

HOWELL TOWNSHIP REGULAR BOARD ELECTRONIC/ZOOM MEETING

MINUTES

3525 Byron Road
Howell, MI 48855
January 11, 2021
6:30 P.M.

MEMBERS PRESENT:

Mike Coddington Supervisor
Jean Graham Clerk
Jonathan Hohenstein Treasurer
Matthew Counts Trustee
Harold Melton Trustee
Evan Rudnicki Trustee
Jeff Smith Trustee

MEMBERS ABSENT:

Supervisor Coddington called the meeting to order at 6:30 p.m. The roll was called.

Due to the meeting being a Zoom Meeting, there was no Pledge of Allegiance.

APPROVAL OF THE AGENDA:

January 11, 2021

MOTION by Melton, seconded by Counts, **“TO APPROVE THE JANUARY 11, 2021 AGENDA AS PRESENTED.”** Discussion followed. Motion passes by unanimous consent.

DECEMBER 14,2021 MEETING MINUTES:

A) REGULAR BOARD MEETING MINUTES

MOTION by Hohenstein, seconded by Rudnicki, **“TO APPROVE THE DECEMBER 14, 2020 MEETING MINUTES AS CORRECTED: IN THE FIRST CALL TO THE PUBLIC UNDER LESLIE BERG, THE CORRECT SPELLING OF THE STREET NAME SHOULD BE WELAND STREET.”** Discussion followed. Motion passes by unanimous consent. (See December 14, 2020 Regular Zoom Meeting Minutes.)

CORRESPONDENCE:

No correspondence.

CALL TO THE PUBLIC:

No response.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A. HOWELL TOWNSHIP 2019-2020 AUDIT

Matt Holland from Gabridge & Co. gave an overview of the 2019-2020 Audit conducted by his company. He also stated that Howell Township received the highest rating possible. Stated the Township finances should not be compromised by COVID. The Township has a healthy 5-year capability General Fund Balance. There were no findings or deficiencies found.

- **MOTION** by Graham, seconded by Smith, **“TO ACCEPT HOWELL TOWNSHIP 2019-2020 AUDIT AS PRESENTED.”** Discussion followed. Motion passes by unanimous consent. (Entire audit is available at the Township Office and on the Township website.)

SCHOOL SUMMER TAX RESOLUTIONS

Treasurer Hohenstein stated that the tax agreements between the Township and the schools has not changed and we will continue receiving \$3.00 per parcel for collecting the tax payments for the schools which covers our cost.

B. LESA SUMMER TAXES

- **MOTION** by Hohenstein, seconded by Melton, **“TO ACCEPT RESOLUTION #01.21.478 - AGREEMENT FOR THE COLLECTION OF SUMMER SCHOOL PROPERTY TAXES FOR LESA AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Smith – yes, Melton – yes, Rudnicki – yes, Coddington – yes, Graham – yes, Hohenstein – yes, Counts – yes. Motion passes 7 to 0.

C. FOWLerville COMMUNITY SCHOOLS

- **MOTION** by Hohenstein, seconded by Rudnicki, **“TO ACCEPT RESOLUTION #01.21.479 - AGREEMENT FOR THE COLLECTION OF SUMMER SCHOOL TAXES FOR FOWLerville COMMUNITY SCHOOLS WITH A CHANGE TO FIRST PARAGRAPH AND CHANGING ANTRIM TOWNSHIP WITH HOWELL TOWNSHIP AND WITH THE CORRECT ADDRESS.”** Discussion followed. A roll-call vote was taken: Melton – yes, Rudnicki- yes, Coddington – yes, Graham – yes, Hohenstein – yes, Counts – yes, Smith – yes. Motion passes 7 to 0.

D. HOWELL COMMUNITY SCHOOLS

- **MOTION** by Hohenstein, seconded by Rudnicki, **“TO ACCEPT RESOLUTION # 01.21.480 – AGREEMENT FOR THE COLLECTION OF SUMMER SCHOOL PROPERTY TAXES FOR HOWELL PUBLIC SCHOOLS AS PRESENTED.”** Discussion followed. A roll-call vote was taken: Rudnicki – yes, Coddington – yes, Graham – yes, Hohenstein – yes, Counts – yes, Smith – yes, Melton – yes. Motion passes 7 to 0.

E. RE-APPOINTMENTS

Clerk Graham explained that these Planning Commissioners and ZBA Members appointments ended December 2020. These members will need to be re-appointed.

1) Planning Commission

- **MOTION** by Graham, seconded by Hohenstein, **“TO RE-APPOINT ANDREW SLOAN, MARTHA HAGLUND AND PETER MANWILLER TO THE PLANNING COMMISSION - TERM JANUARY 2021 THROUGH DECEMBER 2023.”** Discussion followed. Motion passes by unanimous consent.

2) ZBA MEMBERS

- **MOTION** by Graham, seconded by Counts, **“TO RE-APPOINT KENNETH FRENGER TO THE ZBA – TERM JANUARY 2021 THROUGH DECEMBER 2023.”** Discussion followed. Motion passes by unanimous consent.

F. CROSSROADS – LETTER OF CREDIT

Clerk Graham explained that Crossroads is at the point where they will be putting up their sign. They will need to put money into an escrow account in case they were to walk away so there will be funds available for maintenance or for removal of the sign. Two quotes were supposed to have been submitted for tonight’s meeting, but we did not receive them. Discussion followed.

- **MOTION** by Melton, seconded by Graham, **“TO TABLE CROSSROADS – LETTER OF CREDIT TO THE FEBRUARY BOARD MEETING.”** Discussion followed. Trustee Smith asked if the Court Order be included in next month’s information. Motion passes by unanimous consent.

REPORTS:

A. SUPERVISOR:

(Supervisor Coddington reported on the following items)

- Nothing new to report.

B. TREASURER:

(Treasurer Hohenstein reported on the following items)

- The Township employees have received their laptops and are beginning to work from home.
- Regal Demolition has completed the demolitions on Township buildings located on Tooley Road and the Crandall Road properties. There are now no known structures on Township owned properties.
- The court has ruled in Howell Township's favor regarding the Santa Rosa Road issue. The court ruled that Mr. Hamm cannot store his items in the roadway and will have to follow the ordinance.
- Discussion on COVID protocols regarding traveling. Office staff are to work from home as much as possible. Office staff is to fill out a COVID Screening Form every day they are in the office. If you answer yes to any of the questions, then you are to quarantine or be tested. Traveling does not facilitate quarantine.

C. CLERK:

(Clerk Graham reported on the following items)

- Nothing new to report.

D. ZONING:

(See Zoning Administrator Daus's prepared written report)

E. ASSESSING:

(See Assessor Kilpela's prepared written report)

F. FIRE AUTHORITY:

(Supervisor Coddington reported on the following items)

- Follow up on the personnel issue. The Fire Board stood with the Chief's report.
- Approved to purchase turn-out gear.
- Purchased a fire engine for station 20 from a new manufacturer, Sutphen, a family-owned business and the oldest in the business. It will take fourteen months for delivery.

G. MHOG:

(Trustee Counts reported on the following items)

- Waiting for easements from the DNR for the main line.
- Produced 37 million gallons which is a 2% decrease from last year.

H. PLANNING COMMISSION:

(Trustee Counts reported on the following items)

- Roman Pools came back with a draft of the building they are proposing to build for office and storage. They will come back with a full site plan.
- Annex Group final Site Plan was approved.

I. ZONING BOARD OF APPEALS (ZBA):

(Trustee Rudnicki reported on the following items)

- There was no ZBA Meeting.

J. WWTP:

(Treasurer Hohenstein reported on the following items)

Howell Twp. Board 12.14.2020

- A letter from Inframark explaining about, Inframark partners with New Mountain Capital for Next Phase of Growth.
- Giffels & Webster submitted a memorandum explaining project at the Grand River Pump Station. Project is complete.
- The goal eventually is to so have all pump stations upgraded to KISM.

K. HAPRA:

(Clerk Graham reported on the following items)

- Discussion on the Christmas events.
- Discussion on the new building project, which is going well.

L. PROPERTY COMMITTEE:

(Treasurer Hohenstein reported on the following items)

- Annex Group has been working through the MSHDA approval process. MSHDA is asking for some changes to the PILOT ordinance agreement.
- The Pineview agreement ended in December. They are still interested but stated they are still working through some issues. Discussion on sending letter for contract extension until April 1st, 2021.
- **MOTION** by Counts, seconded by Rudnicki, **“APPROVE TO SEND NOTICE OF FINAL DETERMINATION TO THE DEVELOPER FOR PINEVIEW VILLAGE, FINAL DETERMINATION ON APRIL 1, 2021 PENDING ACTION ITEMS AS SET BY THE PROPERTY COMMITTEE. IF THE DEVELOPER DOES NOT MEET SUCH ACTION ITEMS BY APRIL 1, 2021, THEY FORFEIT THEIR DEPOSIT.”** Discussion followed on proper way of sending letter. Motion passes by unanimous consent.

CALL TO THE PUBLIC:

Tim Boal, 66 Santa Rosa Drive, thanked the Board for sticking with the Santa Rosa Road issue.

DISBURSEMENTS: REGULAR AND CHECK REGISTER:

MOTION by Hohenstein, seconded by Melton, **“TO APPROVE THE REGULAR DISBURSEMENTS AS OF DECEMBER 31, 2020 CHECK REGISTER AS PRESENTED, ALSO ANY CUSTOMARY AND NORMAL PAYMENTS FOR THE MONTH.”** Discussion followed. Motion passes by unanimous consent.

ADJOURNMENT: **MOTION** by Counts, seconded by Rudnicki, **“TO ADJOURN.”** Motion passes by unanimous consent. The meeting adjourned (7:38 p.m.)

As Presented: X

Howell Township Clerk
Jean Graham

As Amended: _____

As Corrected: _____

Mike Coddington
Howell Township Supervisor

Dated: 02.08.2021

Debby Johnson, Recording Secretary