

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855

March 3, 2025

6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Sue Daus	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Tim Boal	Trustee
Shane Fagan	Trustee
Bob Wilson	Trustee

MEMBERS ABSENT:

Also in Attendance:

4 people signed in.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called. Supervisor Coddington requested members rise for the Pledge of Allegiance.

CALL TO THE BOARD:

Treasurer Hohenstein requested to add 2025 road projects to a new business item.

Trustee Fagan requested to add American Legion violation ticket number 0202 to a new business item.

APPROVAL OF THE AGENDA:

March 3, 2025

Motion by Fagan, **Second** by Wilson, **"To approve the agenda as presented."** Motion carried. 1 dissent.

APPROVAL OF BOARD MEETING MINUTES:

February 10, 2025

REGULAR BOARD MEETING MINUTES

Motion by Hohenstein, **Second** by Daus, **"To accept the minutes from February 10th as presented."**

Motion carried.

CALL TO THE PUBLIC:

John Mills, 1750 Oak Grove Rd.: Spoke on snow removal at Pioneer Cemetery

Justin Frederick, 225 Bain Dr.: Spoke on Zoning Administrator matters.

Kaye Don Le Chevalier, 2900 Brewer Rd.: Spoke on violation.

UNFINISHED BUSINESS:

None

NEW BUSINESS

- A. MHOG Percent Allocation and Budget – MHOG Director Greg Tatara
Greg Tatara spoke on improvements, maintenance, financials, and budgeting for MHOG. **Motion** by Counts, **Second** by Hohenstein, **“To approve the FY 2026 system labor and allocation percentage from MHOG.”** Motion carried. **Motion** by Counts, **Second** by Daus, **“To approve the amended DPW fund budget for FY 2025, and a proposed fund budget for FY 2026.”** Motion carried.
- B. Mark Juett, PC2024-17, Parcel #4706-28-100-071, vacant land – Hydraulic Drive, Request to rezone parcel from Industrial (I) to Industrial Flex Zone (IFZ)
Cole Juett and Hannah Juett spoke on Juett Outdoor Storage. **Motion** by Boal, **Second** by Hohenstein, **“To approve the rezoning to Industrial Flex on parcel #4706-28-100-071, also under PC2024-17.** Motion carried.
- C. Heritage Square PUD Agreement
Treasurer Hohenstein discussed that in order to move forward with the Heritage Square PUD there needs to be an approved developmental agreement. **Motion** by Hohenstein, **Second** by Counts **“To accept the Planned Unit Development agreement as presented.”** Discussion followed. Roll call vote: Boal – no, Fagan – no, Hohenstein – yes, Daus – yes, Wilson – no, Counts – no, Coddington – yes. Motion failed 3-4. Discussion followed. **Motion** by Counts, **Second** by Fagan **“To approve the Heritage Square PUD agreement.”** Roll call vote: Coddington – yes, Boal – no, Daus – yes, Counts – yes, Fagan – yes, Hohenstein – yes, Wilson – yes. Motion carried 6-1
- D. Heritage Square PUD Final Site Plan Approval for Phase I, Parcel #4706-32-400-013
Motion by Fagan, **Second** by Hohenstein, **“To approve Final Site Plan Approval for Phase I, Parcel #4706-32-400-013.”** Roll call vote: Wilson – yes, Hohenstein – yes, Boal – no, Fagan – yes, Coddington – yes, Daus – yes Counts - yes. Motion carried 6-1
- E. Heritage Square PUD Amendment request to increase lot coverage percentage
Motion by Fagan, **Second** by Counts, **“To approve Heritage Square PUD amendment to requests increase lot coverage percentage.”** Roll call vote: Hohenstein – no, Counts – yes, Wilson – no, Boal – no, Daus – no, Coddington – yes, Fagan – yes. Motion failed 3-4.
- F. 2025 Road Projects
Treasurer Hohenstein spoke on future road projects for 2025. **Motion** by Counts, **Second** by Hohenstein, **“To approve road projects for Fisher road as presented in the Livingston County Road Commission report dated February 28,2025.”** Discussion followed. Motion carried. **Motion** by Counts, **Second** by Hohenstein, **“To approve crush and shape with asphalt on Fleming Rd., Grand River Ave. to the end of the pavement to the tune of \$64,000 dollars, as long as matching funds are available from Livingston County Road Commission.”** Motion carried.
- G. American Legion Ticket
Trustee Fagan spoke on American Legion's violation ticket. **Motion** by Fagan, **Second** by Wilson, **“To dismiss the American Legion ticket.”** Discussion followed. Roll call vote: Daus – no, Wilson – yes, Fagan – yes, Coddington – no, Hohenstein – no, Counts – no, Boal – no. Motion failed 2-5.

CALL TO THE PUBLIC:

Robert Spaulding, 3500 Crandall Rd.: Spoke on Heritage Square PUD, Warner Rd condition.

Justin Frederick, 225 Bain Dr.: Spoke about Township Ordinance violation.

REPORTS:

- A. SUPERVISOR:
No report
- B. TREASURER:
Treasurer Hohenstein reported that the Treasury Department has completed the tax collection and is now in the process of settling with the County.
- C. CLERK:
No report
- D. ZONING:
See Zoning Administrator Hohenstein's report.
- E. ASSESSING:
See Assessor Kilpela's report.
- F. FIRE AUTHORITY:
Supervisor Coddington reported on Fire Authority.
- G. MHOG:
Trustee Counts reported on MHOG.
- H. PLANNING COMMISSION:
Trustee Boal reported on Planning Commission.
- I. ZONING BOARD OF APPEALS (ZBA):
No report
- J. WWTP:
See report
- K. HAPRA:
See report
- L. PROPERTY COMMITTEE:
No report
- M. PARK & RECREATION COMMITTEE: Treasurer Hohenstein reported that the Phase I study results have been made public and a Phase II study quote has been requested.

- N. Shiawassee River Committee:
No report

CLOSED SESSION:

Burkart Ridge v. Howell Township

Motion by Counts, **Second** by Boal, **"To go into closed session."** Roll call vote: Counts – yes, Boal – yes, Fagan – no, Wilson – no, Coddington – yes, Daus – yes, Hohenstein – yes. Motion failed 5-2. **Motion** by Counts, **Second** by Hohenstein, **"To go into Closed Session to discuss Burkhardt Ridge v. Howell Township."** Roll call vote: Fagan – no, Daus – yes, Coddington – yes, Wilson – yes, Counts – yes, Boal – yes, Hohenstein – yes. Motion carried 6-1. **Motion** by Counts, **Second** by Hohenstein, **"To enter back into regular session."** Motion carried. **Motion** by Hohenstein, **Second** by Counts, **"To authorize the Township Counsel to proceed as discussed in closed session."** Motion carried.

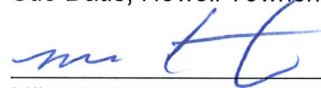
DISBURSEMENTS: REGULAR PAYMENTS AND CHECK REGISTER:

Motion by Hohenstein, **Second** by Daus, **"To accept the disbursements as presented and any normal and customary payments for the month."** Motion carried.

ADJOURNMENT: **Motion** by Daus, **Second** by Boal, **"To adjourn"** Motion carried. The meeting was adjourned at 9:29 pm.



Sue Daus, Howell Township Clerk



Mike Coddington, Howell Township Supervisor



Tanya Davidson, Recording Secretary