
Projects

From Andrew [REDACTED]
Date Mon 3/9/2026 1:02 PM
To Howell Township Deputy Treasurer <deputytreasurer@howelltownshipmi.org>

 2 attachments (10 MB)

Howell Township Laptop install-4.pdf; Howell Township Server Migration Project.pdf;

Hi Teresa!

I'm attached a copy of the quote for both the laptop install and the server project. Please let me know if you or the board have any questions about these.

We could get started on those projects right away, and hope to complete everything by early April.

As for the other things we've talked about:

13 emails accounts for trustees

The licenses for the trustees' emails account will cost \$9.60 each by going month to month, or \$8.40 each with a one year commitment. So \$124.80 or \$109.20 per month.

With an annual commitment, you can purchase more licenses but cannot downgrade licenses until the year term is up.

You can save slightly more by purchasing one year up front - that would be \$96 each, so 13 licenses for the year would be \$1248

Comcast

As mentioned on the quote itself, a better Comcast connection is a prerequisite to the server project. The current connection is just too slow to put data in the cloud, your users would find it painful. I think you'll also see better BSA performance with a faster connection.

The current Comcast bill, which includes internet and phones, is \$438.

Once you decide what to do with the phones, we can get firm pricing on a better connection. They'll probably have some offers if you lock into a termed contract. But we won't be able to get good numbers until we know how many phone lines we're keeping with them. You'll probably want to keep the alarm line.

For a ballpark number, I got a quick quote for a month to month price with better internet and one phone line for \$201.98. I would imagine the final number will be somewhere around there - \$200-\$250, maybe less with terms.

.gov transition

The .gov domain name itself is now free to all eligible organizations, as is the annual renewal. We will help you with the process and bill it hourly. We'll estimate the project to take about 10 hours at \$170/hr, so \$1700.

If you decide to move forward, a lot of the time will be spent on the approval process. You'll submit an application for verification which could take a few weeks. After that, we can get it done quickly, within a few days.

It might make sense to time the transition with your new website, if you end up getting one. But it doesn't hurt to start the application now, and have the domain name available whenever you're ready to cut it over.

Thanks, let me know how I can help!

Andrew

Hello Howell Twp,

Thanks for choosing Comcast Business.

Your bill at a glance

For 3525 BYRON RD, HOWELL, MI, 48855-7751

| | | |
|-------------------------------|--------|-----------------|
| Previous balance | | \$438.33 |
| Payment - thank you | Jan 07 | - \$438.33 |
| Balance forward | | \$0.00 |
| Regular monthly charges | Page 3 | \$394.20 |
| Taxes, fees and other charges | Page 3 | \$43.75 |
| New charges | | \$437.95 |

Amount due Feb 12, 2026 \$437.95

Need help?
Visit business.comcast.com/help or see page 2 for other ways to contact us.

Your bill explained

- We mailed your bill this month due to a problem with your preferred email address. Please log into business.comcast.com/myaccount to update your preferred email information.
- Any payments received or account activity after Jan 22, 2026 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.
- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST BUSINESS

41112 CONCEPT DR
PLYMOUTH MI 48170-4253
00001000 DY RP 27 20260127 NNNNNNNY 0000156 0002

HOWELL TWP HALL
3525 BYRON RD
HOWELL MI 48855-7751



852910153002315000437954

Account number

Payment due

Please pay

Amount enclosed

Feb 12, 2026

\$437.95

\$

Make checks payable to Comcast
Do not send cash

Send payment to

COMCAST
PO BOX 4089
CAROL STREAM IL 60197-4089



Regular monthly charges \$394.20

| | |
|--------------------------|-----------------|
| Comcast Business | \$394.20 |
| TV services | \$12.65 |
| TV Basic | \$75.95 |
| Business Video. | |
| Service Discount | -\$66.00 |
| TV Box + Remote | \$2.70 |
| Internet services | \$111.95 |
| Deluxe 50 | \$111.95 |
| Business Internet. | |
| Voice services | \$269.60 |
| Mobility Voice Line | \$134.85 |
| Business Voice. | |
| Qty 3 @ \$44.95 each | |
| Mobility Voice Line | \$119.80 |
| Business Voice. | |
| Qty 4 @ \$29.95 each | |
| Equipment Fee | \$14.95 |
| Voice. | |

What's included?

-  **Internet:** Fast, reliable internet on our Gig-speed network
 -  **TV:** Keep your employees informed and customers entertained
 -  **Voice Numbers:** Your full list of 7 voice numbers can be viewed at business.comcast.com/myaccount
- Visit business.comcast.com/myaccount for more details

You've saved \$66.00 this month with your service discount.

Taxes, fees and other charges \$43.75

| | |
|--------------------------------|----------------|
| Other charges | \$23.87 |
| Franchise Fee | \$0.72 |
| Federal Universal Service Fund | \$10.88 |
| Regulatory Cost Recovery | \$12.27 |

Taxes & government fees \$19.88

| | |
|----------|---------|
| 911 Fees | \$19.88 |
|----------|---------|

Additional information

Franchise Authority: Howell Township, FCC Community ID: M11790.

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Parental Controls: With parental controls, you can choose and manage the programming that is right for your family. Learn more at: business.comcast.com/support/article/tv/xl-parental-controls-safe-browse.

Revisions have been made to the Comcast Business Services Customer Terms and Conditions. To review them, visit Comcast Business Small Business Terms and Conditions: business.comcast.com/terms-conditions-smb.

Recent and Upcoming Programming Changes: Information on recent and upcoming programming changes can be found at xfinity.com/programmingchanges/ or by calling 866-216-8634.

Download the Comcast Business App

Business is always moving. Our app was built for this. Manage your account anytime, anywhere with the Comcast Business App – the easy way to manage your services on the go.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments

Scan the QR Code with your phone or mobile device to get started.



Faster speeds. More solutions. Bigger savings.

Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

Call today for a **FREE** account review at 877-564-0318.



Need help? We're here for you

**Visit us online**

Get help and support at business.comcast.com/help

**Call us anytime**

800-391-3000
Open 24 hours, 7 days a week for billing and technical support

Useful information

Moving?

We can help ensure it's a smooth transition. Visit business.comcast.com/learn/moving to learn more.

Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at support.xfinity.com/accessibility, email accessibility@comcast.com, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838
Attn: M. Gifford.



Ways to pay

**No more mailing monthly checks**

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit business.comcast.com/myaccount

**Go paperless and say goodbye to clutter**

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit business.comcast.com/myaccount to get started.

Additional billing information

More ways to pay:**Online**

Visit My Account at business.comcast.com/myaccount

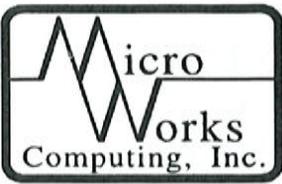
**Comcast Business App**

Download the Comcast Business App

**In-Store**

Visit business.comcast.com/servicecenter to find a store near you





Invoice 71128

Invoice Date 02/16/26

Customer HOWTWP

Micro Works Computing, Inc.

101 Appian Way Drive
 Suite 105
 Brighton, MI 48116
 Telephone: 810/229-6781

Bill To:

Howell Township
 3525 Byron Road
 Howell, MI 48855

Ship To:

Howell Township
 3525 Byron Road
 Howell, MI 48855

| Customer | | Ship Via | | F.O.B. | | Terms | |
|-----------------------|------------------|--------------|-------------|--|-----|-------------|------------------|
| HOWTWP | | | | | | Net 20 Days | |
| Purchase Order Number | | | | Salesperson | | Order Date | Our Order Number |
| LT/Email/Mann IT | | | | DM | | 02/04/26 | 58607 |
| Quantity Ordered | Quantity Shipped | Back Ordered | Item Number | Item Description | Tax | Unit Price | Extended Price |
| 1.00 | 1.00 | 0.00 | DMCON | Remote into Treasurer new laptop, copy local data from existing desktop computer, setup printers, network connection and install BS&A Report client. dm wo68366 02-04-2026 | N | 160.00 | 160.00 |
| 0.50 | 0.50 | 0.00 | DMCON | Archive Supervisor email folders into Archive Emails folder (Inbox and all subfolders, Sent, Deleted) per Brent. dm wo68367 02-10-2026 | N | 160.00 | 80.00 |
| 5.00 | 5.00 | 0.00 | DMCON | Remote into Assessor, Dassessore, Clerk, DClerk, Dtreasurer new laptops, copy local data from existing desktop computers, setup printers, network connection and install BS&A Report client. dm wo68362 02-11-2026 | N | 160.00 | 800.00 |
| 1.00 | 1.00 | 0.00 | DMCON | Provide Mann IT with documentation on Howell Township infrastructure, passwords, Microsoft 365 Access, Ring Access, BS&A Admin invite. dm wo68368 02-12-2026 | N | 160.00 | 160.00 |

(Continued)

\$1200.00



Invoice 71128

Invoice Date 02/16/26

Customer HOWTWP

Micro Works Computing, Inc.

101 Appian Way Drive
 Suite 105
 Brighton, MI 48116
 Telephone: 810/229-6781

Ship To:

Howell Township
 3525 Byron Road
 Howell, MI 48855

Bill To:

Howell Township
 3525 Byron Road
 Howell, MI 48855

| Customer | | Ship Via | | F.O.B. | | Terms | |
|---|------------------|--------------|-------------|------------------|-----|---|------------------|
| HOWTWP | | | | | | Net 20 Days | |
| Purchase Order Number | | | | Salesperson | | Order Date | Our Order Number |
| LT/Email/Mann IT | | | | DM | | 02/04/26 | 58607 |
| Quantity Ordered | Quantity Shipped | Back Ordered | Item Number | Item Description | Tax | Unit Price | Extended Price |
| | | | | | | | |
| <p>For Your convenience we accept VISA, Master Card and American Express.</p> <p>Micro Works has moved to: 101 Appian Way Drive, Brighton, MI 48116 Use this address for payments and any other mail or deliveries.</p> <p>THANK YOU FOR THE OPPORTUNITY TO SERVE YOU!</p> | | | | | | <p>Nontaxable Subtotal 1200.00</p> <p>Taxable Subtotal 0.00</p> <p>Tax 0.00</p> <p>Total Invoice 1200.00</p> | |



MANN INFORMATION TECHNOLOGY



**RESPONSIVE
PERSONAL
RELIABLE**



Our Commitment

We're committed to being the BEST I.T. COMPANY you've ever had!

If you have an outage or emergency, SO DO WE - we're your I.T. department and we've got your back.



Our Experience

We'll lean on our 30 years of experience in corporate I.T. in Michigan to design and oversee systems for you.

We've worked with local and state government, schools, non-profits, and small-to-medium-sized businesses.



Our Technology

We specialize in cloud, network and server administration, including firewalls, WiFi mesh networks, client VPN, site-to-site VPN, and multi-level onsite/offsite backup & redundancy.

I.T. YOU CAN TRUST

We'll listen with kindness and patience, and explain things clearly without fancy tech lingo. You'll always feel respected by us.

GOING ABOVE AND BEYOND I.T.

We're all about CUSTOMER SERVICE - the good, old-fashioned kind - and that means consistently exceeding your expectations.

WE'LL DO I.T. RIGHT THE FIRST TIME

Instead of waiting for things to break, we'll proactively take care of all your tech needs, so you can worry less and focus more on your business.

ITyoucanTRUST.com



MANN INFORMATION TECHNOLOGY

Project Statement of Work

Labor and Equipment

All Optional

| Description | Price | Qty. | Disc. | Amount |
|--|----------|------|----------|------------|
| <input checked="" type="checkbox"/> PC Install Fixed Fee | \$350.00 | 9 | \$150.00 | \$1,800.00 |
| PC install includes everything to get the new computers up and running | Each | | | |

- Work with the user to make sure all data and programs on the old computer comes over to the new one
- Clean up the new machines (lots of software installed by Microworks that we don't need)
- Configure the shared drives on the new machines
- Help get the docking stations installed, if needed
- Set up login with Entra ID

Subtotal \$1,800.00

Tax \$0.00

Total \$1,800.00

Notes/Comments:

1.1 **Project SOW.** This Statement of Work [or Quote] is made and entered into pursuant and subject to, and the parties agree to be bound to, the terms and conditions under the Master Services Agreement ("Agreement") located at <https://mann.cloud/msa>

1.2 Additional Projects. All new projects are agreed upon by both Mann and Client. Additional projects require new signed SOWs.

1.3 Type of Project Selected. The project at hand is either a Fixed Fee Project or Time and Materials Project. Client agrees to follow the terms of this SOW and MSA. The project type is designated with an "x":

Time and Materials Project

Fixed Fee Project

1.4 Payment Terms. Payment terms are project specific. This project calls for payment terms designated with an "x":

Full Equipment Cost + 1/2 Labor Up Front with Remaining Labor Due at Completion

Full amount to be invoiced when the project starts

IN WITNESS WHEREOF, this SOW has been executed and delivered in the manner prescribed by law as of the date first written above. This SOW is signed in the State of Michigan.

Howell Township

Mann Information Technology LLC

Print: Sue Daus

Print: Andrew Mast

Dated:

Dated:

Revision for Quote 1615 v2 - Mann IT Voice - 2yr

From Doug Fuller [REDACTED]

Date Tue 2/24/2026 10:04 AM

To Howell Township Deputy Treasurer <deputytreasurer@howelltownshipmi.org>

Hey Teresa,

Thanks again for your time today to chat about a VoIP quote for you guys. Here is a quote that the phones are leased. With this quote if a phone need's replaced we do so at no cost. Any questions please let me know.

[View Quote](#)

Sincerely, Doug Fuller
Mann I.T., LLC
[REDACTED]

Mann I.T., LLC
 690 Vine Court
 Ann Arbor, MI 48103
 United States

| | |
|---------|-------------|
| Quote # | 1615 v2 |
| Date | 24 Feb 2026 |
| Expires | 26 Mar 2026 |
| Contact | Doug Fuller |

Prepared for Howell Township
 Teresa Murrish
 3525 Byron Rd
 Howell, MI 48855
 United States

T: 517-546-2817 ext. 107
 E: deputytreasurer@howelltownshipmi.org

ACCEPT QUOTE

Mann IT Voice - 2yr

One-Time Fees

| Type | Item | Qty | Price | Total |
|-----------------------|--|-----|----------|---------------------|
| Item | Yealink T54W Business Phone(WiFi & Bluetooth) Code: 14305 | 13 | \$0.00 | \$0.00 |
| Item | Onsite Installation & Training Code: 12774 | 1 | \$350.00 | \$350.00 |
| Total One-Time | | | | \$350.00 USD |

Monthly Fees

| Type | Item | Qty | Price | Total |
|----------------------|--|-----|---------|---------------------|
| Item | Telephone Number (DID) Code: 12732 | 1 | \$2.00 | \$2.00 |
| Item | Hosted Voice - Unlmt'd Calling to US & Ca Code: 12729 | 13 | \$25.99 | \$337.87 |
| Total Monthly | | | | \$339.87 USD |

Please contact us if you have any questions at 734-822-2729.

ACCEPT QUOTE

Cost Breakdown

| Type | One-Time Fees | Monthly Fees |
|--------------|---------------------|---------------------|
| Item | \$350.00 | \$339.87 |
| Total | \$350.00 USD | \$339.87 USD |

* Total monthly recurring does not include federal, state or local voice taxes.



New phones included with every install at no cost.



Simple pricing and no hidden fees.



CLOUD HOSTED

Always available, and from any location



UNLIMITED

Unlimited calling and faxing



MOBILE APP

Make business calls from anywhere



SUPPORT

Amazing local support and service

FEATURE OVERVIEW

- Auto Attendant Menus (IVR)
- Call Recording & Archiving
- Dial by Name Directory
- Presence / Busy Lamp Field
- Voicemail to Email
- Time of Day Call Routing
- Fax to Email
- Ring Groups
- 3-Way Calling
- Music On Hold
- Unify your office and mobile phones with our easy to use full featured mobile app
- vFax - send and receive unlimited faxes from the web, email, or analog device
- Intercom, call park, call queues, and paging

New phones for every desk, with \$0 upfront cost.

Call or visit us online at <https://mann.cloud> to setup a demo today!



Doug Fuller



Mann I.T., LLC
 690 Vine Court
 Ann Arbor, MI 48103
 United States

| | |
|---------|-------------|
| Quote # | 1616 |
| Date | 24 Feb 2026 |
| Expires | 26 Mar 2026 |
| Contact | Doug Fuller |

Prepared for Howell Township
 Teresa Murrish
 3525 Byron Rd
 Howell, MI 48855
 United States

T: 517-546-2817 ext. 107
 E: deputytreasurer@howelltownshipmi.org

ACCEPT QUOTE

Mann IT Voice - 2yr

One-Time Fees

| Type | Item | Qty | Price | Total |
|-----------------------|--|-----|----------|-----------------------|
| Item | Yealink T54W Business Phone(WiFi & Bluetooth) Code: 14305 | 13 | \$169.00 | \$2,197.00 |
| Item | Onsite Installation & Training Code: 12774 | 1 | \$350.00 | \$350.00 |
| Total One-Time | | | | \$2,547.00 USD |

Monthly Fees

| Type | Item | Qty | Price | Total |
|----------------------|--|-----|---------|---------------------|
| Item | Telephone Number (DID) Code: 12732 | 1 | \$2.00 | \$2.00 |
| Item | Hosted Voice - Unlmted Calling to US & Ca Code: 12729 | 13 | \$19.99 | \$259.87 |
| Total Monthly | | | | \$261.87 USD |

Please contact us if you have any questions at 734-822-2729.

ACCEPT QUOTE

Cost Breakdown

| Type | One-Time Fees | Monthly Fees |
|--------------|-----------------------|---------------------|
| Item | \$2,547.00 | \$261.87 |
| Total | \$2,547.00 USD | \$261.87 USD |

* Total monthly recurring does not include federal, state or local voice taxes.



MANN INFORMATION TECHNOLOGY



**RESPONSIVE
PERSONAL
RELIABLE**



Our Commitment

We're committed to being the BEST I.T. COMPANY you've ever had!

If you have an outage or emergency, SO DO WE - we're your I.T. department and we've got your back.



Our Experience

We'll lean on our 30 years of experience in corporate I.T. in Michigan to design and oversee systems for you.

We've worked with local and state government, schools, non-profits, and small-to-medium-sized businesses.



Our Technology

We specialize in cloud, network and server administration, including firewalls, WiFi mesh networks, client VPN, site-to-site VPN, and multi-level onsite/offsite backup & redundancy.

I.T. YOU CAN TRUST

We'll listen with kindness and patience, and explain things clearly without fancy tech lingo. You'll always feel respected by us.

GOING ABOVE AND BEYOND I.T.

We're all about CUSTOMER SERVICE - the good, old-fashioned kind - and that means consistently exceeding your expectations.

WE'LL DO I.T. RIGHT THE FIRST TIME

Instead of waiting for things to break, we'll proactively take care of all your tech needs, so you can worry less and focus more on your business.

ITyoucanTRUST.com

Project Statement of Work

Labor and Equipment

All Optional

| Description | Price | Qty. | Amount |
|--|-----------------------|------|------------|
| <input checked="" type="checkbox"/> Howell Township Server Migration Fixed fee project | \$9,846.00 Each | 1 | \$9,846.00 |
| <input checked="" type="checkbox"/> Monthly Recurring Microsoft 365 Business Premium Outlook email account 50GB storage, OneDrive 1TB storage, Microsoft Teams, desktop versions of Word, Excel, PowerPoint, Outlook, OneNote, Publisher and Access. This will replace the Business Standard licenses which are currently \$15/month each. So an actual increase of \$81/month. | \$23.10 Per Month | 10 | \$231.00 |
|  | | | |
| <input checked="" type="checkbox"/> Monthly Recurring Microsoft 365 Business Standard license Replace these with Business Premium | \$15.00 Per Month | -10 | -\$150.00 |
| <input checked="" type="checkbox"/> Monthly Recurring MannIT - Server Management After the server is fully decommissioned and removed, we will reduce your monthly invoice by \$100 to reflect our reduction in cost. | \$100.00 Per Month | -1 | -\$100.00 |

| | |
|--------------|-------------------|
| Subtotal | \$9,846.00 |
| Monthly | -\$19.00 |
| Tax | \$0.00 |
| Total | \$9,827.00 |

Notes/Comments:

This project will fully retire the current on-premise server, moving data into Sharepoint and print management into the cloud. Combined with the laptop install, this will get you fully onto Microsoft's cloud for logins and data.

****Upgrading your Comcast connection is a prerequisite for this project. The current connection is too slow to support this design. The price for an upgrade will depend on what you do with the phones, but either way, with a contract **will be less than your current Comcast bill.****

Benefits:

- No need for expensive hardware purchases and support
 - The current server is years past its end of life and risks failure
 - It is also a significant security vulnerability
 - A new server today costs \$12-\$15k and should be replaced every 6-7 years
 - After the server is fully removed from the network, we will reduce our monthly bill by \$100 to reflect the decrease in costs

- Seamless collaboration with Sharepoint
 - Data backed up 4x per day
 - Data fully secured by Intune and MFA policies
 - Data access to be configured for the specific users that need to access it (currently all shares are open)
 - Data can be accessed remotely without the need for VPN, closing another security hole

- Unified login management with Entra ID
 - Your computers currently use local logins, which makes managing users cumbersome
 - You'll use your email address and password to log into your computer, simplifying password management
 - Enables more efficient and secure management of the computers and computer logins

- Data security with Intune
 - Moving to Entra ID enables us to secure your data much more effectively
 - This will check many more boxes on your cyber risk questionnaires

Project includes secure disposal of server

If approved, we can start right away and shoot for a cutover likely in early April

1.1 Project SOW. This Statement of Work [or Quote] is made and entered into pursuant and subject to, and the parties agree to be bound to, the terms and conditions under the Master Services Agreement ("Agreement") located at <https://mann.cloud/msa>

1.2 Additional Projects. All new projects are agreed upon by both Mann and Client. Additional projects require new signed SOW's.

1.3 Type of Project Selected. The project at hand is either a Fixed Fee Project or Time and Materials Project. Client agrees to follow the terms of this SOW and MSA. The project type is designated with an "x":

Time and Materials Project

Fixed Fee Project

1.4 Payment Terms. Payment terms are project specific. This project calls for payment terms designated with an "x":

Full Equipment Cost + 1/2 Labor Up Front with Remaining Labor Due at Completion

Half Up Front of the Total Fixed Fee

1.5 Onsite Visit Costs. This project may require an onsite visit. If the visit requires travel greater than 30 minutes to your location, then separate travel charges may be assessed.

IN WITNESS WHEREOF, this SOW has been executed and delivered in the manner prescribed by law as of the date first written above. This SOW is signed in the State of Michigan.

Howell Township

Mann Information Technology LLC

(Sue Daus)

(Andrew Mast)

Print: Sue Daus

Print: Andrew Mast

Dated:

Dated: