

HOWELL TOWNSHIP BOARD REGULAR MEETING

January 11, 2016

Howell Township Hall

6:30. p.m.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Carolyn Eaton	Clerk/Zoning Administrator
Jonathan Hohenstein	Treasurer
Dar Howard	Trustee
Lois Kanninen	Trustee
Michael Tipton	Trustee

MEMBERS ABSENT:

Matthew Counts	Trustee
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Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. All rose for the Pledge of Allegiance.

CALL TO THE BOARD: MOTION by Howards, seconded by Hohenstein, **“TO APPROVE THE JANUARY 11, 2016 AGENDA AS AMENDED: CHANGE ITEM 13, TO CLIENT ATTORNEY PRIVILEGE RECOMMENDATION FOR RAINBOW LITIGATION EXECUTIVE SESSION. MOVE ADJOURNMENT TO ITEM 14.”** Motion carried unanimously.

APPROVAL OF MINUTES: MOTION by Howard, seconded by Tipton, **“TO APPROVE THE DECEMBER 14, 2015 MINUTES AS CORRECTED: UNDER TREASURER’S REPORT: CHANGE 2 TO (RECEIVED AN E-MAIL FROM HAPRA STATING THEY MAY GO FOR .5 MILLS, MILLAGE PROPOSAL IN 2016. THIS WOULD BE FOR THOSE ENTITIES THAT BELONG TO THE HAPRA.) ALSO ON CALL TO THE PUBLIC THE RESIDENT’S ADDRESS SHOULD READ, OAK GROVE ROAD.”** Motion carried unanimously. (See December 14, 2015 Minutes)

CORRESPONDENCE:

See list.

CALL TO THE PUBLIC:

OLD BUSINESS:

- A. SEWER / WATER SYSTEM EQUITY FEE – Clerk/Zoning Administrator Eaton stated that in January the Sewer and Water Equity Fees automatically increase by 5% by ordinance unless the board decides against it. It has been several years since the township went with the increase. **MOTION** by Tipton, seconded by Hohenstein, **“TO LEAVE THE SEWER/WATER SYSTEM EQUITY FEES AT THE CURRENT RATE OF \$4,600.00 EACH.”** Further discussion followed. A roll-call vote was taken: Tipton – yes, Coddington – no, Eaton – yes, Howard – no, Kanninen – no, Hohenstein – yes. Motion fails due to a tie vote of 3 to 3. The new equity fee of \$4,830.00 will be effective immediately.
- B. FINANCIAL REPORT - Township Accounting Clerk Kilpela gave overview of the Revenue & Expenditure Report for period ending 12/31/2015. The board asked questions and gave comments. Kipela also gave a summary of the Cash Flow Using Budgeted Revenue Report. (may see reports at the township office). It was the consensus of the board that the reports were well done.

NEW BUSINESS:

- A. AMEND INDUSTRIAL DEVELOPMENT DISTRICT #5, RESOLUTION TO SET PUBLIC HEARING – Clerk/Zoning Administrator Eaton stated that Magna which is in Industrial Development District 5, had purchased property adjacent to their current location on Grand River Avenue to allow for an addition to their building and that construction is underway. The new property is outside the Industrial Development District. A Public Hearing is needed to be established to consider an amendment of Industrial Development District 5 to include the additional property located at 3705 W. Grand River Avenue. **MOTION** by Eaton, seconded by Howard, **“TO APPROVE RESOLUTION 01.16.393, WHICH ESTABLISHES A PUBLIC HEARING DATE TO AMEND INDUSTRIAL DEVELOPMENT DISTRICT 5 ON FEBRUARY 8, 2016.”** Discussion followed. A roll-call vote was taken: Kanninen – yes, Hohenstein – yes, Tipton – yes, Eaton – yes, Howard – yes, Coddington – yes. Motion carried 6 to 0.
- B. ANTOLIN INTERIORS USA, INC, TRANSFER IFT, RESOLUTION TO SET PUBLIC HEARING – Clerk/Zoning Administrator Eaton stated that Antolin Interiors USA has requested a transfer of an Industrial Facilities Exemption for Personal property. A Public Hearing will need to be established. **MOTION** by Eaton, seconded by Hohenstein, **“TO APPROVE, RESOLUTION #01.16.394, WHICH ESTABLISHES A HEARING DATE FOR TRANSFER OF CERTIFICATE 2011-506 ON FEBRUARY 8, 2016.”** Discussion followed. A roll-call vote was taken: Eaton – yes, Coddington – yes, Tipton – yes, Howard – yes, Hohenstein – yes, Kanninen – yes. Motion carried 6 to 0.
- C. ANTOLIN INTERIORS USA, INC, TRANSFER IFT, RESOLUTION TO SET PUBLIC HEARING - Clerk/Zoning Administrator Eaton stated that Antolin Interiors USA has requested a transfer of an Industrial Facilities Exemption of Real and Personal property. A Public Hearing will need to be established. **MOTION** by Eaton, seconded by Howard, **“TO APPROVE, RESOLUTION #01.16.395, WHICH A ESTABLISHES HEARING DATE FOR TRANSFER OF CERTIFICATE 2012-415 ON FEBRUARY 8, 2016.”** Discussion followed. A roll-call vote was taken: Coddington – yes, Kanninen – yes, Eaton – yes, Hohenstein – yes, Tipton – yes, Howard – yes. Motion carried 6 to 0.
- D. ANTOLIN INTERIORS USA, INC NEW IFT, RESOLUTION TO SET PUBLIC HEARING – Clerk/Zoning Administrator Eaton stated that Antolin Interiors USA has requested approval for an Industrial Facilities Exemption for Real property. A Public Hearing will need to be established. **MOTION** by Eaton, seconded by Howard, **“TO APPROVE, RESOLUTION #01.16.396, WHICH ESTABLISHES A HEARING DATE FOR AN INDUSTRIAL FACILITIES EXEMPTION ON FEBRUARY 8, 2016.”** Discussion followed. A roll-call vote was taken: Howard – yes, Tipton – yes, Hohenstein – yes, Coddington – yes, Kanninen – yes, Eaton – yes. Motion carried 6 to 0.
- E. NETWORK SERVICES GROUP, LLC, WEBSITE PROPOSAL – In the absent of Trustee Counts, Supervisor Coddington showed a proposal from Network Services Group, LLC showing a Project Overview for hosting the township website. The proposal is for \$9,990.00 for set-up fee allowing 3 payments of \$3,330.00 and a hosting fee of \$400.00 per year with the first year free with acceptance of proposal. (\$9,000.00 is what has been budgeted for this project.) Discussion followed. **MOTION** by Howard, seconded by Hohenstein, **“TO ACCEPT PROPOSAL FROM NETWORK SERVICES GROUP, LLC WITH CHANGES OF PRICE TO \$9,000.00 FOR SET-UP FEE, 66% UPFRONT (\$5,940.00) AND REMAINING AMOUNT (\$3,060.00) WHEN WEBSITE IS COMPLETED, \$400.00 PER YEAR HOSTING FEE WITH THE FIRST YEAR FREE WITH ACCEPTANCE OF PROPOSAL.”** Discussion followed. Motion carried unanimously.

- F. ROAD WORK, DISCUSSION – Treasurer Hohenstein stated that he has gone on rides with the past and the current supervisor of the Livingston County Road Commission on the roads within the township. He was given a list of the top 6 Road Work Projects that the Road Commission has recommended. Bids on these projects are yet to come. (Reference to those roads are available at the township office.) Discussion followed.
- G. DANGEROUS BUILDINGS 4706-04-400-004, DISCUSSION – No report at this time.

REPORTS:

- A. SUPERVISOR – Discussion took place on township properties. Clerk/Zoning Administrator Eaton reported that: 1) closed on the Brewer Road Property. The Water/Sewer assessments were paid off. 2) FSG has started the first building that is going in on Burkhart Road. 3) The prospective buyer has left the 1907 Oak Grove Property. The roof has been tarped and the electric turned on. There has been problems with line for the boiler and that is being looked into. There is possibility that other buyers are interested in the property. 4) Waiting for the paperwork for the agreement with Pine View Village.
- B. TREASURER – Treasurer Hohenstein reported on the banks new policies about securities.
- C. CLERK/ZONING 1) See report. 2) AV applications have been sent out. 3) Reported on the amount of new housing over the past several years. 4) Amber Oaks finished their Infrastructure and should be starting Oak Grove Meadows possibly this summer. 4) Discussion on Six Corners Antiques. 5) Discussion on the upcoming Traffic Studies.
- D. ASSESSING – See Report.
- E. AIRPORT – Trustee Tipton reported: 1) Set Meeting Dates.
- F. FIRE AUTHORITY – Supervisor Coddington reported: 1) Getting a 5 year and 10 year plan in order. 2) Audits were done.
- G. MHOG – Trustee Howard reported: 1) Tap Fees' evaluation. 2) Future on an abandoned well house in Transwest used for storage.
- H. PLANNING COMMISSION – Clerk/Zoning Administrator Eaton reported that there was no meeting in December but there is an Open House for the updated Master Plan on January 26, 6:30 p.m.
- I. ZONING BOARD OF APPEALS – No report.
- J. WEBSITE – Trustee Counts reported: See item New Business 9E.
- K. WWTP – Treasurer Hohenstein reported: 1) Found and fixed the leak in a compressed airline. 2) Fixed the Grand River Lift Station. 3) Working on the problems at the Transwest Pump Station. 4) Getting bids for diffusers at the Treatment Base. 5) Changes to the wording for the lagoons in the permit.
- L. LUCY ROAD – 1) Letter was submitted to the board and it was their consensus to send that letter to the attorney. 2) Discussion on issues happening on the property.

CALL TO PUBLIC:

Gary Browning, 4748 Deal Road – stated that he has come to several meetings stating his issues with people having to use his driveway to be able to turn around at the end of the road. He feels the township and the county are not doing anything about the situation. Supervisor Coddington stated that he is checking on the issue.

DISBURSEMENTS REGULAR AND CHECK REGISTER:

MOTION by Eaton, seconded by Hohenstein, **"TO APPROVE THE REGULAR DISBURSEMENTS THROUGH JANUARY 5, 2016 AND CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH."** Motion carried unanimously

EXECUTIVE SESSION CLIENT ATTORNEY PRIVILEGE RECOMMENDATION FOR RAINBOW LITIGATION:

MOTION by Howard, seconded by Hohenstein, **“TO ENTER INTO EXECUTIVE SESSION CLIENT ATTORNEY PRIVILEGE RECOMMENDATION FOR RAINBOW LITIGATION AT 8:15 P.M.”** A roll-call vote was taken: Hohenstein – yes, Howard – yes, Kanninen – yes, Coddington – yes, Eaton – yes, Tipton – yes. Motion carried 6 to 0.

MOTION by Hohenstein, seconded by Howard **“TO RETURN TO REGULAR SESSION AT 8:21”** a roll call vote was taken: Coddington – yes, Tipton – yes, Hohenstein – yes, Howard – yes, Kanninen – yes, Eaton – yes. Motion carried 6 to 0

MOTION by Howard, seconded by Eaton **“TO ALLOW CLERK EATON OR TREASURER HOHENSTEIN OR SUPERVISOR CODDINGTON TO APPROVE A SETTLEMENT FOR THE JANUARY RAINBOW LITIGATION NOT TO EXCEED THE AMOUNT DISCUSSED AND RECOMMENDED BY THE ATTORNEY IN THE EXECUTIVE SESSION”**. A roll call vote was taken: Hohenstein – yes, Kanninen – yes, Howard – yes, Eaton – yes, Coddington – yes, Tipton – yes. Motion carried 6 to 0.

ADJOURNMENT: MOTION by, Howard, seconded by Hohenstein **"TO ADJOURN."** Motion carried. The meeting adjourned 8:29 p.m.

Approved: X

As Presented: X

As Amended: _____

As Corrected: _____

Dated 2/8/2016

Signed:

Debby Johnson
Recording Secretary

Carolyn Eaton
Howell Township Clerk

Mike Coddington
Howell Township Supervisor