

HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES
3525 Byron Road Howell, MI 48855
September 8, 2025
6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Sue Daus	Clerk
Jonathan Hohenstein	Treasurer
Tim Boal	Trustee
Matt Counts	Trustee
Shane Fagan	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Also in Attendance:

Five people signed in.

Supervisor Coddington called the meeting to order at 6:30 p.m.

All rose for the Pledge of Allegiance.

CALL TO THE BOARD:

No additions

APPROVAL OF THE AGENDA:

September 8, 2025

Motion by Counts, **Second** by Daus, **"To approve the agenda."** Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

August 11, 2025

REGULAR BOARD MEETING MINUTES

Motion by Daus, **Second** by Boal, **"Approval of the minutes of the regular Board meeting of August 11th."** Motion carried – one dissent.

August 11, 2025

CLOSED SESSION MEETING MINUTES

Motion by Hohenstein, **Second** by Counts, **"To accept the closed session meeting minutes from August 11, 2025 as presented."** Motion carried – one dissent.

August 21, 2025

SPECIAL BOARD MEETING MINUTES

Motion by Hohenstein, **Second** by Daus, **"To accept the Board minutes from August 21, 2025 as presented."** Motion carried – one dissent.

CALL TO THE PUBLIC:

No response from the public

Motion by Counts, **Second** by Hohenstein, **“To move the closed session up.”** Motion carried.

Motion by Daus, **Second** by Boal, **“To enter into closed session.”** Roll call vote: Daus – yes, Coddington – yes, Fagan – yes, Wilson – yes, Hohenstein – yes, Counts – yes, Boal – yes. Motion carried (7-0).

Motion by Daus, **Second** by Boal, **“To enter back into regular session.”** Roll call vote: Fagan – yes, Hohenstein – yes, Boal – yes, Counts – yes, Wilson – yes, Coddington – yes, Daus – yes. Motion carried (7-0).

Motion by Hohenstein, **Second** by Daus, **“To authorize legal counsel to reject Howell-Mason LLC September 4th settlement proposal because the site in the gas station is prohibited under the Township Zoning Ordinance, and direct counsel to provide a counter offer consistent with its recommendations and ensure all settlement proposals involve public participation.** Roll call vote: Wilson – yes, Coddington – yes, Hohenstein – yes, Fagan – yes, Counts – yes, Boal – yes, Daus – yes. Motion carried (7-0).

UNFINISHED BUSINESS:

A. Township Hall Renovation

It was the consensus of the Board to accept the design of option three for the Township Hall renovation and have Lindout Associates Architects to move forward with getting bids from contractors. The Board requested that any current needs for emergency preparedness to be included in the design of the renovation, as well as an IT infrastructure room.

B. Howell-Mason LLC v. Howell Township

Treasurer Hohenstein explained that the court documents for Howell-Mason LLC v. Howell Township were added to the packet for the Board's review.

NEW BUSINESS:

A. 1907 Oak Grove Rd – Sidewalk Quotes

It was the consensus of the Board to wait and get bids closer to Springtime.

B. Combined Sewer and Water Ordinance

It was the consensus of the Board to get additional information on the rules and regulations for mandatory water connection and septic fields from the Township attorney or Greg Tatara with MHOG.

C. Zoning Enforcement Officer

Supervisor Coddington explained that the HR Committee met with three applicants for the Zoning Enforcement Officer position, two applicants provided resumes, and one did not submit a resume. The HR committee's recommendation for the position of Zoning Enforcement Officer is Tom Boyer. Trustee Fagan and Trustee Boal had follow-up questions for Mr. Boyer. **Motion** by Hohenstein, **Second** by Daus, **“To accept resolution 09.25.557 to appoint Tom Boyer as the Ordinance Enforcement Officer as presented.”** Roll call vote: Hohenstein – yes, Coddington – yes, Daus – yes, Counts – yes, Fagan – yes, Wilson – yes, Boal – yes. Motion carried (7-0).

CALL TO THE PUBLIC

John Mills, 1750 Oak Grove Rd.: Spoke on the sidewalk issues, paid property taxes and the renovation of the Township Hall, e-bikes, presented a question to the newly appointed Zoning Enforcement Officer.

Bill Graham, 4540 Oak Grove Rd.: Spoke about his family, Township Hall grievances, Oak Grove Rd. maintenance, grievances with two properties on Oak Grove Rd.

Motion by Fagan, **Second** by Wilson **“To remove Jonathan Hohenstein from the Zoning Administration position.”**

Discussion followed. Roll call vote: Coddington – no, Daus – no, Hohenstein – abstain, Wilson – yes, Counts – no, Boal – no, Fagan – yes. Motion failed (4-2) 1-abstain.

REPORTS:

A. SUPERVISOR:

No report

B. TREASURER:

Treasurer Hohenstein reported that there was a wiring issue with power to the Septic at the Township Hall that has been replaced, and the system is functioning properly again.

C. CLERK:

Clerk Daus is requesting the Board to approve the 2026 Early Voting agreement in conjunction with Howell City and Cohoctah Township. **Motion** by Hohenstein, **Second** by Daus, **“To accept the agreement for election services between Howell City, Howell Township and Cohoctah Township in Livingston County, with the term of the agreement through the elections of 2026 as presented.”** Motion carried.

D. ZONING:

See Zoning Administrator Hohenstein's report. Discussion followed.

E. ASSESSING:

See Assessor Kilpela's report

F. FIRE AUTHORITY:

Supervisor Coddington reported on Fire Authority.

G. MHOG:

Trustee Counts reported on MHOG

H. PLANNING COMMISSION:

Trustee Boal reported on Planning Commission. See draft minutes.

I. ZONING BOARD OF APPEALS (ZBA):

No report

J. WWTP:

See report

K. HAPRA:

See report

L. PROPERTY COMMITTEE:

No report

M. PARK & RECREATION COMMITTEE:

No report

N. SHIAWASSEE COMMITTEE:
No report

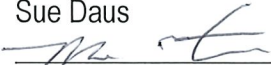
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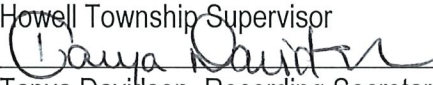
Motion by Hohenstein, **Second** by Daus, **"To accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

ADJOURNMENT:

Motion by Counts, **Second** by Daus, **"To adjourn."** Motion carried. The meeting adjourned (8:30 pm).



Howell Township Clerk
Sue Daus


Mike Coddington
Howell Township Supervisor


Tanya Davidson, Recording Secretary