

**HOWELL TOWNSHIP BOARD
2017/2018 BUDGET MEETING AGENDA
3525 Byron Road
Howell, MI 48855
May 14, 2018
6:00 p.m.**

1. Call to Order:

2. Roll Call:	Mike Coddington	()	Dar Howard	()
	Jean Graham	()	Sally Newstead	()
	Jonathan Hohenstein	()	Harold Melton	()
	Matthew Counts	()		

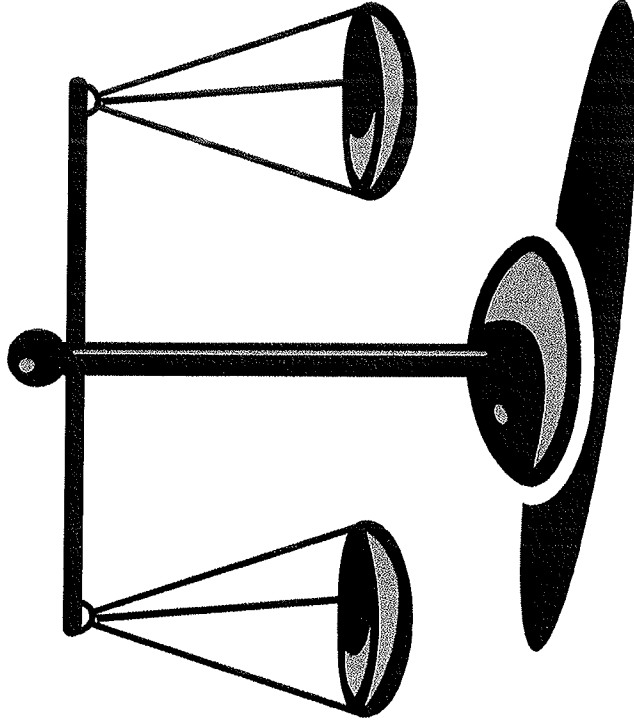
3. Public Hearing 2017/2018 – Budget:

4. Call to the Public:

5. Budget Committee Recommendation:

6. Adjournment:

HOWELL TOWNSHIP
2018/2019
PROPOSED BUDGET



Prepared by: Deputy Supervisor/Accounting Clerk

BUDGET REPORT FOR HOWELL TOWNSHIP
FISCAL YEAR 2018-2019

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2017-18 ACTIVITY YTD	2018-19 PROPOSED BUDGET	2018-19 PROPOSED % CHANGE	ACCT CLERK COMMENTS
Fund 101 - GENERAL FUND						
ESTIMATED REVENUES						
Dept 000 - OTHER						
101-000-402.00	GEN FUND PROPERTY TAX INCOME	290,000	290,688	300,000	3.45	
101-000-403.00	GEN FUND ACT 7 TAX INCOME	20,000	23,753	20,000	0.00	
101-000-420.00	GEN FUND DELINQ PERSONAL TAX INCOME	1,500	234	1,500	0.00	
101-000-451.00	GEN FUND CABLE TV FRANCHISE FEES INCOME	80,000	59,256	80,000	0.00	
101-000-452.00	GEN FUND RIGHT OF WAY FEES INCOME	5,000	0	5,000	0.00	
101-000-470.00	GEN FUND BUSINESS LICENSE FEES INCOME	5,000	7,605	5,000	0.00	
101-000-476.00	GEN FUND LICENSES & PERMITS INCOME	12,000	8,930	12,000	0.00	
101-000-490.00	GEN FUND DOG LICENSES INCOME	175	90	200	14.29	Rounding
101-000-495.00	GEN FUND TRAILER FEES INCOME	1,500	1,368	1,500	0.00	
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	0	82,981	75,000	0.00	EMPP
101-000-575.00	GEN FUND CONSTITUT REVENUE SHARING INC	515,000	461,242	545,000	5.83	
101-000-607.00	GEN FUND COLLECTION FEE/SCHOOLS INCOME	19,000	17,688	17,500	(7.89)	Fee Change
101-000-608.00	GEN FUND ZONING FEES INCOME	10,000	24,750	15,000	50.00	
101-000-609.00	GEN FUND ZONING APPEAL BOARD FEES INCOME	1,500	3,600	2,000	33.33	
101-000-610.00	GEN FUND LAND DIVISION FEES INCOME	1,500	1,050	1,500	0.00	
101-000-611.00	GEN FUND MUNICIPAL CIVIL INFRACTION INC	100	0	100	0.00	
101-000-613.00	GEN FUND PARKING VIOLATIONS INCOME	100	25	100	0.00	
101-000-614.00	GEN FUND PRE-CONFERENCE ZONING INCOME	500	350	500	0.00	
101-000-615.00	GEN FUND ADDRESSING FEES INCOME	200	4,925	500	150.00	
101-000-642.00	GEN FUND CEMETERY LOTS INCOME	1,000	2,100	1,000	0.00	
101-000-642.01	GEN FUND GRAVE OPENINGS INCOME	1,000	0	1,000	0.00	
101-000-664.00	GEN FUND INTEREST INCOME	12,000	9,500	3,000	(75.00)	Bonds, Bank Change
101-000-687.00	GEN FUND REFUNDS/REBATES INCOME	0	118	0	0.00	
101-000-694.00	GEN FUND OTHER REVENUE	0	364	0	0.00	
101-000-695.00	GEN FUND ADMIN FEES INCOME	100,000	104,330	105,000	5.00	
Totals for dept 000 - OTHER		1,077,075	1,104,947	1,192,400	10.71	
TOTAL ESTIMATED REVENUES		1,077,075	1,104,947	1,192,400	10.71	
APPROPRIATIONS						
Dept 101 - TOWNSHIP BOARD						
101-101-703.00	TWP BOARD SALARY	25,000	16,310	25,000	0.00	
101-101-703.02	TWP BOARD CLERICAL EXPENSE	2,500	623	2,500	0.00	
101-101-703.03	TWP BOARD FLAT RATE MTG CHARGE EXPENSE	600	135	600	0.00	
101-101-704.00	TOWNSHIP BOARD PER DIEM EXPENSE	200	0	200	0.00	
101-101-705.00	AFFILIATE BOARD PER DIEM EXPENSE	1,200	650	1,200	0.00	
101-101-900.00	TWP BOARD PRINTING & PUBLICATION EXPENSE	3,075	766	3,000	(2.44)	Rounding
Totals for dept 101 - TOWNSHIP BOARD		32,575	18,484	32,500	(0.23)	
Dept 171 - SUPERVISOR						
101-171-703.00	SUPERVISOR SALARY	30,250	25,269	31,800	5.12	
101-171-703.01	DEPUTY SUPERVISOR SALARY	12,100	8,467	12,700	4.96	
101-171-860.00	SUPERVISOR MILEAGE & EXPENSES	100	0	100	0.00	
101-171-957.00	SUPERVISOR DUES & SUBSCRIPTION EXPENSE	100	0	100	0.00	
Totals for dept 171 - SUPERVISOR		42,550	33,736	44,700	5.05	
Dept 191 - ELECTIONS						
101-191-703.00	ELECTION SALARY	13,400	0	22,000	64.18	Raise - 3 elections
101-191-707.00	ELECTION CLERICAL EXPENSE	27,100	15,091	28,400	4.80	
101-191-720.00	ELECTION EDUCATION EXPENSE	200	0	200	0.00	
101-191-726.00	ELECTION POSTAGE EXPENSE	3,000	157	3,000	0.00	
101-191-727.00	ELECTION SUPPLIES EXPENSE	3,600	140	3,600	0.00	
101-191-860.00	ELECTION MILEAGE & EXPENSES	200	98	300	50.00	
101-191-900.00	ELECTION PRINTING & PUBLICATION EXPENSE	500	0	500	0.00	
101-191-930.00	ELECTION EQUIPMENT REPAIR EXPENSE	17,000	6,474	12,000	(29.41)	Combined 2 accounts
Totals for dept 191 - ELECTIONS		65,000	21,960	70,000	7.69	
Dept 209 - ASSESSING						
101-209-703.00	ASSESSING SALARY	60,500	44,237	63,500	4.96	
101-209-703.01	ASSESSING CONTRACT LABOR	2,500	0	10,000	300.00	Field work assistance
101-209-703.02	ASSESSING FIELD INSPECTOR WAGES	19,300	7,782	19,300	0.00	

GL NUMBER	DESCRIPTION	2017-18	2017-18	2018-19	2018-19	ACCT CLERK COMMENTS
		AMENDED BUDGET	ACTIVITY YTD	PROPOSED BUDGET	PROPOSED % CHANGE	
101-209-703.04	ASSESSING HOURLY WAGES CLERICAL	12,600	8,884	12,600	0.00	
101-209-720.00	ASSESSING EDUCATION EXPENSE	1,500	1,059	1,500	0.00	
101-209-726.00	ASSESSING POSTAGE EXPENSE	3,500	2,978	4,000	14.29	
101-209-727.00	ASSESSING SUPPLIES EXPENSE	900	518	1,000	11.11	
101-209-801.00	ASSESSING LEGAL (CONTRACT SVC) EXPENSE	20,000	1,564	5,000	(75.00)	Assessor handles cases
101-209-860.00	ASSESSING MILEAGE & EXPENSES	1,500	490	2,500	66.67	
101-209-865.00	ASSESSING CONFERENCE EXPENSE	700	0	700	0.00	
101-209-957.00	ASSESSING DUES & SUBSCRIPTION EXPENSE	700	330	700	0.00	
Totals for dept 209 - ASSESSING		123,700	67,842	120,800	(2.34)	
Dept 215 - CLERK						
101-215-703.00	CLERK SALARY	30,250	25,269	31,800	5.12	
101-215-703.01	CLERK DEPUTY WAGES	23,400	17,508	24,500	4.70	
101-215-703.04	CLERK ACCOUNTING WAGES	35,000	30,181	36,700	4.86	
101-215-720.00	CLERK EDUCATION EXPENSE	1,500	1,311	2,000	33.33	
101-215-860.00	CLERK MILEAGE & EXPENSES	1,500	1,375	2,000	33.33	
101-215-865.00	CLERK CONFERENCE EXPENSE	300	40	300	0.00	
101-215-957.00	CLERK DUES & SUBSCRIPTION EXPENSE	500	405	500	0.00	
Totals for dept 215 - CLERK		92,450	76,089	97,800	5.79	
Dept 247 - BOARD OF REVIEW						
101-247-703.00	BOARD OF REVIEW SALARY	3,000	1,900	3,000	0.00	
101-247-900.00	BOARD OF REVIEW PRINTING & PUB EXP	500	310	500	0.00	
Totals for dept 247 - BOARD OF REVIEW		3,500	2,210	3,500	0.00	
Dept 253 - TREASURER						
101-253-703.00	TREASURER SALARY	30,250	25,269	31,800	5.12	
101-253-703.01	TREASURER DEPUTY WAGES	27,100	18,423	28,400	4.80	
101-253-720.00	TREASURER EDUCATION EXPENSE	1,400	0	1,400	0.00	
101-253-726.01	TREASURER POSTAGE	5,500	2,953	5,500	0.00	
101-253-801.01	TREASURER LEGAL EXPENSE	15,000	285	15,000	0.00	
101-253-860.00	TREASURER MILEAGE & EXPENSES	700	436	700	0.00	
101-253-865.00	TREASURER CONFERENCE EXPENSE	300	49	300	0.00	
101-253-900.00	TREASURER PRINTING & PUBLICATION EXPENSE	500	14	500	0.00	
101-253-957.00	TREASURER DUES & SUBSCRIPTION EXPENSE	100	10	100	0.00	
Totals for dept 253 - TREASURER		80,850	47,439	83,700	3.53	
Dept 265 - TOWNSHIP HALL						
101-265-707.00	TWP HALL CLERICAL EXPENSE	41,000	30,434	43,000	4.88	
101-265-720.00	TWP HALL EDUCATION EXPENSE	700	482	700	0.00	
101-265-721.00	TWP HALL LIFE INSURANCE EXPENSE	2,800	2,077	2,800	0.00	
101-265-721.01	TWP HALL HEALTH INSURANCE EXPENSE	28,000	23,008	30,000	7.14	
101-265-721.02	TWP HALL HEALTHFLEX EXPENSE	800	0	800	0.00	
101-265-722.00	TWP HALL RETIREMENT EXPENSE	56,700	44,880	59,500	4.94	
101-265-725.00	TWP HALL FICA/MEDICARE EXPENSE	36,700	23,159	38,500	4.90	
101-265-726.00	TWP HALL POSTAGE EXPENSE	2,800	221	2,800	0.00	
101-265-727.00	TWP HALL KITCHEN/BATH SUPPLIES EXPENSE	1,500	1,174	2,000	33.33	
101-265-727.01	TWP HALL OFFICE SUPPLIES EXPENSE	8,000	5,766	8,000	0.00	
101-265-728.00	TWP HALL COMPUTER SUPPORT EXPENSE	25,000	20,584	25,000	0.00	
101-265-728.01	TWP HALL IT SUPPORT EXPENSE	7,000	2,031	7,000	0.00	
101-265-775.00	TWP HALL OFFICE CLEANING & MAINT EXPENSE	6,000	3,975	6,000	0.00	
101-265-776.00	TWP HALL SEPTIC FIELD EXPENSE	1,000	975	1,000	0.00	
101-265-801.00	TWP HALL GROUNDS CONTRACTED SVCS EXP	200	0	500	150.00	Treating Walking Path
101-265-801.01	TWP HALL LEGAL EXPENSE	2,000	1,376	2,000	0.00	
101-265-801.09	TWP HALL FINANCIAL AUDIT	9,500	0	10,000	0.00	
101-265-822.00	TWP HALL INSURANCE & BOND EXPENSE	12,000	9,423	12,000	0.00	
101-265-850.00	TWP HALL TELEPHONE EXPENSE	4,000	2,963	4,000	0.00	
101-265-851.00	TWP HALL WEB SITE EXPENSE	5,000	3,249	5,000	0.00	
101-265-860.00	TWP HALL MILEAGE & EXPENSES	200	66	200	0.00	
101-265-900.00	TWP HALL PRINTING & PUBLICATION EXPENSE	150	0	200	33.33	Rounding
101-265-920.00	TWP HALL ELECTRICITY EXPENSE	7,500	4,042	7,500	0.00	
101-265-922.00	TWP HALL NATURAL GAS EXPENSE	5,000	2,418	5,000	0.00	
101-265-930.00	TWP HALL GROUNDS EQUIP REPAIR EXPENSE	15,000	7,818	20,000	33.33	
101-265-930.01	TWP HALL OFFICE EQUIPMENT & REPAIR	7,000	1,304	5,000	(28.57)	Docstar Renewal
101-265-931.00	TWP HALL GROUNDS CARE EXPENSE	4,000	1,593	4,000	0.00	
101-265-932.00	TWP HALL SNOW REMOVAL EXPENSE	3,800	0	4,000	5.26	
101-265-957.00	TWP HALL DUES & SUBSCRIPTION EXPENSE	6,000	30	6,000	0.00	
Totals for dept 265 - TOWNSHIP HALL		299,350	193,048	312,000	4.23	

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2017-18 ACTIVITY YTD	2018-19 PROPOSED BUDGET	2018-19 PROPOSED % CHANGE	ACCT CLERK COMMENTS
Dept 268 - TOWNSHIP AT LARGE						
101-268-801.00	TWP AT LARGE ECONOMIC DEV EXPENSE	6,000	0	6,000	0.00	
101-268-801.01	TWP AT LARGE LEGAL EXPENSE	30,000	25,759	30,000	0.00	
101-268-882.00	TWP AT LARGE SPRING CLEAN UP EXPENSE	4,000	0	4,000	0.00	
101-268-882.01	TWP AT LARGE SHRED/RED BARREL EXPENSE	1,000	0	0	(100.00)	Remove Line Item
101-268-883.00	TWP AT LARGE ROAD SIDE PICKUP EXPENSE	1,200	425	1,200	0.00	
101-268-920.00	TWP AT LARGE STREETLIGHT EXPENSE	5,000	3,776	6,000	20.00	
101-268-974.00	TWP AT LARGE DRAIN EXPENSE	25,000	20,024	25,000	0.00	
Totals for dept 268 - TOWNSHIP AT LARGE		72,200	49,984	72,200	0.00	
Dept 276 - CEMETERY						
101-276-931.00	CEMETERY GROUNDS CARE & MAINT EXPENSE	10,000	3,306	10,000	0.00	
101-276-933.00	CEMETERY GRAVE OPENINGS EXPENSE	1,200	0	1,200	0.00	
Totals for dept 276 - CEMETERY		11,200	3,306	11,200	0.00	
Dept 400 - PLANNING COMMISSION						
101-400-703.00	PLANNING COMMISSION-SALARY	4,500	2,650	9,000	100.00	Raise
101-400-707.00	PLANNING CLERICAL EXPENSE	950	778	1,000	5.26	Rounding
101-400-720.00	PLANNING EDUCATION EXPENSE	500	0	500	0.00	
101-400-726.00	PLANNING POSTAGE EXPENSE	800	350	1,000	25.00	
101-400-801.00	PLANNING-CONTRACTED PLANNER EXPENSE	15,000	12,470	20,000	33.33	Economy Improving
101-400-801.01	PLANNING LEGAL EXPENSE	1,000	962	2,000	100.00	Moratoriums
101-400-865.00	PLANNING CONFERENCE EXPENSE	500	0	500	0.00	
101-400-900.00	PLANNING PRINTING & PUBLICATION EXPENSE	1,500	560	1,500	0.00	
101-400-957.00	PLANNING DUES & SUBSCRIPTION EXPENSE	1,000	460	1,000	0.00	
Totals for dept 400 - PLANNING COMMISSION		25,750	18,230	36,500	41.75	
Dept 402 - ZONING ADMINISTRATION						
101-402-703.00	ZONING-SALARY ADMIN	55,000	33,452	57,700	4.91	
101-402-703.05	ZONING WAGES - CODE ENFORCEMENT	500	0	500	0.00	
101-402-860.00	ZONING MILEAGE & EXPENSES	600	253	700	16.67	
101-402-900.00	ZONING PRINTING & PUBLICATION EXP	350	130	400	14.29	
Totals for dept 402 - ZONING ADMINISTRATION		56,450	33,835	59,300	5.05	
Dept 412 - BOARD OF APPEALS						
101-412-703.00	BOARD OF APPEALS SALARY	1,500	1,150	3,000	100.00	Raise
101-412-707.00	BOARD OF APPEALS CLERICAL EXPENSE	900	305	900	0.00	
101-412-720.00	BOARD OF APPEALS EDUCATION EXPENSE	200	0	200	0.00	
101-412-865.00	BOARD OF APPEALS CONFERENCE EXPENSE	200	0	200	0.00	
101-412-900.00	BOARD OF APPEALS PRINTING & PUBLICITN EXP	800	330	800	0.00	
Totals for dept 412 - BOARD OF APPEALS		3,600	1,785	5,100	41.67	
Dept 447 - ENGINEERING						
101-447-801.00	ENGINEERING CONTRACTED SVCS EXPENSE	8,000	2,627	8,000	0.00	
Totals for dept 447 - ENGINEERING		8,000	2,627	8,000	0.00	
Dept 547 - CHARGEBACKS						
101-547-978.00	GEN FUND CHARGEBACK EXPENSE	4,000	512	4,000	0.00	
Totals for dept 547 - CHARGEBACKS		4,000	512	4,000	0.00	
Dept 966 - TRANSFER OUT						
101-966-999.00	GEN FUND TRANSFER OUT-PARKS & REC	105,000	105,000	125,000	19.05	Grant Writing/REC Plan
Totals for dept 966 - TRANSFER OUT		105,000	105,000	125,000	19.05	
TOTAL APPROPRIATIONS		1,026,175	676,087	1,086,300	5.86	
NET OF REVENUES/APPROPRIATIONS - FUND 101		50,900	428,860	106,100	108.45	

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2017-18 ACTIVITY YTD	2018-19 PROPOSED BUDGET	2018-19 PROPOSED % CHANGE	ACCT CLERK COMMENTS
Fund 204 - ROAD FUND						
ESTIMATED REVENUES						
Dept 000 - OTHER						
204-000-402.00	ROAD FUND PROPERTY TAX INCOME	310,000	309,570	320,000	3.23	
204-000-665.00	ROAD FUND INTEREST INCOME	0	2,361	0	0.00	
Totals for dept 000 - OTHER		310,000	311,931	320,000	3.23	
TOTAL ESTIMATED REVENUES		310,000	311,931	320,000	3.23	
APPROPRIATIONS						
Dept 000 - OTHER						
204-000-801.00	ROAD IMPROVEMENT EXPENSE	253,000	93,141	259,000	2.37	
204-000-802.00	ROAD CHLORIDE EXPENSE	55,000	51,818	60,000	9.09	
Totals for dept 000 - OTHER		308,000	144,959	319,000	3.57	
Dept 547 - CHARGEBACKS						
204-547-978.00	ROAD FUND CHARGEBACK EXPENSE	2,000	328	1,000	(50.00)	
Totals for dept 547 - CHARGEBACKS		2,000	328	1,000	(50.00)	
TOTAL APPROPRIATIONS		310,000	145,287	320,000	3.23	
NET OF REVENUES/APPROPRIATIONS - FUND 204		0	166,644	0	0.00	
Fund 220 - RECREATION FUND						
ESTIMATED REVENUES						
Dept 000 - OTHER						
220-000-664.00	REC FUND INTEREST INCOME	10	26	10	0.00	
220-000-699.00	REC FUND OPERATING TRANSFER IN	105,000	105,000	120,000	14.29	Grant Writing/REC Plan
Totals for dept 000 - OTHER		105,010	105,026	120,010	14.28	
TOTAL ESTIMATED REVENUES		105,010	105,026	120,010	14.28	
APPROPRIATIONS						
Dept 000 - OTHER						
220-000-801.00	REC FUND CONTRACTED SVCS EXPENSE	105,000	75,000	120,000	14.29	
Totals for dept 000 - OTHER		105,000	75,000	120,000	14.29	
TOTAL APPROPRIATIONS		105,000	75,000	120,000	14.29	
NET OF REVENUES/APPROPRIATIONS - FUND 220		10	30,026	10	0.00	

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2017-18 ACTIVITY YTD	2018-19 PROPOSED BUDGET	2018-19 PROPOSED % CHANGE	ACCT CLERK COMMENTS
Fund 592 - SWR/WTR						
ESTIMATED REVENUES						
Dept 000 - OTHER						
592-000-664.00	SWR/WTR FUND INTEREST INCOME	1,555	1,495	500	(67.85)	
592-000-665.06	SPEC ASSESS INTEREST INCOME-SEWER #6	7,973	35,506	5,943	(25.46)	
592-000-665.07	SPEC ASSESS INTEREST INCOME-SEWER #7	4,350	4,281	3,805	(12.53)	
592-000-665.08	SPEC ASSESS INTEREST INCOME-SEWER 8	63,610	60,145	56,710	(10.85)	
592-000-665.09	SPEC ASSESS INTEREST INCOME-WATER 8	28,690	27,177	25,606	(10.75)	
592-000-665.11	SPEC ASSESS INTEREST INCOME-SEWER 11	23,810	22,746	24,605	3.34	Return Parcels to Roll
592-000-665.12	SPEC ASSESS INTEREST INCOME-WATER 11	6,390	6,010	6,860	7.36	Return Parcels to Roll
592-000-665.20	SEWER FARM LAND RENTAL INCOME	20,000	22,833	20,000	0.00	
592-000-671.00	SEWER CONNECTION FEE INCOME	175,000	324,730	100,000	(42.86)	Average of last 6 yrs
592-000-671.01	SEWER FUND ADDTL REU SEWER CONNECT FEE	0	75,746	25,000	100.00	Average of last 6 yrs
Totals for dept 000 - OTHER		331,378	580,669	269,029	(18.82)	
Dept 420 - WATER 4 CONNECT						
592-420-476.00	WATER CONNECTION FEE INCOME	175,000	334,390	100,000	(42.86)	Average of last 6 yrs
592-420-476.01	WATER CONNECT ADDL REU FEES INC	0	108,055	35,000	100.00	Average of last 6 yrs
Totals for dept 420 - WATER 4 CONNECT		176,500	443,738	135,000	(23.51)	
Dept 441 - UTILITY BILLING						
592-441-477.00	UTILITY BILLING SEWER USER FEES INCOME	875,000	707,009	900,000	2.86	
592-441-477.02	UTILITY BILLING WATER USER FEES INCOME	950,000	816,456	975,000	2.63	
592-441-617.00	UTILITY BILLING SEWER DEBT SVC FEE INC	35,000	31,009	30,000	(14.29)	
592-441-694.00	UTILITY BILLING PENALTY SEWER USER	15,000	28,335	20,000	33.33	
592-441-694.02	UTILITY BILLING PENALTY & INT SEWER INC	15,000	32,199	20,000	33.33	
592-441-694.03	UTILITY BILLING PENALTY SEWER DEBT INC	1,500	2,492	1,500	0.00	
Totals for dept 441 - UTILITY BILLING		1,891,500	1,617,500	1,946,500	2.91	
TOTAL ESTIMATED REVENUES		2,399,378	2,641,907	2,350,529	(2.04)	
APPROPRIATIONS						
Dept 000 - OTHER						
592-000-775.00	SEWER FUND REPAIR & IMPROV EXPENSE	5,000	4,650	10,000	100.00	
592-000-929.00	SEWER FUND BOND REPORTING FEES	1,000	1,000	1,000	0.00	
592-000-972.00	SEWER FUND CAPITAL OUTLAY EXPENSE	59,500	59,007	75,000	26.05	Out of Scope Repairs
592-000-996.00	SEWER FUND ISSUANCE COST EXPENSE	200	0	200	0.00	
Totals for dept 000 - OTHER		65,700	64,657	86,200	31.20	
Dept 420 - WATER 4 CONNECT						
592-420-996.04	WATER NEW USER BOND INTEREST EXPENSE	60,788	60,788	56,790	(6.58)	
Totals for dept 420 - WATER 4 CONNECT		60,788	60,788	56,790	(6.58)	
Dept 441 - UTILITY BILLING						
592-441-726.00	UTILITY BILLING POSTAGE EXPENSE	4,000	2,345	4,000	0.00	
592-441-728.00	UTILITY BILLING SOFTWARE SUPPORT EXPENSE	1,000	538	1,000	0.00	
592-441-801.01	UTILITY BILLING LEGAL EXPENSE	1,000	513	1,000	0.00	
592-441-801.02	UTILITY BILLING AUDITS/STUDIES EXPENSE	1,000	0	1,000	0.00	
592-441-803.00	UTILITY BILLING WATER EXPENSE	700,000	438,021	650,000	(7.14)	Rate Steady
592-441-822.00	UTILITY BILLING INSURANCE & BOND EXPENSE	10,000	8,772	10,000	0.00	
592-441-989.00	UTILITY BILLING CONTINGENCY EXPENSE	5,700	0	5,700	0.00	
Totals for dept 441 - UTILITY BILLING		722,700	450,189	672,700	(6.92)	
Dept 442 - WWTP						
592-442-729.00	WWTP CHEMICALS EXPENSE	18,000	10,396	18,000	0.00	
592-442-801.00	WWTP CONTRACTED SERVICES EXPENSE	375,000	297,022	400,000	6.67	
592-442-850.00	WWTP TELEPHONE EXPENSE	10,000	7,799	11,000	10.00	
592-442-920.00	WWTP ELECTRICITY EXPENSE	85,000	65,418	90,000	5.88	
592-442-922.00	WWTP NATURAL GAS EXPENSE	5,000	5,465	7,500	50.00	Headworks Heater
592-442-930.00	WWTP EQUIPMENT REPAIR EXPENSE	10,000	9,848	15,000	50.00	Small Repairs
592-442-956.00	WWTP MISCELLANEOUS EXPENSE	15,000	7,929	15,000	0.00	
592-442-962.00	WWTP MISS DIG FEES EXPENSE	1,000	631	1,000	0.00	
592-442-966.00	WWTP STATE OF MICHIGAN EXPENSE	2,500	1,950	2,500	0.00	
592-442-969.01	WWTP BIOSOLIDS REMOVAL AND LAND APPL EXP	30,000	28,515	35,000	16.70	
592-442-996.06	WWTP (SWR 6) BOND INTEREST EXPENSE	143,851	140,783	130,945	(9.00)	
Totals for dept 442 - WWTP		695,351	575,756	725,945	4.40	

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	2017-18 ACTIVITY YTD	2018-19 PROPOSED BUDGET	2018-19 PROPOSED % CHANGE	ACCT CLERK COMMENTS
Dept 547 - CHARGEBACKS						
592-547-978.00	CHARGEBACK EXPENSE	31,250	0	5,000	(84.00)	None Expected
Totals for dept 547 - CHARGEBACKS		31,250	0	5,000	(84.00)	
Dept 852 - SEWER/WATER 8						
592-852-992.03	SWR/WTR 8 BOND AGENT FEE EXP	100	100	1,000	900.00	
592-852-996.08	SWR/WTR 8 BOND INTEREST EXP	136,688	136,688	115,090	(15.80)	
Totals for dept 852 - SEWER/WATER 8		136,788	136,788	116,090	(15.13)	
Dept 853 - SEWER 7						
592-853-991.02	SEWER 7 AGENT FEES	500	350	1,000	100.00	
592-853-996.07	SEWER 7 BOND INTEREST EXPENSE	27,825	27,825	25,465	(8.48)	
Totals for dept 853 - SEWER 7		28,325	28,175	26,465	(6.57)	
Dept 854 - SEWER/WATER 11						
592-854-992.03	SWR 11 PAYING AGENT FEE EXP	100	100	1,000	900.00	
592-854-996.11	SWR/WTR 11 BOND INTEREST EXP	186,963	186,963	170,765	(8.70)	
Totals for dept 854 - SEWER/WATER 11		187,063	187,063	171,765	(8.66)	
TOTAL APPROPRIATIONS		1,927,965	1,503,416	1,860,955	(3.48)	
NET OF REVENUES/APPROPRIATIONS - FUND 592		471,413	1,138,491	489,574	3.85	
ESTIMATED REVENUES - ALL FUNDS		3,891,463	4,163,811	3,982,939	2.35	
APPROPRIATIONS - ALL FUNDS		3,369,140	2,399,790	3,387,255	0.54	
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		522,323	1,764,021	595,684	14.05	

HOWELL TOWNSHIP HALL
3525 BYRON ROAD
HOWELL, MI 48855

2018/2019 BUDGET FINANCIAL COMMITTEE

Meeting was called to order at 4:00 P.M.

Present: Supervisor Coddington, Clerk Jean Graham, Treasurer Jonathan Hohenstein.

Also Present: Deputy Supervisor Brent Kilpela.

2018/2019 Budget: The budget was presented by Kilpela and reviewed by line. Position changes and allocations to those line items were discussed. Consensus of the committee is to recommend approval of the budget as amended at the Financial Meeting. Draft budget will be available to the public by May 7, 2018.

Adjournment: The meeting was adjourned at 5:00 P.M.

Respectfully Submitted,
Jean Graham, Clerk