

**HOWELL TOWNSHIP REGULAR BOARD  
MEETING MINUTES**  
3525 Byron Road Howell, MI 48855  
April 14, 2025  
6:30 P.M.

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Sue Daus	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Tim Boal	Trustee
Shane Fagan	Trustee
Bob Wilson	Trustee

**MEMBERS ABSENT:**

**Also in Attendance:**

6 people signed in.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

**CALL TO THE BOARD:**

Trustee Fagan stated that he will abstain from voting on the agenda, abstain from voting on the closed session, and recuse himself from any business involving Howell Township v. Fagan.

**APPROVAL OF THE AGENDA:**

April 14, 2025

**Motion** by Daus, **Second** by Hohenstein, **"To approve the agenda."** Motion carried, one abstain.

**APPROVAL OF BOARD MEETING MINUTES:**

March 3, 2025

REGULAR BOARD MEETING MINUTES

**Motion** by Hohenstein, **Second** by Boal, **"To accept the Board meeting minutes from March 3, 2025 as presented."** Motion carried, one dissent.

March 3, 2025

CLOSED SESSION MEETING MINUTES

**Motion** by Counts, **Second** by Fagan, **"Approval closed session meeting minutes for March 3, 2025."** Motion carried.

March 17, 2025

SPECIAL BOARD MEETING MINUTES

**Motion** by Fagan, **Second** by Hohenstein, **"To approve the minutes for the Special Board Meeting, March 17, 2025."** Motion carried.

**CLOSED SESSION:**

**Motion** by Daus, **Second** by Counts, **"To enter into closed session, Howell Township v. Fagan."** Roll call vote: Hohenstein – yes, Fagan – abstain, Boal - yes, Daus – yes, Wilson – yes, Counts – yes, Coddington – yes. Motion carried 6-0, 1 abstain.

**Motion** by Daus, **Second** by Boal, **"To enter back into regular session."** Motion carried.

**Motion** by Boal, **Second** by Hohenstein, with friendly amendments, **"To proceed with legal counsels recommendation to clarify the 3 black letter law ordinance and to proceed with the appeal."** Discussion followed. Roll call vote: Coddington – yes, Boal – yes, Daus – yes, Counts – yes, Fagan - abstain, Hohenstein – yes, Wilson – no. Motion carried 5-1, 1 abstain.

**CALL TO THE PUBLIC:**

Charles Frantjeskos, 3353 Bowen Rd.: Spoke on Township ordinances and violations.

John Mills, 1750 Oak Grove Rd.: Inquired about the guidelines for closed session meetings.

Curt Hamilton, 1367 Crestwood Ln.: Spoke on the Wellhead protection zone overlay ordinance, and Township attorney fees.

Kaye Don LeChevalier, 2900 Brewer Rd.: Inquired about ordinance amendments.

Andrew Hamm, 14 Santa Rosa Dr.: Spoke on Howell Township v. Fagan.

**UNFINISHED BUSINESS:**

- A. Wellhead Protection Ordinance and Overlay District  
Treasurer Hohenstein discussed that in order for the Wellhead Protection Ordinance to be put into effect it needs Boards approval. Discussion followed. It was the consensus of the Board that this item be tabled and brought back to next month's Board meeting.
- B. Storage Container Ordinance  
**Motion** by Hohenstein, **Second** by Boal, **"To accept ordinance # 291, as presented."** Roll call vote: Wilson – no, Hohenstein – yes, Boal – yes, Fagan – no, Coddington – yes, Daus – yes, Counts – yes. Motion carried 5-2.
- C. 2025 Fleming Road Project  
Treasurer Hohenstein discussed the updated quote for the Fleming Road project due to the road being wider than originally estimated. **Motion** by Hohenstein, **Second** by Daus, **"To accept the Fleming Road rehabilitation estimate from the Livingston County Road Commission as presented."** Discussion followed. Motion carried, one dissent.
- D. Howell-Mason LLC v. Howell Township  
Treasurer Hohenstein informed the Board that the Michigan Court of Appeals denied Howell-Mason's lawsuit application.

**NEW BUSINESS:**

A. Township Hall Building Renovation

Treasurer Hohenstein discussed the quotes for the Township Hall renovation and updates. The Board discussed whether it would be more cost effective to expand the existing Township Hall or to build a new Recreation Center on the Tooley Road parcel. **Motion** by Fagan, **Second** by Wilson, with a friendly amendment, **"To table until Board members can see the building and verify what type of repairs they want done, and a sketch from the staff."** Motion carried, one dissent.

B. Flag Service Contract Renewal

Treasurer Hohenstein discussed that the contract from Rocket Enterprises is expiring, and the contract needed approval from the Board for renewal to continue with their services. **Motion** by Counts, **Second** by Hohenstein, **"To accept quote from Rocket Enterprises for annual flag service."** Motion carried.

C. Heritage Square REU split request

Treasurer Hohenstein discussed that M/I Homes is requesting the Township Board's consideration to allow the REU's to be split accordingly for the upcoming scheduled phases. **Motion** by Hohenstein, **Second** by Counts, **"To accept the REU allocation for M/I Homes Heritage Square as presented."** Motion carried, one dissent.

D. Engineering Standards – Update

Treasurer Hohenstein gave a brief update on Howell Township Engineering Standards. **Motion** by Counts, **Second** by Hohenstein, **"To adopt the Engineering Standards as presented."** Motion carried.

E. Planning Services Bid

Treasurer Hohenstein discussed that the Township Planner contract went out for bid and that Carlisle Wortman was the applicant who responded. **Motion** by Counts, **Second** by Hohenstein, **"To accept agreement for Planning Consultant Services from Carlisle Wortman as presented."** Motion carried.

F. Landscaping Bid

**Motion** by Wilson, **Second** by Boal, **"To accept Sprungtown."** Motion carried.

G. Lawncare Bid

**Motion** by Counts, **Second** by Hohenstein, **"To accept Sprungtown for all the mowing."** Discussion followed. Motion carried.

H. Snow Removal Bid

**Motion** by Counts, **Second** by Daus, **"To accept Sprungtown for snow removal."** Motion carried.

**CALL TO THE PUBLIC:**

None

**REPORTS:**

- A. SUPERVISOR:  
No report
- B. TREASURER:  
See report
- C. CLERK:  
Clerk Daus is requesting approval from the Board for reimbursement for the FOIA class that her and Election Assistant Hebert attended on April 9, 2025. **Motion** by Hohenstein, **Second** by Boal, **"To accept the FOIA class for Sue and Marnie as presented."** Motion carried
- D. ZONING:  
Treasurer Hohenstein is requesting approval from the Board for reimbursement for ZBA member, Jim McEvoy, for the MSU Extension ZBA online certificate course. **Motion** by Counts, **Second** by Fagan, **"Approval to accept the class that was taken."** Motion carried.
- E. ASSESSING:  
See Assessor Kilpela's report.
- F. FIRE AUTHORITY:  
Supervisor Coddington reported on Fire Authority.
- G. MHOG:  
Trustee Counts reported on MHOG.
- H. PLANNING COMMISSION:  
Trustee Boal reported on Planning Commission.
- I. ZONING BOARD OF APPEALS (ZBA):  
No report
- J. WWTP:  
See report
- K. HAPRA:  
No report
- L. PROPERTY COMMITTEE:  
No report
- M. PARK & RECREATION COMMITTEE:  
Treasurer Hohenstein spoke on the Phase II study of the Tooley Road property. **Motion** by Hohenstein, **Second** by Boal, **"To accept the Phase II Proposal from ASTI as presented."** Motion carried, one dissent.


- N. Shiawassee River Committee:  
No report


**DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:**

**Motion** by Hohenstein, **Second** by Daus, **"To accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

**ADJOURNMENT:** **Motion** by Counts, **Second** by Daus, **"To adjourn"** Motion carried. The meeting was adjourned at 8:50 p.m.

  
Sue Daus, Howell Township Clerk

  
Mike Coddington, Howell Township Supervisor

  
Tanya Davidson, Recording Secretary