	192.0	8.0	0.863	0.813	13.0	0.6	4.0	

Pump Station 76
Howell Twp.
January 2026

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Ran Generator?	Blow By?	Fuel Level in Generator	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Comments
12/30/2025	9:30 AM	bc	3724.8	3080.5	25758	628	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	FULL									
1/5/2025	9:10 AM	JM	3729.6	3085.3	26076	628	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	FULL	4.8	4.8	-8616.3	-359.0	-0.013	-0.013	318.0	0.4	
1/12/2025	9:10 AM	wd	3734.9	3090.2	26369	628	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	FULL	5.3	4.9	168.0	7.0	0.757	0.700	293.0	0.3	
1/20/2026	9:05 AM	JM	3741.0	3096.1	26812	629	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	FULL	6.1	5.9	8951.9	373.0	0.016	0.016	443.0	0.4	

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Ran Generator?	Blow By?	Fuel Level in Generator	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Comments
12/1/2025	9:45 AM	JM	3702.6	3060.0	24359	626	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	FULL	5.1	4.9	164.8	6.9	0.743	0.713	216.0	0.3	
12/8/2025	12:50 PM	bc	3707.8	3064.7	24695	626	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	FULL	5.2	4.7	171.1	7.1	0.729	0.659	336.0	0.3	
12/15/2025	12:45 PM	db	3712.9	3069.6	25060	627	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	FULL	5.1	4.9	167.9	7.0	0.729	0.700	365.0	0.4	DTE meter rolled over.
12/22/2025	9:30 AM	JM	3718.1	3074.4	25387	627	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	FULL	5.2	4.8	164.8	6.9	0.758	0.699	327.0	0.3	
12/30/2025	9:30 AM	bc	3724.8	3080.5	25758	628	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	FULL	6.7	6.1	192.0	8.0	0.838	0.762	371.0	0.5	

Pump Station 77
Howell Twp.
January 2026

Date	Time	Initials	Pump 1	Pump 2	KWH	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Comments
12/30/2025	9:15 AM	bc	426.9	566.1	24536	NO	NO	YES	YES	NO	NO	NO	YES	NO								
1/5/2026	9:00 AM	JM	427.2	566.3	24620	NO	NO	YES	YES	NO	NO	NO	YES	NO	0.3	0.2	143.8	6.0	0.050	0.033	84.0	
1/12/2026	9:00 AM	wd	427.6	566.7	24692	NO	NO	YES	YES	NO	NO	NO	YES	NO	0.4	0.4	168.0	7.0	0.057	0.057	72.0	
1/20/2026	9:00 AM	JM	428.1	567.2	24796	NO	NO	YES	YES	NO	NO	NO	YES	NO	0.5	0.5	192.0	8.0	0.063	0.063	104.0	

Date	Time	Initials	Pump 1	Pump 2	KWH	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Comments
12/1/2025	9:30 AM	JM	425.3	564.6	24186	NO	NO	YES	YES	NO	NO	NO	NO	NO	0.2	0.4	164.8	6.9	0.029	0.058	82.0	
12/8/2025	12:35 PM	bc	425.8	565.0	24272	NO	NO	YES	YES	NO	NO	NO	YES	NO	0.5	0.4	171.1	7.1	0.070	0.056	86.0	
12/15/2025	12:30 PM	db	426.1	565.3	24367	NO	NO	YES	YES	NO	NO	NO	YES	NO	0.3	0.3	167.9	7.0	0.043	0.043	95.0	
12/22/2025	9:15 AM	JM	426.5	565.7	24449	NO	NO	YES	YES	NO	NO	NO	YES	NO	0.4	0.4	164.7	6.9	0.058	0.058	82.0	
12/30/2025	9:15 AM	bc	426.9	566.1	24536	NO	NO	YES	YES	NO	NO	NO	YES	NO	0.4	0.4	192.0	8.0	0.050	0.050	87.0	

Pump Station 78
Howell Township
January 2026

Date	Time	Initials	Pump 1	Pump 2	KWH	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Comments
12/30/2025	11:15 AM	bc	2537.7	2676.4	44081	NO	NO	YES	YES	NO	NO	NO	YES	NO								
1/5/2026	10:30 AM	JM	2546.2	2684.9	44376	NO	NO	YES	YES	NO	NO	NO	YES	NO	8.5	8.5	143.3	6.0	1.424	1.424	295.0	
1/12/2026	10:45 AM	wd	2556.5	2695.8	44740	NO	NO	YES	YES	NO	NO	NO	YES	NO	10.3	10.9	168.2	7.0	1.469	1.555	364.0	
1/20/2026	10:50 AM	JM	2568.4	2708.0	45168	NO	NO	YES	YES	NO	NO	NO	YES	NO	11.9	12.2	192.1	8.0	1.487	1.524	428.0	

Date	Time	Initials	Pump 1	Pump 2	KWH	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Comments
12/1/2025	1:30 PM	JM	2494.8	2634.4	42568	NO	NO	YES	YES	NO	NO	NO	YES	NO	9.8	9.5	166.6	6.9	1.411	1.368	344.0	
12/8/2025	2:40 PM	bc	2504.9	2644.4	42972	NO	NO	YES	YES	NO	NO	NO	YES	NO	10.1	10.0	169.2	7.0	1.433	1.419	404.0	
12/15/2025	2:05 PM	db	2514.7	2654.3	43312	NO	NO	YES	YES	NO	NO	NO	YES	NO	9.8	9.9	167.4	7.0	1.405	1.419	340.0	
12/22/2025	11:00 AM	JM	2524.5	2664.2	43655	NO	NO	YES	YES	NO	NO	NO	YES	NO	9.8	9.9	164.9	6.9	1.426	1.441	343.0	
12/30/2025	11:15 AM	bc	2537.7	2676.4	44081	NO	NO	YES	YES	NO	NO	NO	YES	NO	13.2	12.2	192.2	8.0	1.648	1.523	426.0	

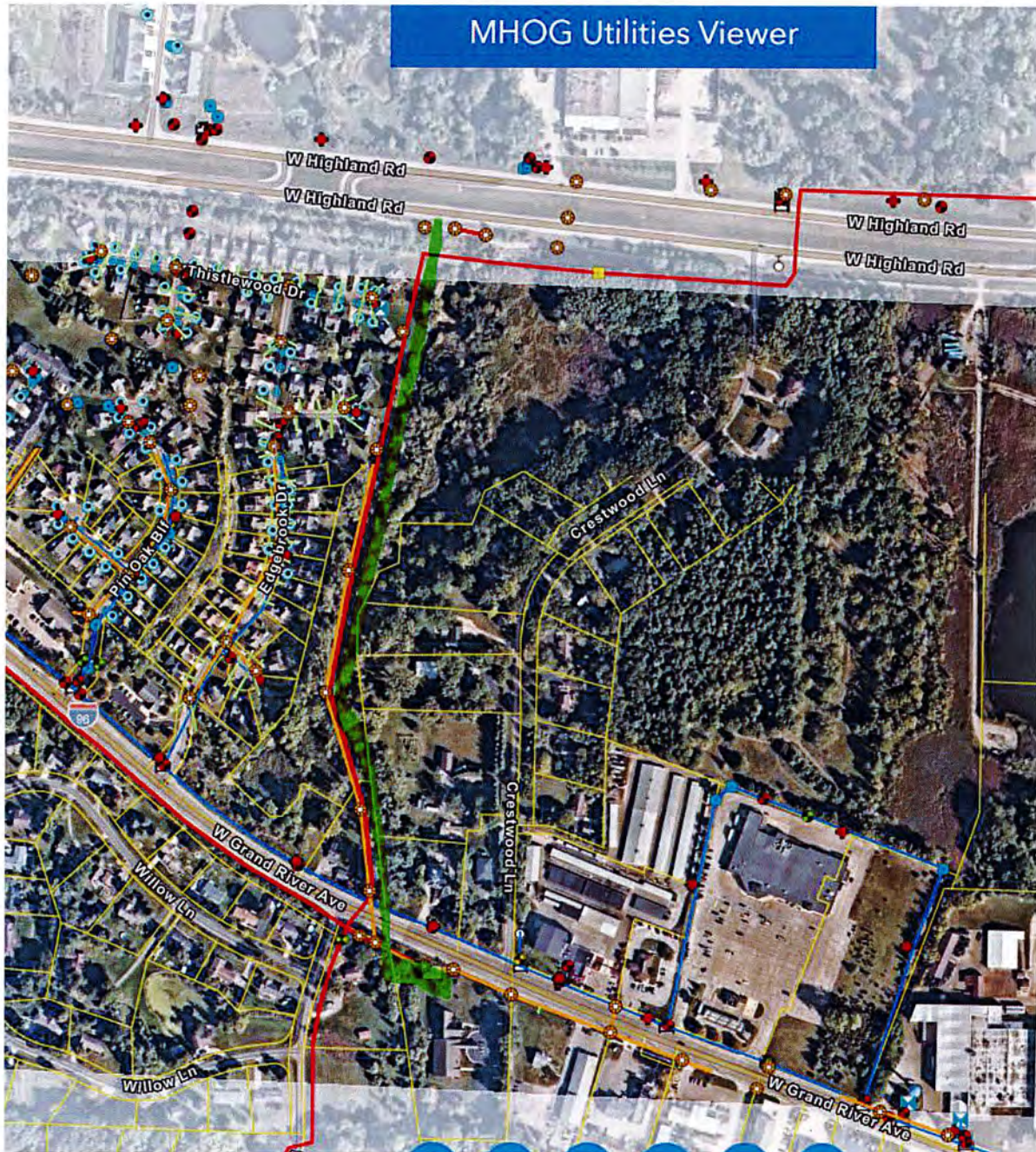
Pump Station 79
Howell Twp.
January 2026

Pump 2	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Ran Generator?	Blow By?	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Comments
518.5	5720	29	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO									
532.3	5888	29	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	14.3	13.8	143.6	6.0	2.390	2.307	168.0	0.3	
549.1	6034	30	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	16.9	16.8	-8591.9	-358.0	-0.047	-0.047	146.0	0.4	
568.7	6259	30	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	18.1	19.6	192.0	8.0	2.263	2.450	225.0	0.3	

Date	Time	Initials	Pump 1	Pump 2	KWH	Generator Hours	Operated Pump 1 in Hand?	Operated Pump 2 in Hand?	Quiet?	Cleaned Floats?	Tested High Level Alarm Float?	Wet Well Needs Cleaning?	Grass Needs Mowing?	Heater On?	Ran Generator?	Blow By?	Fuel Level in Generator	Hours #1	Hours #2	HOURS SINCE LAST CHECK IN	# OF DAYS	AVG RUNTIME / DAY PUMP 1	AVG RUNTIME / DAY PUMP 2	KWH Net	Generator Net	Comments
12/1/2025	10:30 AM	JM	455.5	447.1	4989	27	NO	NO	YES	YES	NO	YES	NO	NO	NO	NO		15.4	16.8	165.0	6.9	2.240	2.443	151.0	0.4	
12/8/2025	1:10 PM	bc	471.3	464.0	5180	27	NO	NO	YES	YES	NO	YES	NO	YES	NO	NO		15.8	16.9	170.7	7.1	2.222	2.377	191.0	0.3	
12/15/2025	1:05 PM	db	488.2	482.0	5377	28	NO	NO	YES	YES	NO	YES	NO	YES	NO	NO		16.9	18.0	167.9	7.0	2.415	2.573	197.0	0.4	
12/22/2025	9:45 AM	JM	503.5	499.0	5541	28	NO	NO	YES	YES	NO	YES	NO	YES	NO	NO		15.3	17.0	164.7	6.9	2.230	2.478	164.0	0.3	
12/30/2025	9:50 AM	bc	521.8	518.5	5720	29	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO		18.3	19.5	192.1	8.0	2.287	2.436	179.0	0.8	

Howell Twp Sanitary along Shiawassee River

from MH 0263 South to PS # 78: TOTAL LF 2,265'



from MH 0643→MH 0640→MH 0641→MH 0642: TOTAL LF 1,056'





PIPELINE MANAGEMENT CO., INC.

Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation

QUOTATION-GC

TO: Jim Aulette

Date: 1/17/2026

Expiration Date: 30 Days from Submittal Date

Project Name: 2300 LF Shiawasee River

Payment Terms: Net 30-1.5% Int. Per Month
Thereafter

jima@mhog.org

PIPELINE MANAGEMENT COMPANY, INC. (hereinafter "Subcontractor" or "Pipeline") proposes to perform the work identified in Section 1 below (hereinafter the "Project") for the party identified as the Contractor on the signature page hereof (hereinafter the "Contractor") in accordance with the Project's contract documents, if provided to Subcontractor, or reasonable written direction from an authorized representative of Contractor when no Project contract documents are provided.

Section 1. SCOPE OF WORK/ASSUMPTIONS/PRICING. Upon receipt of this quotation signed by an authorized representative of Contractor, or, in emergency cases only, upon receipt of written authorization to proceed from an authorized representative of Contractor, Subcontractor agrees to provide all labor, materials and equipment necessary, in Subcontractor's sole opinion, to complete the Project as more particularly described below:

No.	Description	Est. Qty./Unit		Unit Price	Extension
1.	Daily Crew Rate	2	Days	\$7,954.00	\$15,908.00
	Normal Cleaning 2300 LF of 10"				
	4 Man Crew, Including Vac Truck / TV Truck				
	Support Truck and Easement Machine.				
				Total:	\$15,908.00

Project Specific Notes

- **Water Supply**

Water will be provided on site to **Pipeline Management Company (PMC)** at no cost.

- **Sewer Condition / Cleaning**

- Normal Cleaning includes 3 Passes,

- If Heavy Cleaning is required, contractor must get approval to perform such work on a **time and materials basis at \$550.00 per hour.**

- Disposal associated with PMC- performed cleaning is included.

- **Bypass Pumping is excluded**

- **Permits, Fees, and Permissions are excluded.**

- **Concrete / Surface Restoration are excluded.**



PIPELINE MANAGEMENT CO., INC.

Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation

QUOTATION-GC

TO: Jim Aulette

jima@mhog.org

Date: 1/17/2026
Expiration Date: 30 Days from Submittal Date
Project Name: 1100 LF Amber Oaks
Payment Terms: Net 30-1.5% Int. Per Month
Thereafter

PIPELINE MANAGEMENT COMPANY, INC. (hereinafter "Subcontractor" or "Pipeline") proposes to perform the work identified in Section 1 below (hereinafter the "Project") for the party identified as the Contractor on the signature page hereof (hereinafter the "Contractor") in accordance with the Project's contract documents, if provided to Subcontractor, or reasonable written direction from an authorized representative of Contractor when no Project contract documents are provided.

Section 1. SCOPE OF WORK/ASSUMPTIONS/PRICING. Upon receipt of this quotation signed by an authorized representative of Contractor, or, in emergency cases only, upon receipt of written authorization to proceed from an authorized representative of Contractor, Subcontractor agrees to provide all labor, materials and equipment necessary, in Subcontractor's sole opinion, to complete the Project as more particularly described below:

No.	Description	Est. Qty./Unit		Unit Price	Extension
1.	Daily Crew Rate	1	Days	\$7,954.00	\$7,954.00
	Normal Cleaning 1100 LF of 10"				
	4 Man Crew, Including Vac Truck / TV Truck				
	Support Truck and Easement Machine.				
				Total:	\$7,954.00

Project Specific Notes

- **Water Supply**

Water will be provided on site to **Pipeline Management Company (PMC)** at no cost.

- **Sewer Condition / Cleaning**

- Normal Cleaning includes 3 Passes,

- If Heavy Cleaning is required. contractor must get approval for additional days.

- Disposal associated with PMC- performed cleaning is included.**

- **Bypass Pumping is excluded**

- **Permits, Fees, and Permissions are excluded.**

- **Concrete / Surface Restoration are excluded.**

Howell Township Manhole 0093—*Driveway access needed*

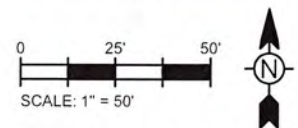
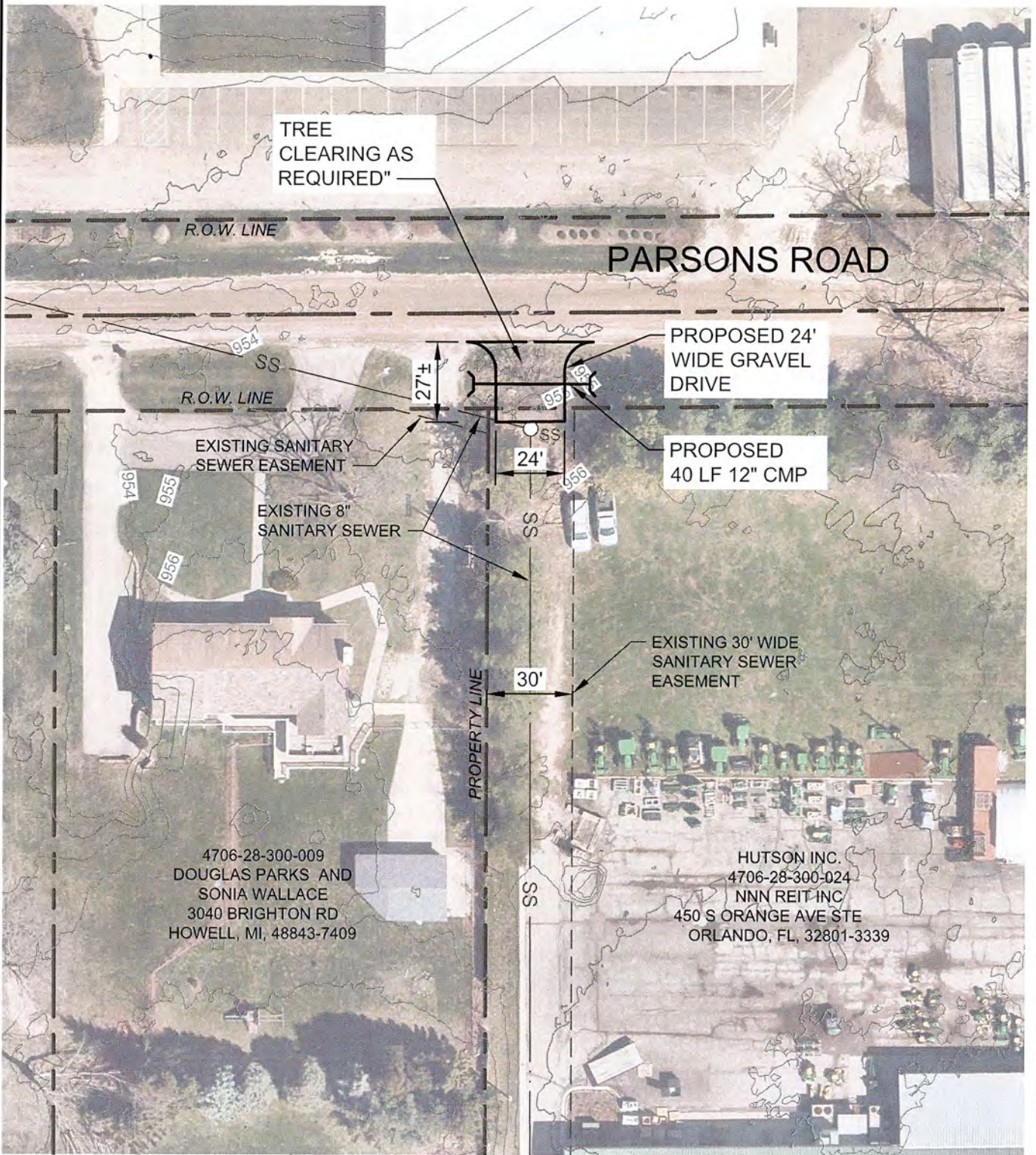


Howell Township Manhole 0093—*Driveway access needed*





1/15/2026 3:13:23 PM - O:\PROJECTS\LANSING\12773\200-12773-00-000\CAD\CAD100\PARSONS ROAD DRIVE.DWG - HOLLENBECK, TODD



TETRA TECH

www.tetratech.com
3497 COOLIDGE ROAD
EAST LANSING, 48823
517-316-3930

GENOA OCEOLA SEWER DISTRICT

**PARSONS ROAD
PROPOSED MANHOLE DRIVEWAY**

PROJ: 200-12773-00-000

DATE: 1-15-26

DESN: SNB

Supplemental

1 of 1

Bar Measures 1 inch

Copyright: Tetra Tech



01-15-2026

Genoa Township
ATTN: Jacob
3965 Parsons Rd,
Howell, MI 48855
810-626-8352
Email: jake@mhog.org

SUBJECT: Fence

We are pleased to provide you with a quote for materials, labor, and supervision to install the following:

- Install a 6' tall 12' wide swing gate into existing fence line.
- Tree and brush clearing done by others
- Total: \$2,500.00

** Signed quote and half down to be placed on our schedule, balance of contract due within 7 days of completion, add 4% fee for credit card payments

** **Miss Dig will mark public utilities; all other unmarked underground items that are damaged will be the sole responsibility of the contract signer if damage occurs, including sprinkler lines and heads**

** Fence will be installed at customer requested location; all costs associated with moving the fence are the sole responsibility of the property owner

** **Any tore out items will be disposed of unless otherwise communicated, dirt spoils raked along fence line (haul off at additional price)**

Any alterations or deviation from above specs involving extra cost will be executed on upon written orders and will become an extra charge added to the estimate. All temporary fencing quotes are based on six month rental unless otherwise specified. All agreements are contingent upon strikes, accidents, weather or delays beyond our control. Unknown underground obstructions causing delays may result in extra charges. Our workers are fully covered by Workman's Compensation Insurance. **Material pricing is good for 10 days. PROPOSAL IS GOOD FOR 10 DAYS.**

** A finance charge of 2 1/2% per month and any legal fees associated with collection shall apply to all overdue balances owed.

Payment Link : <https://link.clover.com/urlshortener/kFNHRW>

ACCEPTANCE OF PROPOSAL:

Signature: _____ Date: _____

Sincerely,
Dustin Smith
Install manager / Project Manager
Office: 269-964-1596
Mobile: 517-672-6535
Email: dsmith@justicefence.com
3600 W Grand River Howell MI 48855
** Located in Howell and Battle Creek, MI

Monthly Missdig Log

Date	December-25											
	Missdig Tickets						Marked					
	Received	Positive Response	Marked	Cleared	Out of System		MHOG	OPW	LE	G/O	OPS	HTS
Monday, December 01, 2025	26	32	6	26	0		4	0	0	0	2	0
Tuesday, December 02, 2025	20	31	11	20	0		7	0	0	4	0	0
Wednesday, December 03, 2025	24	21	5	16	0		1	0	0	4	0	0
Thursday, December 04, 2025	20	26	11	15	0		6	1	0	2	2	0
Friday, December 05, 2025	23	23	6	17	0		2	0	0	4	0	0
Saturday, December 06, 2025	0	0	0	0	0		0	0	0	0	0	0
Sunday, December 07, 2025	14	0	0	0	0		0	0	0	0	0	0
Monday, December 08, 2025	5	19	16	3	0		9	0	0	7	0	0
Tuesday, December 09, 2025	26	14	7	7	0		4	0	0	2	1	0
Wednesday, December 10, 2025	21	13	6	7	0		4	1	0	1	0	0
Thursday, December 11, 2025	25	30	6	24	0		3	0	0	3	0	0
Friday, December 12, 2025	15	17	9	8	0		8	0	0	1	0	0
Saturday, December 13, 2025	0	0	0	0	0		0	0	0	0	0	0
Sunday, December 14, 2025	0	0	0	0	0		0	0	0	0	0	0
Monday, December 15, 2025	22	8	4	4	0		2	0	0	0	0	2
Tuesday, December 16, 2025	17	26	12	14	0		4	1	0	2	3	2
Wednesday, December 17, 2025	9	0	0	0	0		0	0	0	0	0	0
Thursday, December 18, 2025	16	25	12	13	0		8	1	0	2	1	0
Friday, December 19, 2025	6	5	4	1	0		1	1	0	0	2	0
Saturday, December 20, 2025	4	0	0	0	0		0	0	0	0	0	0
Sunday, December 21, 2025	0	0	0	0	0		0	0	0	0	0	0
Monday, December 22, 2025	14	3	2	1	0		1	0	0	1	0	0
Tuesday, December 23, 2025	36	0	0	0	0		0	0	0	0	0	0
Wednesday, December 24, 2025	5	0	0	0	0		0	0	0	0	0	0
Thursday, December 25, 2025	0	0	0	0	0		0	0	0	0	0	0
Friday, December 26, 2025	5	0	0	0	0		0	0	0	0	0	0
Saturday, December 27, 2025	0	0	0	0	0		0	0	0	0	0	0
Sunday, December 28, 2025	0	0	0	0	0		0	0	0	0	0	0
Monday, December 29, 2025	13	66	14	52	0		8	0	0	2	2	2
Tuesday, December 30, 2025	13	17	4	13	0		3	0	0	0	0	1
Wednesday, December 31, 2025	2	2	2	0	0		1	0	0	0	0	1
Total	381	378	137	241	0		76	5	0	35	13	8
	Received	Positive Response	Marked	Cleared	Out of System		MHOG	OPW	LE	G/O	OPS	HTS
	12	12	4	8	0		Total			137		
	Average Per Day						% Marked to Received					
							36%					

MHOG = MHOG Water System
OPW = Oak Pointe Water System

LE = Lake Edgewood Sewer System
G/O = G/O Sewer System
OPS = Oak Pointe Sewer System
HTS = Howell Township Sewer System

Section 3

Repairs & Capital Improvements

Howell Township
New 2026 Improvement Plan Summary
Updated 01/20/26

Active CIP and Significant Repairs In Progress						
No.	Project Description	Contractor	Priority	Initial Estimate	Actual Cost/Quote	Update
1	Aeration DO Probe Installation	MHOG/UIS	High	\$5,000		Using Old from Lake Edgewood to Save Costs
2	Post Aeration By-pass	D'Angelo	Medium	\$15,000		Requires 12-inch and 8-inch Gate Valves
3	South Clarifier Inspection and Repairs	FHC	High	\$20,000	\$14,640	Still waiting on FHC to fabricate parts
4	Exterior HVAC Unit on Headworks	TBD	High	\$5,000		Investigate this year again
5	Sand Filter Lift Tubes	MHOG	High	\$2,000		May need a welding sub
6	Lagoon Tree Removal	Cooper's Turf	High	\$10,000	\$7,815	Spoke to Cooper, promised it will get done this winter
Total				\$57,000	\$22,455	

HOWELL TOWNSHIP SANITARY
PROJECT SYSTEM EXPANSION SUMMARY
January 2026

PROJECT	Activity Past Month	LOCATION	PROJECT DESCRIPTION	STATUS
Planning / Review				
Wranglers	No	Grand River and Burkhart	Drive Thru Restaurant - Connecting to existing sewer lead	Demolition ongoing
Redwood	Yes	West Grand River	204 Apartment Units	Have not paid for review yet
Quality Care of Howell Housing	No	Burkhart Road	Condo/Apartment Buildings Adjacent to Senior Living	Have not seen revised plans after initial review
Construction				
Heritage Square	Yes	Burkhart & Mason Road	176 Single Family Homes	Construction slowed during winter
3110 Oak Grove Road	No	Oak Grove Road, S. Oak Grove Meadows	New Modular Home connecting to sewer and water	Long term solution required
Soapy Bucket	No	Oak Grove and M-59	Car Wash with Pump Station	Need a precon. Answered questions on forcemain installation
Residential	Yes	Castlewood	Sewer and Water Connections	On D'Angelo Schedule
Airport Equipment Building	Yes	Liv. Co. Airport off Tooley Road	New Hanger Building for Airport Snow Removal Equipment	All connected to water, sewer is private.
Close Out				
Union at Oak Grove	No	Oak Grove Road	Apartment Complex	Closeout?

10K

HAPRA REPORT

Jan 20th 2026

Recreation Notes from HAPRA

Updated the purchasing policy language

401 & 457(B) Stayed the same for contribution

457 is solely employee contribution

401 is done through the employer at 10%

2026 payment in-lieu of insurance stayed the same, \$250.00 per quarter/ \$1000.00
Max for a year

Jordan (program) will be receiving the Michigan Parks Professional of the Year award.
March 5TH.

Seasonal Program Guide is out

11A

Howell Township
Invoice and Check Registers
As of 1/31/2026

INVOICE REGISTER FOR HOWELL TOWNSHIP

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00025314	CINTAS CORPORATION	12/23/2025	01/10/2026	131.22	0.00	Paid	Y
00025330	SPRUNGTOWN OUTDOOR SERVICES	01/01/2026	01/12/2026	4,040.00	0.00	Paid	Y
00025331	PERFECT MAINTENANCE	01/02/2026	01/12/2026	195.00	0.00	Paid	Y
00025332	GANNETT MICHIGAN LOCALIQ	12/31/2025	01/12/2026	368.51	0.00	Paid	Y
00025339	FAHEY SCHULTZ BURZYCH RHODES PLC	01/02/2026	02/01/2026	4,152.46	0.00	Paid	Y
00025340	FAHEY SCHULTZ BURZYCH RHODES PLC	01/02/2026	02/01/2026	900.50	0.00	Paid	Y
00025341	COMCAST	12/22/2026	01/12/2026	438.33	0.00	Paid	Y
00025342	MUTUAL OF OMAHA INSURANCE COMPANY	12/22/2026	01/12/2026	209.88	0.00	Paid	Y
00025343	CONSUMERS ENERGY	12/17/2025	01/13/2026	858.45	0.00	Paid	Y
00025344	CAROL MAKUSHIK	12/30/2025	01/13/2026	31.92	0.00	Paid	Y
00025345	JONATHAN HOHENSTEIN	12/30/2025	01/13/2026	271.84	0.00	Paid	Y
00025346	JONATHAN HOHENSTEIN	12/30/2025	01/13/2026	15.96	0.00	Paid	Y
00025347	BRENT KILPELA	12/31/2025	01/13/2026	673.36	0.00	Paid	Y
00025350	FAHEY SCHULTZ BURZYCH RHODES PLC	01/02/2026	01/13/2026	114.00	0.00	Paid	Y
00025351	SPICER GROUP	01/06/2026	01/06/2026	1,256.50	0.00	Paid	Y
00025352	SPICER GROUP	01/06/2026	01/06/2026	3,147.00	0.00	Paid	Y
00025353	SPICER GROUP	01/06/2026	01/06/2026	795.00	0.00	Paid	Y
00025354	FAHEY SCHULTZ BURZYCH RHODES PLC	01/06/2026	01/06/2026	1,678.50	0.00	Paid	Y
00025355	FAHEY SCHULTZ BURZYCH RHODES PLC	01/06/2026	01/06/2026	2,307.00	0.00	Paid	Y
00025317	LERETA	12/30/2025	01/02/2026	284.20	0.00	Paid	Y
00025318	CORELOGIC CENTRALIZED REFUNDS	12/30/2025	01/02/2026	312.74	0.00	Paid	Y
00025319	COTALITY	12/30/2025	01/02/2026	10.23	0.00	Paid	Y
00025320	COTALITY	12/30/2025	01/02/2026	42.53	0.00	Paid	Y
00025321	COTALITY	12/30/2025	01/02/2026	1.59	0.00	Paid	Y
00025322	COTALITY	12/30/2025	01/02/2026	1,216.66	0.00	Paid	Y
00025323	COTALITY	12/30/2025	01/02/2026	15.22	0.00	Paid	Y
00025324	COTALITY	12/30/2025	01/02/2026	702.48	0.00	Paid	Y
00025325	COTALITY	12/30/2025	01/02/2026	828.05	0.00	Paid	Y
00025326	COTALITY	12/30/2025	01/02/2026	1,531.67	0.00	Paid	Y
00025327	COTALITY	12/30/2025	01/02/2026	161.35	0.00	Paid	Y
00025328	COTALITY	12/30/2025	01/02/2026	1.43	0.00	Paid	Y
00025329	COTALITY	12/30/2025	01/02/2026	1,027.65	0.00	Paid	Y
00025348	LIVINGSTON COUNTY TREASURER	12/29/2025	01/13/2026	887.50	0.00	Paid	Y
00025349	LIVINGSTON COUNTY TREASURER	01/01/2026	01/13/2026	94.00	0.00	Paid	Y
00025358	LIVINGSTON COUNTY TREASURER	01/06/2026	01/07/2026	3,146.97	0.00	Paid	Y
00025359	LIV EDUC SERVICE AGENCY	01/06/2026	01/07/2026	3,125.55	0.00	Paid	Y
00025360	LIVINGSTON COUNTY TREASURER	01/06/2026	01/07/2026	5,934.23	0.00	Paid	Y
00025361	HOWELL PUBLIC SCHOOLS	01/06/2026	01/07/2026	6,814.92	0.00	Paid	Y
00025362	HOWELL PUBLIC SCHOOLS	01/06/2026	01/07/2026	2,655.03	0.00	Paid	Y
00025363	HOWELL PARKS AND RECREATION	01/06/2026	01/07/2026	95,971.17	0.00	Paid	Y
00025364	HOWELL AREA FIRE AUTHORITY	01/06/2026	01/07/2026	395,945.65	0.00	Paid	Y
00025365	FOWLerville DIST LIBRARY	01/06/2026	01/07/2026	10,327.27	0.00	Paid	Y
00025366	FOWLerville SCHOOLS	01/06/2026	01/07/2026	74,798.20	0.00	Paid	Y
00025367	HOWELL CARNEGIE LIBRARY	01/06/2026	01/07/2026	196,468.76	0.00	Paid	Y
00025368	HOWELL PUBLIC SCHOOLS	01/06/2026	01/07/2026	528,722.77	0.00	Paid	Y
00025369	LIVINGSTON COUNTY TREASURER	01/06/2026	01/07/2026	2,392.12	0.00	Paid	Y
00025370	HOWELL PUBLIC SCHOOLS	01/06/2026	01/07/2026	694.95	0.00	Paid	Y
00025371	HOWELL PUBLIC SCHOOLS	01/06/2026	01/07/2026	3,225.84	0.00	Paid	Y
00025372	HOWELL AREA FIRE AUTHORITY	01/06/2026	01/07/2026	1,339.17	0.00	Paid	Y
00025373	LIV EDUC SERVICE AGENCY	01/06/2026	01/07/2026	1,582.87	0.00	Paid	Y
00025374	HOWELL PARKS AND RECREATION	01/06/2026	01/07/2026	82.71	0.00	Paid	Y
00025375	HOWELL CARNEGIE LIBRARY	01/06/2026	01/07/2026	693.16	0.00	Paid	Y
00025333	FIRST NATIONAL BANK	01/09/2026	01/09/2026	6,947.73	0.00	Paid	Y
00025334	HOWELL TOWNSHIP	01/09/2026	01/09/2026	130.77	0.00	Paid	Y

INVOICE REGISTER FOR HOWELL TOWNSHIP

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00025335	AMERICAN FUNDS	01/09/2026	01/09/2026	4,035.06	0.00	Paid	Y
00025336	EMPOWER	01/09/2026	01/09/2026	1,657.83	0.00	Paid	Y
00025418	HOWELL PARKS AND RECREATION	01/20/2026	01/26/2026	19,065.86	0.00	Paid	Y
00025419	HOWELL AREA FIRE AUTHORITY	01/20/2026	01/26/2026	76,860.94	0.00	Paid	Y
00025420	FOWLERVILLE DIST LIBRARY	01/20/2026	01/26/2026	853.66	0.00	Paid	Y
00025421	FOWLERVILLE SCHOOLS	01/20/2026	01/26/2026	6,182.96	0.00	Paid	Y
00025422	HOWELL CARNEGIE LIBRARY	01/20/2026	01/26/2026	39,030.57	0.00	Paid	Y
00025423	HOWELL PUBLIC SCHOOLS	01/20/2026	01/26/2026	105,036.44	0.00	Paid	Y
00025424	LIVINGSTON COUNTY TREASURER	01/20/2026	01/26/2026	28,510.36	0.00	Paid	Y
00025425	LIVINGSTON COUNTY TREASURER	01/20/2026	01/26/2026	149,294.00	0.00	Paid	Y
00025337	BRIGHTON ANALYTICAL	12/23/2026	01/23/2026	30.00	0.00	Paid	Y
00025338	GENOA TOWNSHIP DPW	01/05/2026	01/23/2026	30,920.92	0.00	Paid	Y
00025356	DEWPOINT LLC	12/31/2025	01/13/2026	7,500.00	0.00	Paid	Y
00025357	SMART BUSINESS SOURCE, LLC	01/06/2026	02/05/2026	1,030.36	0.00	Paid	Y
00025376	GENOA-OCEOLA SWATH	01/06/2026	01/07/2026	3,737.55	0.00	Paid	Y
00025377	GENOA-OCEOLA WWTP	01/06/2026	01/07/2026	255.78	0.00	Paid	Y
00025378	BRAMLETT HEATING & COOLING CO.	01/06/2026	01/07/2026	6,000.00	0.00	Paid	Y
00025379	G-O WWTP VACTOR PAD	01/07/2026	01/20/2026	134.48	0.00	Paid	Y
00025380	GABRIDGE & COMPANY, PLC	01/07/2026	01/20/2026	13,350.00	0.00	Paid	Y
00025381	APPLIED INNOVATION	01/07/2026	01/20/2026	994.56	0.00	Paid	Y
00025382	ACCIDENT FUND INSURANCE COMPANY OF	01/07/2026	01/24/2026	2,740.00	0.00	Paid	Y
00025383	LIVINGSTON COUNTY TREASURER'S ASSOC	01/07/2026	01/24/2026	10.00	0.00	Paid	Y
00025384	CARLISLE WORTMAN ASSOC, INC.	01/12/2026	01/24/2026	1,100.00	0.00	Paid	Y
00025385	CARLISLE WORTMAN ASSOC, INC.	01/12/2026	01/24/2026	1,387.50	0.00	Paid	Y
00025386	CARLISLE WORTMAN ASSOC, INC.	01/12/2026	01/12/2026	1,122.50	0.00	Paid	Y
00025387	TETRA TECH INC	01/12/2026	01/12/2026	2,947.50	0.00	Paid	Y
00025388	CARLISLE WORTMAN ASSOC, INC.	01/12/2026	01/12/2026	282.50	0.00	Paid	Y
00025389	CARLISLE WORTMAN ASSOC, INC.	01/12/2026	01/12/2026	42.50	0.00	Paid	Y
00025390	CARLISLE WORTMAN ASSOC, INC.	01/12/2026	01/12/2026	495.00	0.00	Paid	Y
00025392	CARLISLE WORTMAN ASSOC, INC.	01/12/2026	01/24/2026	420.00	0.00	Paid	Y
00025393	ABSOPURE	01/12/2026	01/24/2026	36.75	0.00	Paid	Y
00025394	ABSOPURE	12/31/2026	01/24/2026	12.00	0.00	Paid	Y
00025395	DTE ENERGY	01/01/2026	02/10/2026	819.82	0.00	Paid	Y
00025396	REPUBLIC SERVICES	12/31/2025	01/20/2026	129.85	0.00	Paid	Y
00025397	PITNEY BOWES GLOBAL FINANCIAL SERV.	01/11/2026	02/08/2026	1,517.25	0.00	Paid	Y
00025398	PVS TECHNOLOGIES, INC	01/06/2026	02/06/2026	8,720.80	0.00	Paid	Y
00025399	DTE ENERGY	01/06/2026	01/28/2026	267.43	0.00	Paid	Y
00025400	DTE ENERGY	01/06/2026	01/28/2026	472.50	0.00	Paid	Y
00025401	DTE ENERGY	01/06/2026	01/28/2026	774.83	0.00	Paid	Y
00025402	LINDHOUT ASSOCIATES	01/01/2026	02/01/2026	1,312.50	0.00	Paid	Y
00025403	THE GARBAGE MAN	01/13/2026	01/26/2026	98.01	0.00	Paid	Y
00025404	MICHIGAN ASSOC OF MUNICIPAL CLKS	01/13/2026	01/26/2026	800.00	0.00	Paid	Y
00025405	TETRA TECH INC	01/14/2026	01/31/2026	5,930.65	0.00	Paid	Y
00025406	THE ANNEX GROUP	01/14/2026	01/31/2026	36,790.13	0.00	Paid	Y
00025407	HOWELL PUBLIC SCHOOLS	01/14/2026	01/31/2026	234.00	0.00	Paid	Y
00025408	HOWELL PUBLIC SCHOOLS	01/14/2026	01/31/2026	180.00	0.00	Paid	Y
00025409	STANTEC CONSULTING	01/14/2026	01/14/2026	24,212.35	0.00	Paid	Y
00025410	HOWELL PUBLIC SCHOOLS	01/14/2026	01/26/2026	96.25	0.00	Paid	Y
00025411	UIS SCADA	01/14/2026	01/26/2026	1,501.00	0.00	Paid	Y
00025414	BLUE CARE NETWORK	01/23/2026	01/23/2026	5,615.60	0.00	Paid	Y
00025427	DTE ENERGY	01/09/2026	02/02/2026	455.32	0.00	Paid	Y
00025428	DTE ENERGY	01/09/2026	02/02/2026	262.45	0.00	Paid	Y
00025429	DTE ENERGY	01/09/2026	02/02/2026	19.22	0.00	Paid	Y
00025430	DTE ENERGY	01/09/2026	02/02/2026	273.39	0.00	Paid	Y

INVOICE REGISTER FOR HOWELL TOWNSHIP

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00025431	DTE ENERGY	01/09/2026	02/02/2026	504.79	0.00	Païd	Y
00025432	DTE ENERGY	01/09/2026	02/02/2026	797.87	0.00	Païd	Y
00025433	DTE ENERGY	01/09/2026	02/02/2026	5,289.50	0.00	Païd	Y
00025434	DTE ENERGY	01/09/2026	02/02/2026	52.19	0.00	Païd	Y
00025435	MHOG	01/20/2026	02/02/2026	212,073.04	0.00	Païd	Y
00025436	DTE ENERGY	01/20/2026	02/02/2026	442.56	0.00	Païd	Y
00025438	CINTAS CORPORATION	01/21/2026	02/15/2026	131.22	0.00	Païd	Y
00025412	FIRST NATIONAL BANK	01/23/2026	01/23/2026	5,625.76	0.00	Païd	Y
00025413	HOWELL TOWNSHIP	01/23/2026	01/23/2026	130.77	0.00	Païd	Y
00025415	AMERICAN FUNDS	01/23/2026	01/23/2026	3,535.21	0.00	Païd	Y
00025416	TREASURY STATE OF MICHIGAN	01/23/2026	01/23/2026	2,121.46	0.00	Païd	Y
00025417	EMPOWER	01/23/2026	01/23/2026	1,452.23	0.00	Païd	Y

of Invoices: 120 # Due: 0
 # of Credit Memos: 0 # Due: 0
 Net of Invoices and Credit Memos:

Totals: 2,197,420.10 0.00
 Totals: 0.00 0.00
 2,197,420.10 0.00

Agrees with Check Register BK

--- TOTALS BY FUND ---

101 GENERAL FUND	158,777.51	0.00
208 PARK/RECREATION FUND	96.25	0.00
592 SWR/WTR	272,672.91	0.00
701 TRUST & AGENCY	10,992.32	0.00
703 TAX FUND	1,754,881.11	0.00

--- TOTALS BY DEPT/ACTIVITY ---

000 OTHER	1,893,493.23	0.00
101 TOWNSHIP BOARD	114.85	0.00
215 CLERK	800.00	0.00
253 TREASURER	131.80	0.00
257 ASSESSING	607.60	0.00
265 TOWNSHIP HALL	18,573.27	0.00
268 TOWNSHIP AT LARGE	7,299.28	0.00
276 CEMETERY	400.00	0.00
536 SEWER/WATER	6,000.00	0.00
537 CHARGES FOR SERVICES	212,073.04	0.00
538 WWTP	54,599.87	0.00
701 PLANNING	3,161.16	0.00
702 ZONING	166.00	0.00

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 01/01/2026 - 01/31/2026

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL FUND CHECKING				
01/06/2026	19280	CINTAS CORPORATION	BLUE MATS	131.22
01/06/2026	19281	FAHEY SCHULTZ BURZYCH RHODES	HOWELL-MASON LLC LITIGATION (24-32242-C CODE ENFORCEMENT GENERAL (REVIEW OF SMITH NOTICE) Check Request For Escrow: BSP25-0009 Check Request For Escrow: BSP25-0009	4,152.46 900.50 114.00 1,678.50 2,307.00 <hr/> 9,152.46
01/06/2026	19282	JONATHAN HOHENSTEIN	ZONING/TREASURER EXPENSES TREASURER EXPENSES	271.84 15.96 <hr/> 287.80
01/06/2026	19283	BRENT KILPELA	ASSESSOR/ACCT CLERK EXPENSES	673.36
01/06/2026	19284	GANNETT MICHIGAN LOCALIQ	DECEMBER 2025 PUBLICATIONS	368.51
01/06/2026	19285	CAROL MAKUSHIK	DEPUTY ASSESSOR MILEAGE	31.92
01/06/2026	19286	MUTUAL OF OMAHA INSURANCE COM	JANUARY 2026	209.88
01/06/2026	19287	PERFECT MAINTENANCE	JANUARY 2026	195.00
01/06/2026	19288	SPICER GROUP	Check Request For Bond: BSP25-0004 Check Request For Escrow: BSP25-0009 Check Request For Bond: BSP25-0005	1,256.50 3,147.00 795.00 <hr/> 5,198.50
01/06/2026	19289	SPRUNGTOWN OUTDOOR SERVICES	DECEMBER 2025 SNOW PLOWING	4,040.00
01/06/2026	101002134(E)	COMCAST	JANUARY 2026	438.33
01/06/2026	101002135(E)	CONSUMERS ENERGY	DECEMBER 2025	858.45
01/09/2026	101002130(E)	EMPOWER	Remittance Check	1,657.83
01/09/2026	101002131(E)	FIRST NATIONAL BANK	Remittance Check	6,947.73
01/09/2026	101002132(E)	HOWELL TOWNSHIP	Remittance Check	130.77
01/09/2026	101002133(E)	AMERICAN FUNDS	Remittance Check	4,035.06
01/21/2026	19290	ABSOPURE	WATER DELIVERY 4 BOTTLES JANUARY 2026 COOLER RENTAL	36.75 12.00 <hr/> 48.75
01/21/2026	19291	ACCIDENT FUND INSURANCE COMPA	2025 AUDIT - ADDITIONAL PREMIUM	2,740.00
01/21/2026	19292	APPLIED INNOVATION	CONTRACT COPIES	994.56
01/21/2026	19293	CARLISLE WORTMAN ASSOC, INC.	MONTHLY RETAINER GENERAL CONSULTATION Check Request For Bond: BSP25-0010 Check Request For Escrow: BSP25-0009 Check Request For Bond: BSP25-0011 Check Request For Bond: BSP25-0008 KENSINGTON OUTLETS EV PARKING	1,100.00 1,387.50 1,122.50 282.50 42.50 495.00 420.00 <hr/> 4,850.00
01/21/2026	19294	THE ANNEX GROUP	Check Request For Bond: BSP20-0003	36,790.13

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 01/01/2026 - 01/31/2026

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL FUND CHECKING				
01/21/2026	19295	STANTEC CONSULTING	CHECK REQUEST FOR ESCROW: BSP25-0009 PR	24,212.35
01/21/2026	19296	CINTAS CORPORATION	BLUE MATS	131.22
01/21/2026	19297	DEWPOINT LLC	CIS L1 SECURITY ASSESSMENT	7,500.00
01/21/2026	19298	GABRIDGE & COMPANY, PLC	JUNE 20, 2025 AUDIT REPORT	13,350.00
01/21/2026	19299	THE GARBAGE MAN	TRASH PICKUP	98.01
01/21/2026	19300	BLUE CARE NETWORK	Remittance Check	5,615.60
01/21/2026	19301	HOWELL PUBLIC SCHOOLS	CHECK REQUEST FOR ESCROW: BSP25-0009	234.00
			Check Request For Escrow: BSP25-0009	180.00
				414.00
01/21/2026	19302	HOWELL PUBLIC SCHOOLS	PARKS & RECREATION MTG 11/17/2025 @ PAR	96.25
01/21/2026	19303	LIVINGSTON COUNTY TREASURER'S	LCTA 2026 DUES	10.00
01/21/2026	19304	LINDHOUT ASSOCIATES	TWP HALL RENOVATION PROJECT	1,312.50
01/21/2026	19305	MICHIGAN ASSOC OF MUNICIPAL C	CLERK SCHOOL - SUSAN DAUS	800.00
01/21/2026	19306	SMART BUSINESS SOURCE, LLC	OFFICE SUPPLIES	1,030.36
01/21/2026	19307	TETRA TECH INC	Check Request For Escrow: BSP25-0009	2,947.50
			Check Request For Escrow: BSP25-0009	5,930.65
				8,878.15
01/21/2026	19308	DTE ENERGY	STREETLIGHTS	819.82
01/21/2026	101002141(E)	DTE ENERGY	TWP HALL JAN 2026	442.56
01/21/2026	101002142(E)	PITNEY BOWES GLOBAL FINANCIAL	PREPAID POSTAGE	1,517.25
01/23/2026	101002136(E)	EMPOWER	Remittance Check	1,452.23
01/23/2026	101002137(E)	FIRST NATIONAL BANK	Remittance Check	5,625.76
01/23/2026	101002138(E)	HOWELL TOWNSHIP	Remittance Check	130.77
01/23/2026	101002139(E)	AMERICAN FUNDS	Remittance Check	3,535.21
01/23/2026	101002140(E)	TREASURY STATE OF MICHIGAN	Remittance Check	2,121.46
GEN TOTALS:				
Total of 42 Checks:				158,873.76
Less 0 Void Checks:				0.00
Total of 42 Disbursements:				158,873.76
Bank T&A TRUST & AGENCY CHECKING				
01/07/2026	3716	HOWELL PARKS AND RECREATION	DPPT JULY - DECEMBER 2025	82.71
01/07/2026	3717	HOWELL AREA FIRE AUTHORITY	DPPT JULY - DECEMBER 2025	1,339.17
01/07/2026	3718	HOWELL CARNEGIE LIBRARY	DPPT JULY - DECEMBER 2025	693.16
01/07/2026	3719	HOWELL PUBLIC SCHOOLS	DPPT JULY - DECEMBER 2025	694.95
01/07/2026	3720	HOWELL PUBLIC SCHOOLS	DPPT JULY - DECEMBER 2025	3,225.84
01/07/2026	3721	LIV EDUC SERVICE AGENCY	DPPT JULY - DECEMBER 2025	1,582.87
01/07/2026	3722	LIVINGSTON COUNTY TREASURER	MOBILE HOME FEES	887.50
01/07/2026	3723	LIVINGSTON COUNTY TREASURER	DOG LICENSES	94.00
01/07/2026	3724	LIVINGSTON COUNTY TREASURER	DPPT JULY - DECEMBER 2025	2,392.12
T&A TOTALS:				
Total of 9 Checks:				10,992.32
Less 0 Void Checks:				0.00
Total of 9 Disbursements:				10,992.32
Bank TAX TAX CHECKING				

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 01/01/2026 - 01/31/2026

Check Date	Check	Vendor Name	Description	Amount
Bank TAX TAX CHECKING				
01/07/2026	6202	LERETA	2025 Sum Tax Refund 4706-13-301-122: Di	284.20
01/07/2026	6203	COTALITY	2025 win Tax Refund 4706-13-301-203	10.23
				<u>5,538.86</u>
01/07/2026	6204	CORELOGIC CENTRALIZED REFUNDS	2025 Sum Tax Refund 4706-13-301-068 due	312.74
01/07/2026	6205	FOWLERVILLE DIST LIBRARY	2025 WINTER TAXES 12/16/25 - 12/31/25	10,327.27
01/07/2026	6206	FOWLERVILLE SCHOOLS	2025 WINTER TAXES 12/16/25 - 12/31/25	74,798.20
01/07/2026	6207	HOWELL PARKS AND RECREATION	2025 WINTER TAXES 12/16/25 - 12/31/25	95,971.17
01/07/2026	6208	HOWELL AREA FIRE AUTHORITY	2025 WINTER TAXES 12/16/25 - 12/31/25	395,945.65
01/07/2026	6209	HOWELL CARNEGIE LIBRARY	2025 WINTER TAXES 12/16/25 - 12/31/25	196,468.76
01/07/2026	6210	HOWELL PUBLIC SCHOOLS	2025 SUMMER TAXES 12/16/25 - 12/31/25	6,814.92
01/07/2026	6211	HOWELL PUBLIC SCHOOLS	2025 WINTER TAXES 12/16/25 - 12/31/25	528,722.77
01/07/2026	6212	HOWELL PUBLIC SCHOOLS	2025 SUMMER TAXES 12/16/25 - 12/31/25	2,655.03
01/07/2026	6213	LIV EDUC SERVICE AGENCY	2025 SUMMER TAXES 12/16/25 - 12/31/25	3,125.55
01/07/2026	6214	LIVINGSTON COUNTY TREASURER	2025 SUMMER TAXES 12/16/25 - 12/31/25	3,146.97
01/07/2026	6215	LIVINGSTON COUNTY TREASURER	2025 SUMMER TAXES 12/16/25 - 12/31/25	5,934.23
01/20/2026	6216	FOWLERVILLE DIST LIBRARY	2025 WINTER TAXES 1/1/26 - 1/15/26	853.66
01/20/2026	6217	FOWLERVILLE SCHOOLS	2025 WINTER TAXES 1/1/26 - 1/15/26	6,182.96
01/20/2026	6218	HOWELL PARKS AND RECREATION	2025 WINTER TAXES 1/1/26 - 1/15/26	19,065.86
01/20/2026	6219	HOWELL AREA FIRE AUTHORITY	2025 WINTER TAXES 1/1/26 - 1/15/26	76,860.94
01/20/2026	6220	HOWELL CARNEGIE LIBRARY	2025 WINTER TAXES 1/1/26 - 1/15/26	39,030.57
01/20/2026	6221	HOWELL PUBLIC SCHOOLS	2025 WINTER TAXES 1/1/26 - 1/15/26	105,036.44
01/20/2026	6222	LIVINGSTON COUNTY TREASURER	2025 WINTER TAXES 1/1/26 - 1/15/26	28,510.36
01/20/2026	6223	LIVINGSTON COUNTY TREASURER	2025 WINTER TAXES 12/15/25- 12/31/25	149,294.00
TAX TOTALS:				
Total of 22 Checks:				1,754,881.11
Less 0 Void Checks:				0.00
Total of 22 Disbursements:				<u>1,754,881.11</u>

Bank UTILITY CHECKING

01/21/2026	3397	BRAMLETT HEATING & COOLING CO	REPLACE HANGING HEATER IN HEADWORKS BLD	6,000.00
01/21/2026	3398	BRIGHTON ANALYTICAL	ANIONS TESTING	30.00
01/21/2026	3399	GENOA TOWNSHIP DPW	JANUARY 2026 MAINTENANCE FEES	30,920.92
01/21/2026	3400	GENOA-OCEOLA SWATH	LAB COSTS 10/1/25 - 12/31/25	3,737.55
01/21/2026	3401	GENOA-OCEOLA WWTP	DIESEL FUEL FOR GENERATORS	255.78
01/21/2026	3402	G-O WWTP VACTOR PAD	PS #79 CLEANING	134.48
01/21/2026	3403	MHOG	OCT - DEC 2025 WATER USAGE	212,073.04
01/21/2026	3404	PVS TECHNOLOGIES, INC	FERRIC CHLORIDE ORDER	8,720.80
01/21/2026	3405	REPUBLIC SERVICES	WASTE PICKUP DEC 2025	129.85
01/21/2026	3406	UIS SCADA	SCADA SUBSCRIPTION FEES FOR 2026	1,501.00
01/21/2026	59004251(E)	DTE ENERGY	1009 N BURKHART RD JAN 2026	267.43
01/21/2026	59004252(E)	DTE ENERGY	391 N BURKHART RD JAN 2026	472.50
01/21/2026	59004253(E)	DTE ENERGY	2571 OAKGROVE JAN 2026	774.83
01/21/2026	59004254(E)	DTE ENERGY	2700 TOOLEY JAN 2026	455.32
01/21/2026	59004255(E)	DTE ENERGY	3888 OAKGROVE RD JAN 2026	262.45
01/21/2026	59004256(E)	DTE ENERGY	1216 PACKARD JAN 2026	19.22
01/21/2026	59004257(E)	DTE ENERGY	2559 W GRAND RIVER JAN 2026	273.39
01/21/2026	59004258(E)	DTE ENERGY	1034 AUSTIN CT JAN 2026	504.79
01/21/2026	59004259(E)	DTE ENERGY	1575 N BURKHART RD JAN 2026	797.87
01/21/2026	59004260(E)	DTE ENERGY	1222 PACKARD DR JAN 2026	5,289.50

CHECK REGISTER FOR HOWELL TOWNSHIP

CHECK DATE 01/01/2026 - 01/31/2026

Check Date	Check	Vendor Name	Description	Amount
Bank	UTYCK UTILITY CHECKING			
01/21/2026	59004261(E)	DTE ENERGY	271 E HIGHLAND JAN 2026	52.19
UTYCK TOTALS:				
Total of 21 Checks:				272,672.91
Less 0 Void Checks:				0.00
Total of 21 Disbursements:				272,672.91
REPORT TOTALS:				
Total of 94 Checks:				2,197,420.10
Less 0 Void Checks:				0.00
Total of 94 Disbursements:				2,197,420.10

(Agrees with Invoice Register
BK

CHECK REGISTER FOR HOWELL TOWNSHIP

For Check Dates 01/01/2026 to 01/31/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
01/09/2026	GEN	DD6412	BRENT J. KILPELA	8,536.74	0.00	6,344.54	Open
01/09/2026	GEN	DD6413	CAROL A. MAKUSHIK	2,296.69	0.00	1,478.49	Open
01/09/2026	GEN	DD6414	SUSAN K. DAUS	1,609.34	0.00	1,168.85	Open
01/09/2026	GEN	DD6415	TANYA L. DAVIDSON	2,390.94	0.00	1,729.70	Open
01/09/2026	GEN	DD6416	MICHAEL CODDINGTON	1,409.33	0.00	939.60	Open
01/09/2026	GEN	DD6417	JONATHAN C. HOHENSTEIN	6,264.29	0.00	3,917.39	Open
01/09/2026	GEN	DD6418	TERESA M. MURRISH	2,125.28	0.00	1,574.62	Open
01/09/2026	GEN	DD6419	THOMAS BOYER	700.00	0.00	616.70	Open
01/09/2026	GEN	DD6420	MARNIE E. HEBERT	2,267.85	0.00	1,784.68	Open
01/23/2026	GEN	DD6421	BRENT J. KILPELA	5,614.81	0.00	4,204.98	Open
01/23/2026	GEN	DD6422	CAROL A. MAKUSHIK	2,300.48	0.00	1,481.44	Open
01/23/2026	GEN	DD6423	MATTHEW E. COUNTS	508.92	0.00	448.36	Open
01/23/2026	GEN	DD6424	JEFFREY A. SMITH	80.00	0.00	70.48	Open
01/23/2026	GEN	DD6425	ROBERT K. WILSON	508.92	0.00	448.36	Open
01/23/2026	GEN	DD6426	SUSAN K. DAUS	1,609.34	0.00	1,168.86	Open
01/23/2026	GEN	DD6427	TANYA L. DAVIDSON	2,333.50	0.00	1,692.10	Open
01/23/2026	GEN	DD6428	TIMOTHY C. BOAL	508.92	0.00	448.36	Open
01/23/2026	GEN	DD6429	MICHAEL CODDINGTON	1,409.33	0.00	939.61	Open
01/23/2026	GEN	DD6430	JONATHAN C. HOHENSTEIN	4,208.33	0.00	2,716.55	Open
01/23/2026	GEN	DD6431	TERESA M. MURRISH	2,197.08	0.00	1,622.08	Open
01/23/2026	GEN	DD6432	THOMAS BOYER	700.00	0.00	616.70	Open
01/23/2026	GEN	DD6433	MARNIE E. HEBERT	2,368.37	0.00	1,861.16	Open
Report Total:				51,948.46	0.00	37,273.61	
Number of Checks				22			
Total Physical Checks				0			
Total Check Stubs				22			