

**HOWELL TOWNSHIP REGULAR BOARD
MEETING MINUTES**

3525 Byron Road Howell, MI 48855
November 14, 2022, 6:30 P.M.

MEMBERS PRESENT:

Mike Coddington	Supervisor
Jean Graham	Clerk
Jonathan Hohenstein	Treasurer
Matthew Counts	Trustee
Harold Melton	Trustee
Michael Newstead	Trustee
Jeff Smith	Trustee

MEMBERS ABSENT:

ALSO IN ATTENDANCE: Tim Boal, Russell Springborn, Jim Aulette, Tim Church, and Bob Wilson.

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

All rose for the Pledge of Allegiance.

APPROVAL OF THE AGENDA:

November 14, 2022

MOTION by Melton, **SECOND** by Counts, **“TO APPROVE THE NOVEMBER 14, 2022 REGULAR MEETING AGENDA AS PRESENTED WITH AMENDMENT TO SWITCH 8. UNFINISHED BUSINESS AND 9. NEW BUSINESS IN THE AGENDA ORDER.”** Discussion followed. Motion carried.

APPROVAL OF BOARD MEETING MINUTES:

October 3, 2022,

MOTION by Melton, **SECOND** by Newstead, **“TO APPROVE THE OCTOBER 3, 2022 REGULAR MEETING MINUTES AS PRESENTED.”** Discussion followed. Motion carried.

MOTION by Hohenstein, **SECOND** by Counts, **“TO APPROVE THE OCTOBER 3, 2022 CLOSED MEETING MINUTES AS PRESENTED.”** Motion carried.

CORRESPONDENCE:

There was no correspondence.

CALL TO THE PUBLIC:

There was no public comment.

NEW BUSINESS:

A. Howell Area Park and Recreation Authority 2023 Budget

Tim Church, Executive Director of Howell Area Parks and Recreation Authority was present to discuss his 2023 Budget. Discussion followed.

B. WWTP

Jim Aulette was present on behalf of MHOG/GO to discuss the WWTP report. He discussed the needs going forward for the Township and plans for the future. **MOTION** by Hohenstein, **SECOND** by Smith. **“TO ACCEPT THE APPROVALS FROM THE WWTP COMMITTEE AS PRESENTED.”** Discussion followed. Motion carried

MOTION by Counts, **SECOND** by Hohenstein, **“TO APPROVE REQUESTED FUNDS FOR WWTP SCADA SYSTEM AND TRANSFER SWITCH AND UTILIZE ARPA FUNDS TO DO SO”**. Discussion followed. Motion carried.

- C. Russell Springborn – Oak Grove Parcels 4706-25-200-046 & 047
Mr. Springborn was present to discuss parcels 4706-25-200-046 & 047. He discussed the challenges of the easement associated with the property and the future plans he has for it. Discussion followed.
- D. Parks and Recreation Committee
Treasurer Hohenstein reported on the Parks and Recreation Committee meeting which discussed a Spark Grant available to the Township. He discussed possible future ideas for grant funding including; challenges for locations to hold elections in the future, Tooley Road Properties and rate of pay for grant writing for Martha Haglund. Discussion followed.
- E. Budget – Brent Kilpela
Assessor Brent Kilpela reported on Revenue and Expenditures for Howell Townships Budget. Discussion followed.

MOTION by Smith, **SECOND** by Counts, to take a 5 minute recess at 8:02 pm.

MOTION by Counts, **SECOND** by Newstead, to reconvene the meeting at 8:07 pm

UNFINISHED BUSINESS:

- A. Bio Tech Agronomics, Inc. Updated Contract
Treasurer Hohenstein discussed several contracts included in the board packet. He noted the October 10, 2022 contract was the most updated contract. **MOTION** by Hohenstein, **SECOND** by Newstead, **“TO ACCEPT THE BIO TECH AGRONOMICS, INC CONTRACT DATED OCTOBER 10, 2022 AS PRESENTED”**. Discussion followed. Motion carried.
- B. Howell Township Agreement for Law Enforcement Services
Supervisor Coddington explained the challenges with this service agreement. He wanted the board to receive it and see if the agreement met the Township’s needs. **MOTION** by Hohenstein, **SECOND** by Melton, **“TO ACCEPT THE HOWELL TOWNSHIP LAW ENFORCEMENT SERVICES AS PRESENTED.”** Discussion followed. Motion carried.

REPORTS:

- A. SUPERVISOR:
Supervisor Coddington discussed neighborhood complaint issues and the challenges surrounding it.
- B. TREASURER:
Treasurer Hohenstein updated the board regarding Mi Signal and work being performed on the section south of I-96. He discussed an outstanding lawsuit and having an ordinance in place for the future for marijuana and solar farms so that we can be prepared for them. The Board declined to move forward with a marijuana ordinance but referred the request to the Planning Commission for an ordinance for solar farms and other alternative energy sources, such as wind turbines.
- C. CLERK:

Elections – Clerk Graham indicated the canvass is going well at Livingston County. She discussed the challenges on Election Day, absentee voter turnout and the recent passing of proposal 22-2. There was further discussion on bids for the cemetery, Barron Road site clean-up and the Township Spring 2023 clean-up.

D. ZONING:

(See Zoning Administrator Daus's prepared written report.)

E. ASSESSING:

(Assessor Kilpela discussed taxable values going up.)

F. Fire Authority:

(Supervisor Coddington gave an update on the recent Fire Authority meeting.)

G. MHOG:

(Trustee Counts gave an update on the recent MHOG meeting.)

H. PLANNING COMMISSION:

(There was no meeting.)

I. ZONING BOARD OF APPEALS (ZBA)

(There was no update as the meeting was on November 15, 2022.)

J. WWTP:

This was discussed during the beginning of the meeting.

K. HAPRA

(See prepared written report by Graham.)

L. PROPERTY COMMITTEE:

Treasurer Hohenstein discussed the Pineview Village developer's purchase agreement being expired. The HOA does not want anyone building on the Township owned building sites. The builder is asking for his deposit back or to modify his agreement. Discussion ensued. **MOTION** by Counts, **SECOND** by Smith, "**TO REJECT THE ADDENDUM AS PRESENTED**". Discussion followed. (6-1) Motion carried. Treasurer Hohenstein discussed the utility easement for the North Burkhart Road property and the challenges surrounding it. The Township attorney stated the addendum can be approved. **MOTION** by Smith, **SECOND** by Hohenstein, "**TO ACCEPT AND SIGN THE ADDENDUM TO THE PURCHASE AGREEMENT AS PRESENTED CONTINGENT ON GETTING THE EASEMENT SIGNED BY MR. BURGESS PRIOR TO ACCEPTANCE OF THIS ADDENDUM.**" Discussion followed. Motion carried.

CALL TO THE PUBLIC:

There was no public comment.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, **SECOND** by Melton, "**TO APPROVE THE REGULAR DISBURSEMENTS AS PRESENTED, ALSO ANY NORMAL AND CUSTOMARY PAYMENTS FOR THE MONTH.**" Discussion followed. Motion carried.

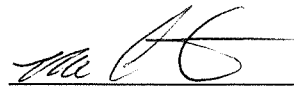
Supervisor Coddington thanked Mr. Newstead for his service to Howell Township.

ADJOURNMENT:

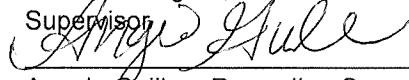
MOTION by Newstead, **SECOND** by Counts, "**TO ADJOURN.**" Motion carried. The meeting adjourned at 9:08 p.m.



Jean Graham, Howell Township Clerk



Mike Coddington, Howell Township
Supervisor



Angela Guillen, Recording Secretary